

Westfield Police Department

Monthly Performance Measures Report



Board of Public Works & Safety

February 2012

Table of Contents

	Page
1. Field Activity Performance Measures	
a) Events by Nature/Calls for Service	1
b) Calls by Day of Week	2
c) Calls by Hour of Day	3
d) Total Calls by Month Chart	4
e) UCR Offenses	5
f) Non-UCR Offenses	6
g) Arrests	7
h) Traffic Accidents	7
i) Traffic Stops Citations & Warnings	7
j) Traffic Stops by Day of Week	8
k) Traffic Stops by Hour of Day	9
l) Traffic Stops by Month Chart	10
m) Administrative Assistant Activity	11
2. Personnel Performance Measures	
a) Monthly Measures	12
b) Monthly Additional Compensation	13
c) YTD Measures	14
d) YTD Additional Compensation	15
e) Police Monthly Measures Comparison Chart	16
f) Civilian Monthly Measures Comparison Chart	17
3. Community Events	
a) February Summary	18
4. Fuel Purchases	
a) Monthly Fuel Purchases	19
5. Training	
a) February Summary	20
6. Performance Awards	
a) Performance Counseling Statements	

WESTFIELD POLICE DEPARTMENT

February 2012

Events by Nature: Calls For Service (Non-Self-Initiated)

Abduction/ Kidnapping	0
Abuse/ Abandonment/Neglect	9
Admin- K-9 Detail	1
Admin- Log Information	0
Admin-Public Relations	0
Admin- Special Detail	1
Admin- Test Calls	0
Admin- Tow Release	6
Admin- Warning Correction	2
Alarm- Bank	7
Alarm- Business	45
Alarm- Residence	37
Animal- Complaints	31
Assault- Battery	7
Assault- Sexual	1
Assist- Fire Incident	7
Assist- Medical Incident	10
Assist- Other Agencies	13
Bomb Found/ Suspicious Pkg	0
Burglary/ Home Invasion	4
