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To: Westfield Board of Works

From: Melody Jones

CC: Todd Burtron

Date: February 21, 2012

RE: Park Improvements as of February 2012

Dear Board Members:

February has been a month of planning and organizing for the upcoming season.

PARKS

Signage

Due to the weather the park identification monument signs have not been completed. CSI will keep us updated on the completion date.

Old Friends Cemetery Park interpretive signs are in the final design stage. Staff has been meeting regularly with the Browning Day team. They will go out for quotes in March.

Trees

Most of the tree work in the parks and along the trails has been completed. Wet/soft ground has made it impossible to get to a few sites. We have two trees that will need to have professionals remove. We will be requesting quotes in March.

OTHER ITEMS

Trail Overlay

The Trail Overlay Zoning Ordinance continues to be worked on by the Councils Ordinance Committee. We have met with the Little Eagle Creek community and continue to work with those folks regarding their area.

Parks and Recreation

(317) 804-3184 admin office
(317) 804-3190 fax

2728 East 171st Street
Westfield, IN 46074

westfield.in.gov

Grand Junction

Traynor and Associates are currently working on appraisals for Grand Junction. We are waiting on the first completed documents. We plan to meet with some neighbors next week.

Park Impact Fee Ordinance

The Parks Department and Brian Zaiger have begun to review the Park Impact Fee Ordinance according to the Indiana State statute. It has been five years since the last revision.

Special Events or Programs

WIB – Build – A- Box Workshop

The Westfield in Bloom Environmental Awareness Committee is hosting a bird house building workshop for families on Saturday, March 10th in the Public Works Break Room at the City Service Center. Backyard habitat information will be given by Amanda Smith. We have room for 30 families. The event is free but you must register.

Easter Egg Hunt

We are partnering with Washington Twp. Parks to host the 2012 Easter Egg Hunt at Asa Bales Park on Saturday, March 31st.

Arbor Day

The 2012 Arbor Day Tree Planting and Seedling Giveaway will take place at Freedom Trail Park. Our corporate sponsor this year is HNTB. And we are working with Silver Lake HOA as a neighborhood sponsor. This year event will take place on Saturday, April 28th starting at 10AM. Please join us.

Many other events are currently being planned throughout the year.

I am sorry I cannot attend today's meeting. I have been appointed to the Indiana State Trails Advisory Board and this afternoon is our first yearly meeting. If you have any questions about any park and recreation project please don't hesitate to get with me directly.

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