Damage/ Vandalism/ Mischief	14
Deceased- All Others	1
Disturbance- Fireworks Cmplt	0
Disturbance- Loud Party	2
Disturbance- Noise Complaint	15
Disturbance- Nuisance	0
Disturbance- Physical (fight)	2
Disturbance- Verbal	3
Domestic Disturbance	10
Drugs- Complaint	9
Fraud- Criminal Deception	2
Fraud- Forgery	9
Fraud- Prescription	2
Harassment/ Stalking/ Threat	17
Indecency / Lewdness	0
Intoxicated- Possible DUI	7
Mental/ Emotional- Behavioral	10
Miscellaneous	3

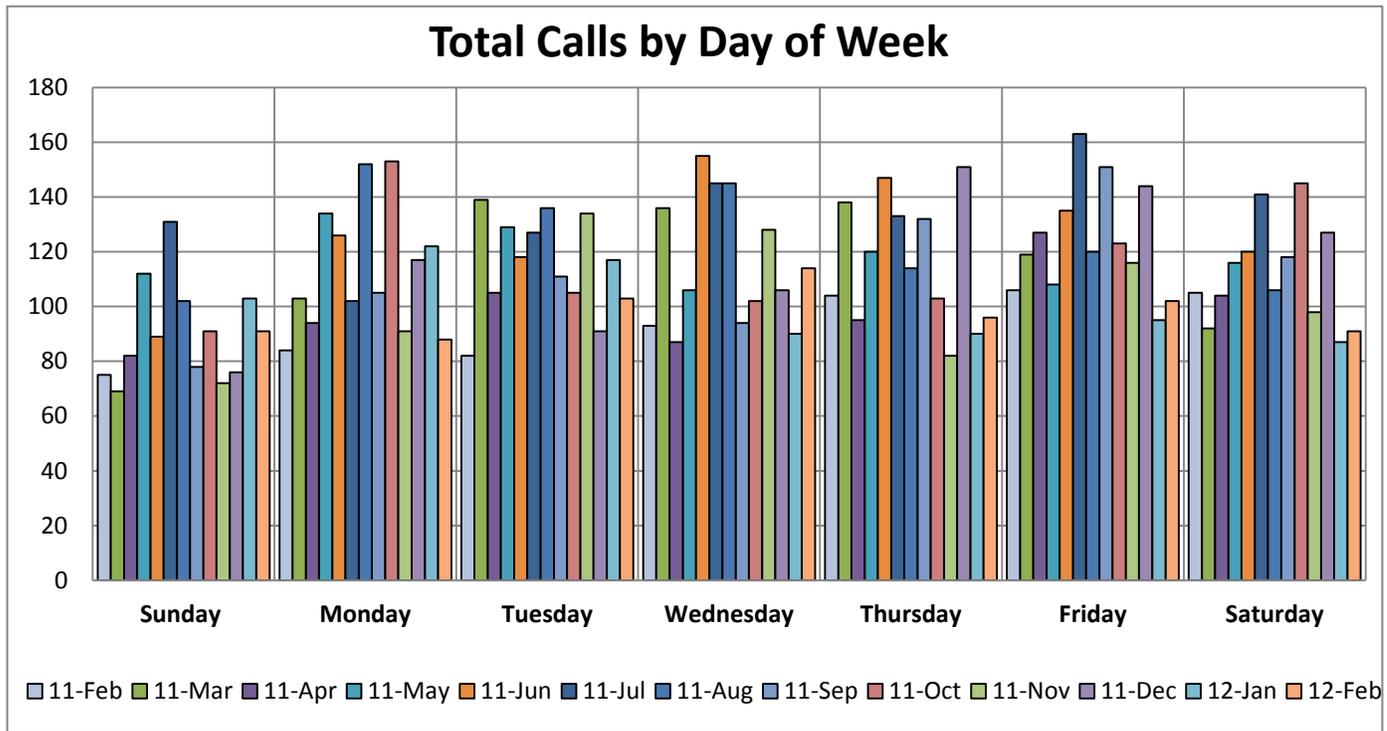
Person-Missing	4
Persons- Runaway	1
Robbery-Carjacking	0
Service Call- 9-1-1 Hang Up	30
Service Call- Damage to Property	6
Service Call- Found Property	6
Service Call- Keep the Peace	41
Service Call- Lost Property	3
Service Call- Notification	1
Service Call- Security Check	8
Service Call- Vehicle Lockout	52
Service Call- Vin Check	17
Service Call- Welfare Check	17
Suicidal- Attempted	3
Suicidal- Persons Threatening	0
Supplemental- Case Follow Up	10
Suspicious- Noises	1
Suspicious- Open Door/ Window	8
Suspicious- Person/Prowler	19
Suspicious- Solicitor	5
Suspicious- Vehicle	12
Theft- From a Vehicle	7
Theft- Of a Vehicle	1
Theft- Others	12
Theft- Shoplifting	8
Trespassing/ Unwanted Person	5
Trfc Complaint- Driving Issues	38
Trfc Complaint- Parking Issues	7
Trfc Hazard- Debris in Road	2
Trfc Hazard- Disabled Vehicle	16
Trfc Hazard- Trfc Signal Out	1
Trfc Violation- Traffic Stop	0
Trnsprtn Acdnt- MV Hit & Run	11
Trnsprtn Acdnt- MV Prop Damg	37
Trnsprtn Acdnt- MV Prsnl Inj	7
Wanted- Warrant Service	3
Weapons- Person	0
Weapons- Shot Fired	1

WESTFIELD POLICE DEPARTMENT

February 2012

Total # of Calls by Day of Week

DAY	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan	12-Feb
Sunday	75	69	82	112	89	131	102	78	91	72	76	103	91
Monday	84	103	94	134	126	102	152	105	153	91	117	122	88
Tuesday	82	139	105	129	118	127	136	111	105	134	91	117	103
Wednesday	93	136	87	106	155	145	145	94	102	128	106	90	114
Thursday	104	138	95	120	147	133	114	132	103	82	151	90	96
Friday	106	119	127	108	135	163	120	151	123	116	144	95	102
Saturday	105	92	104	116	120	141	106	118	145	98	127	87	91
TOTAL	649	796	694	825	890	942	875	789	822	721	812	704	685



WESTFIELD POLICE DEPARTMENT

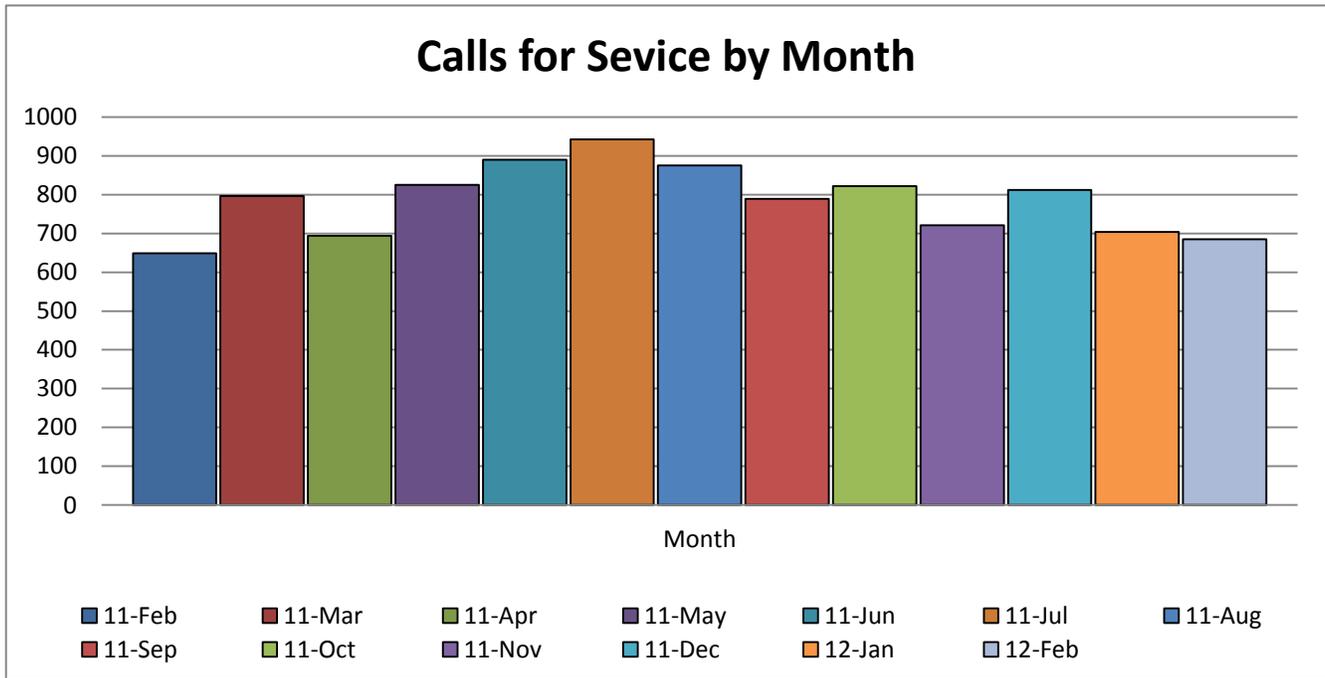
February 2012

Total # of Calls by Hour of Day

HOURL	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan	12-Feb
0	17	19	19	17	24	32	23	11	16	22	24	23	14
1	13	22	12	8	15	24	15	7	21	9	16	16	12
2	9	16	11	19	12	16	17	12	9	7	12	12	8
3	11	9	13	8	18	13	13	8	11	6	8	8	15
4	4	12	5	3	8	10	10	2	8	6	7	7	7
5	9	10	10	14	10	11	14	6	11	9	10	6	9
6	14	14	11	13	17	15	14	20	20	17	13	11	9
7	20	26	14	25	20	22	26	21	31	33	18	29	25
8	22	24	24	34	34	41	38	34	34	30	49	27	20
9	36	43	29	41	41	33	47	29	31	36	31	33	33
10	33	48	40	28	52	37	27	61	46	24	48	27	46
11	42	36	26	40	47	64	43	37	41	36	41	44	42
12	41	46	32	54	55	46	42	41	41	42	43	50	43
13	37	45	55	42	47	50	36	50	54	44	55	35	40
14	35	43	50	45	58	68	50	50	53	49	45	49	41
15	49	54	48	52	49	50	59	56	52	51	63	49	56
16	39	52	47	61	54	60	60	54	48	41	51	49	48
17	34	59	50	61	48	67	67	60	65	49	53	38	39
18	37	53	43	63	51	47	54	45	60	46	47	43	38
19	39	41	39	50	42	59	43	53	35	51	41	30	31
20	33	27	37	44	50	45	53	39	47	32	44	36	30
21	32	35	31	45	52	43	41	41	35	35	35	29	29
22	24	34	21	33	44	47	39	21	31	32	32	28	23
23	19	28	27	25	42	42	44	31	22	14	26	25	27
TOTAL	649	796	694	825	890	942	875	789	822	721	812	704	685

WESTFIELD POLICE DEPARTMENT

February 2012

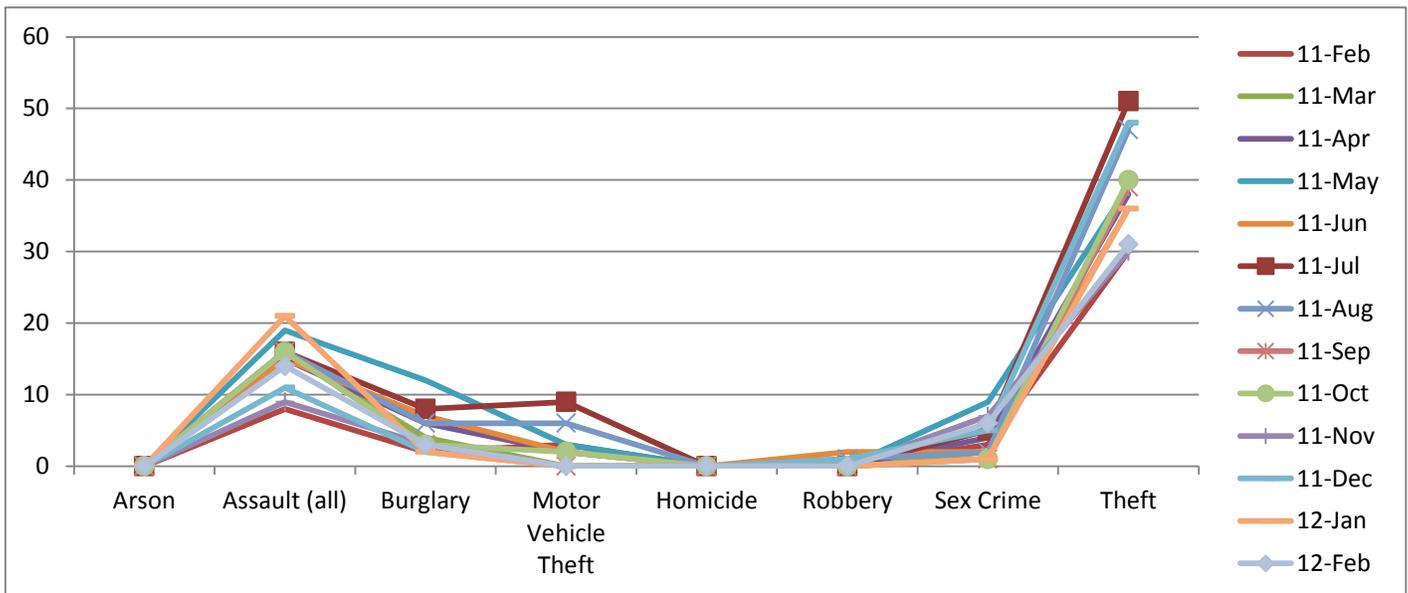


WESTFIELD POLICE DEPARTMENT

February 2012

UCR OFFENSES

OFFENSE	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan	12-Feb	
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	
Assault (all)	8	16	15	19	15	16	16	16	16	9	11	21	14	
Burglary	2	4	6	12	7	8	6	3	3	3	3	2	2	3
Motor Vehicle Theft	3	0	2	3	2	9	6	0	2	0	0	0	0	
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0	
Robbery	0	0	0	0	2	0	1	0	0	0	0	1	0	
Sex Crime	3	2	4	9	2	5	2	1	1	7	5	1	6	
Theft	30	39	38	39	36	51	47	39	40	30	48	36	31	
TOTAL	46	61	65	82	64	89	78	59	62	49	67	60	54	



WESTFIELD POLICE DEPARTMENT

February 2012

NON UCR OFFENSES

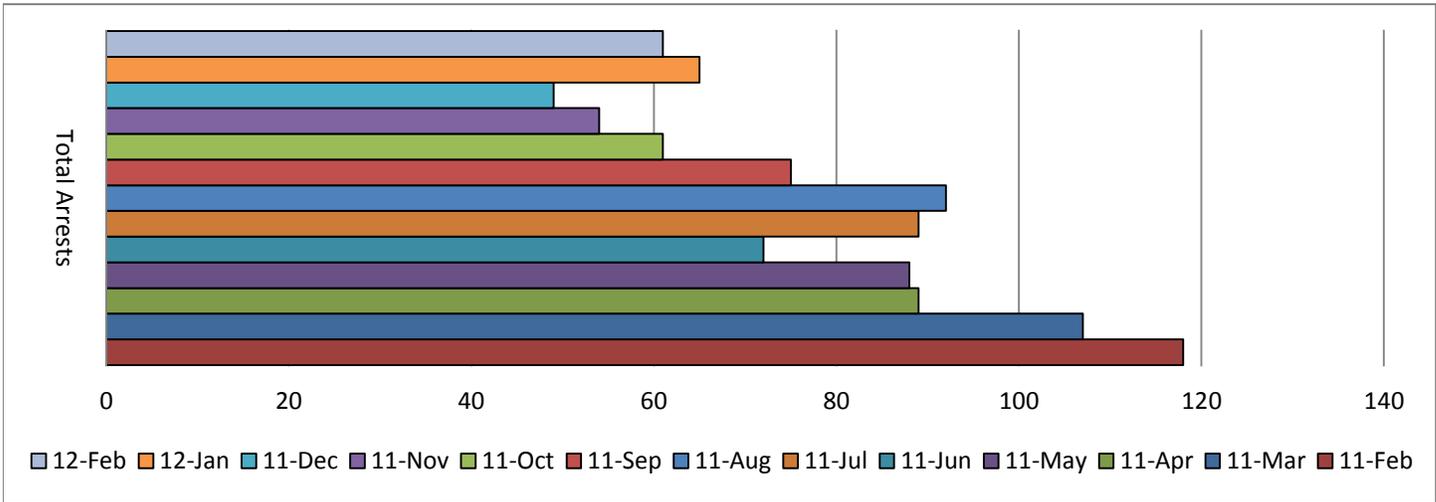
ALARMS	0
ANIMALS/ INCLUDING DOG BITES	2
ASSIST OTHER AGENCY	8
CHECK DECEPTION	0
CHILD ABUSE REPORTED	8
CHILD CUSTODY DISPUTE	1
CHILD NEGLECT REPORTED	7
CIVIL DISPUTE	7
CRIMINAL MISCHIEF	3
CRIMINAL MISCHIEF/VANDALISM	11
CRIMINAL CONFINEMENT	1
DAMAGED PROPERTY	6
DEATHS OTHER THAN HOMICIDE/SUICIDE	1
DISORDERLY CONDUCT	3
DISTURBANCE/ARGUMENTS/FIGHTS	4
DOMESTIC DISTURBANCE	6
DRIVING WHILE SUSPENDED	10
DRUG ABUSE VIOLATIONS	17
FALSE INFORMING OR REPORTING	1
FORGERY/COUNTERFEITING	1
FRAUD	7
FRAUD-CREDIT CARD	4
HARASSMENT	5
HARASSMENT/TELEPHONE	5
INCORRIGIBILITY	4
INTERFERENCE WITH REPORTING A CRIME	0
INVASION OF PRIVACY	0

JUVENILE COMPLAINT	2
LEAVING THE SCENE/HIT AND RUN	8
LIQUOR LAW VIOLATIONS	2
LOSS OF PROPERTY	2
MENTAL PERSON/DEMENTED	3
MISSING PERSON/LOST	1
OPERATING WHILE INTOXICATED	14
OPERATOR NEVER LICENSED	9
POSS MARIJUANA	3
PROPERTY FOUND	4
PUBLIC INTOXICATION	4
RECKLESS DRIVING	1
RESIDENTIAL ENTRY	0
RESISTING LAW ENFORCMENT	1
RUNAWAY	1
SOLICITING	0
STALKING	0
SUICIDE/ATTEMPTS/THREATS OF	3
SUSPICIOUS INCIDENT/PERSON	13
THREATS/INTIMIDATION	4
TRAFFIC ACCIDENTS	2
TRAFFIC VIOLATIONS	10
TRESPASSING	5
UNLAWFUL ENTRY OF A VEHICLE	0
VIOLATION OF RESTRAINING ORDER	0
WEAPON VIOLATION	0
WELFARE CHECK	6

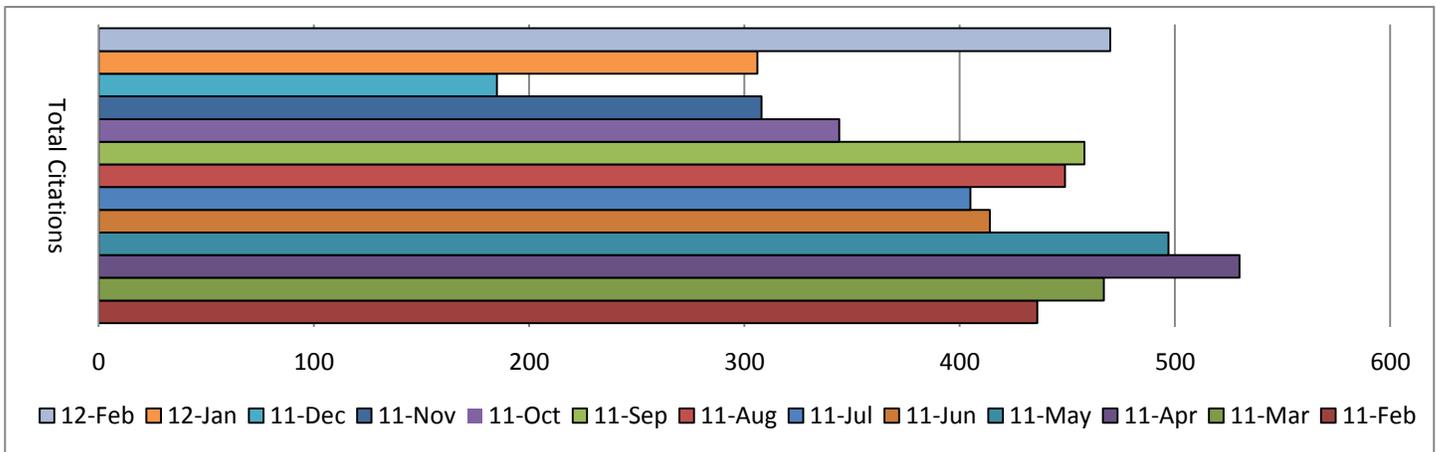
WESTFIELD POLICE DEPARTMENT

February 2012

Arrest Reports Taken	11-Feb	11-Ma	11-Apr	11-Ma	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan	12-Feb
Alcohol/ Drug Related	40	43	27	37	27	34	47	24	24	21	21	29	29
Felony Charges	22	26	13	26	7	21	31	22	30	9	10	18	26
Misdemeanor Charges	141	132	110	100	90	104	119	88	65	66	67	79	81
Traffic Arrest Charges	101	94	84	66	42	50	783	60	43	49	49	31	51
Total Arrests	118	107	89	88	72	89	92	75	61	54	49	65	61



Traffic	11-Feb	11-Ma	11-Apr	11-Ma	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan	12-Feb
Total Citations	436	467	530	497	414	405	449	458	344	308	185	306	470
<i>Bike Patrol</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Written Warnings	846	872	830	678	606	664	702	588	585	535	536	743	733
<i>Bike Patrol</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Traffic Accidents	34	43	34	51	63	48	57	43	54	56	53	45	48
<i>Hit and Run</i>	2	4	2	9	8	2	5	3	4	3	3	3	5
<i>Personal Injury</i>	5	6	8	12	15	5	9	11	11	6	4	7	13
<i>*Fatality</i>	0	0	0	0	0	0	0	1	0	1	0	0	0
<i>Property Damage</i>	29	33	24	30	40	41	43	28	39	46	46	35	30

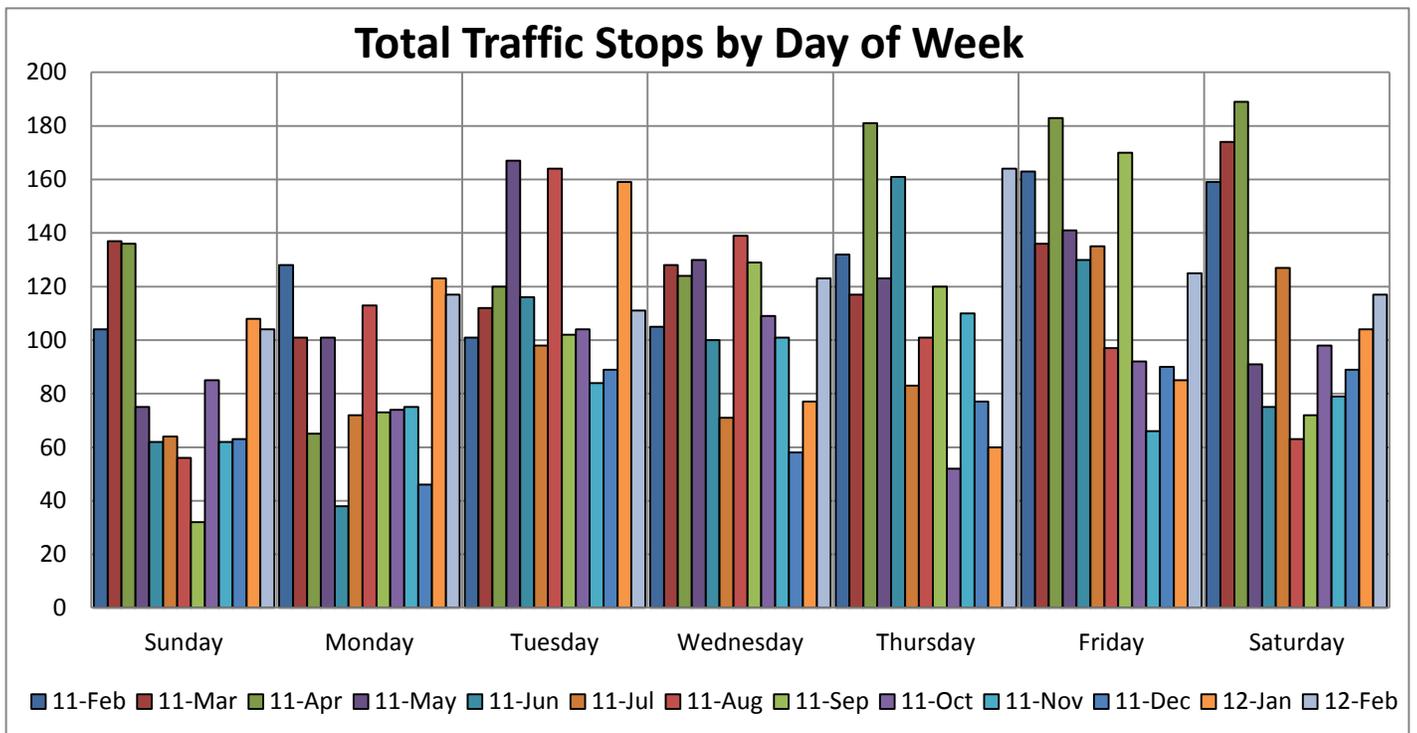


WESTFIELD POLICE DEPARTMENT

February 2012

Traffic Stops: SELF INITIATED by Day of Week

Day:	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan	12-Feb
Sunday	104	137	136	75	62	64	56	32	85	62	63	108	104
Monday	128	101	65	101	38	72	113	73	74	75	46	123	117
Tuesday	101	112	120	167	116	98	164	102	104	84	89	159	111
Wednesday	105	128	124	130	100	71	139	129	109	101	58	77	123
Thursday	132	117	181	123	161	83	101	120	52	110	77	60	164
Friday	163	136	183	141	130	135	97	170	92	66	90	85	125
Saturday	159	174	189	91	75	127	63	72	98	79	89	104	117
TOTAL	892	905	998	828	682	650	733	698	614	577	512	716	861



WESTFIELD POLICE DEPARTMENT

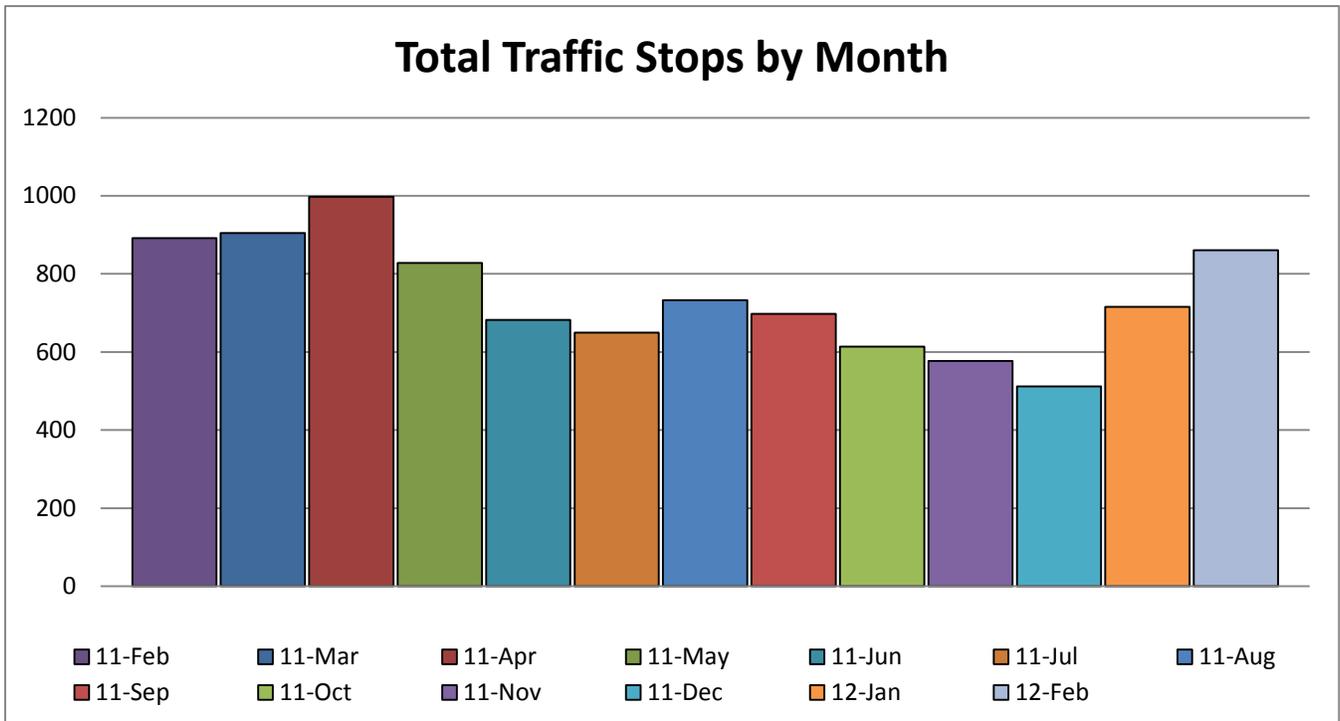
February 2012

Traffic Stops: SELF INITIATED by Hour of Day

Hour:	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan	12-Feb
0	43	48	30	34	27	23	21	24	31	32	22	34	44
1	34	39	22	37	28	16	26	21	19	24	24	24	32
2	18	29	30	18	16	13	8	8	12	10	7	6	18
3	20	14	11	7	9	19	7	4	10	1	3	3	4
4	10	7	7	3	3	9	5	6	8	0	5	6	9
5	12	5	9	8	13	6	1	10	7	1	8	7	11
6	34	20	28	23	13	15	18	14	9	16	13	18	10
7	48	32	51	42	16	28	25	44	33	24	29	30	38
8	54	62	58	55	39	30	36	28	32	49	33	37	29
9	41	53	78	62	56	36	50	37	44	48	38	29	25
10	33	53	84	77	57	36	55	54	43	51	47	16	26
11	19	17	44	38	56	19	32	43	37	18	26	7	21
12	20	25	35	44	45	29	32	43	28	16	14	15	28
13	41	74	70	44	56	28	52	65	45	26	26	38	38
14	65	56	65	50	30	36	58	66	43	49	31	28	29
15	52	43	48	39	29	34	34	50	29	29	15	29	30
16	33	32	35	34	27	37	34	43	23	28	13	24	16
17	33	31	26	25	26	18	24	15	8	21	8	20	34
18	51	29	26	26	23	32	11	14	17	20	17	63	81
19	28	44	49	37	23	43	43	17	23	22	10	49	90
20	42	33	48	33	18	32	34	17	23	30	20	39	41
21	51	51	43	33	21	36	44	9	25	9	28	76	61
22	58	59	58	28	28	36	46	37	34	29	35	76	79
23	52	49	43	31	23	39	37	29	31	24	40	42	67
TOTAL	892	905	998	828	682	650	733	698	614	577	512	716	861

WESTFIELD POLICE DEPARTMENT

February 2012



WESTFIELD POLICE DEPARTMENT

February 2012

of Calls: Reception

# of Calls	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan	12-Feb
Administration	221	287	328	311	308	276	327	298	261	247	212	198	181
Dispatch	66	72	63	51	70	62	89	72	68	53	39	42	50
Fire Department	2	3	18	7	2	0	2	4	0	0	0	0	0
IT Department	0	0	0	0	0	0	0	0	0	0	0	0	0
Law Enforcement	74	81	83	68	79	71	83	78	51	40	38	31	42
Logistics	30	15	45	29	42	30	21	26	18	14	10	11	7
TOTAL	393	458	537	466	501	439	522	478	398	354	299	282	280

of Walk-Ins

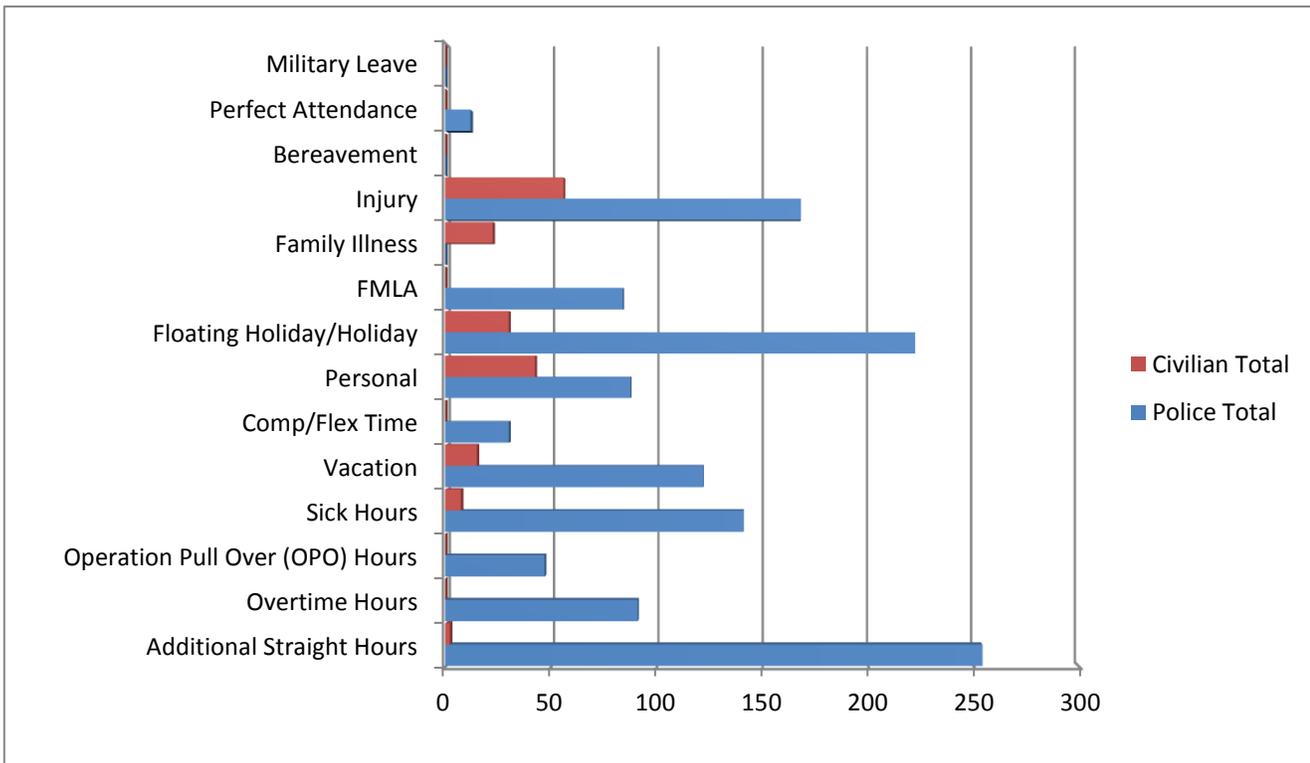
# of Walk-Ins	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan	12-Feb
Background Checks	3	9	6	5	3	4	5	7	4	0	0	4	3
Car Seat Installation	3	5	9	11	13	19	15	17	13	7	16	11	7
Deliveries	3	9	21	8	9	14	26	9	7	6	3	8	20
Directions	1	3	1	4	6	4	1	2	0	0	0	0	1
Fingerprints	6	12	14	17	11	9	22	14	10	6	8	5	8
Fire Dept Walk-Ins	1	7	11	4	1	2	0	0	0	0	0	0	0
Gun Permit Pickup	17	22	10	3	5	6	7	11	6	4	5	5	2
Gun Permits	15	33	25	20	15	18	16	7	8	12	17	31	23
Insurance Viewing	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Pickup	6	11	3	1	6	4	2	8	5	7	4	3	4
Public Rec. Requests	63	81	67	54	71	70	87	73	61	54	41	38	27
Tow Slips	22	33	30	27	17	11	29	37	21	16	15	11	13
Walk-In to Dispatch	33	51	53	44	37	46	59	53	48	38	31	40	52
TOTAL	173	276	250	198	194	207	269	238	183	150	140	156	160

WESTFIELD POLICE DEPARTMENT

February 2012

Monthly Personnel Performance Measures

Personnel Performance Measures	Police Total	Civilian Total
Additional Straight Hours	254	2.25
Overtime Hours	91	0
Operation Pull Over (OPO) Hours	47	0
Sick Hours	141	7.5
Vacation	122	15
Comp/Flex Time	30	0
Personal	87.5	42.5
Floating Holiday/Holiday	222	30
FMLA	84	0
Family Illness	0	22.5
Injury	168	56
Bereavement	0	0
Perfect Attendance	12	0
Military Leave	0	0



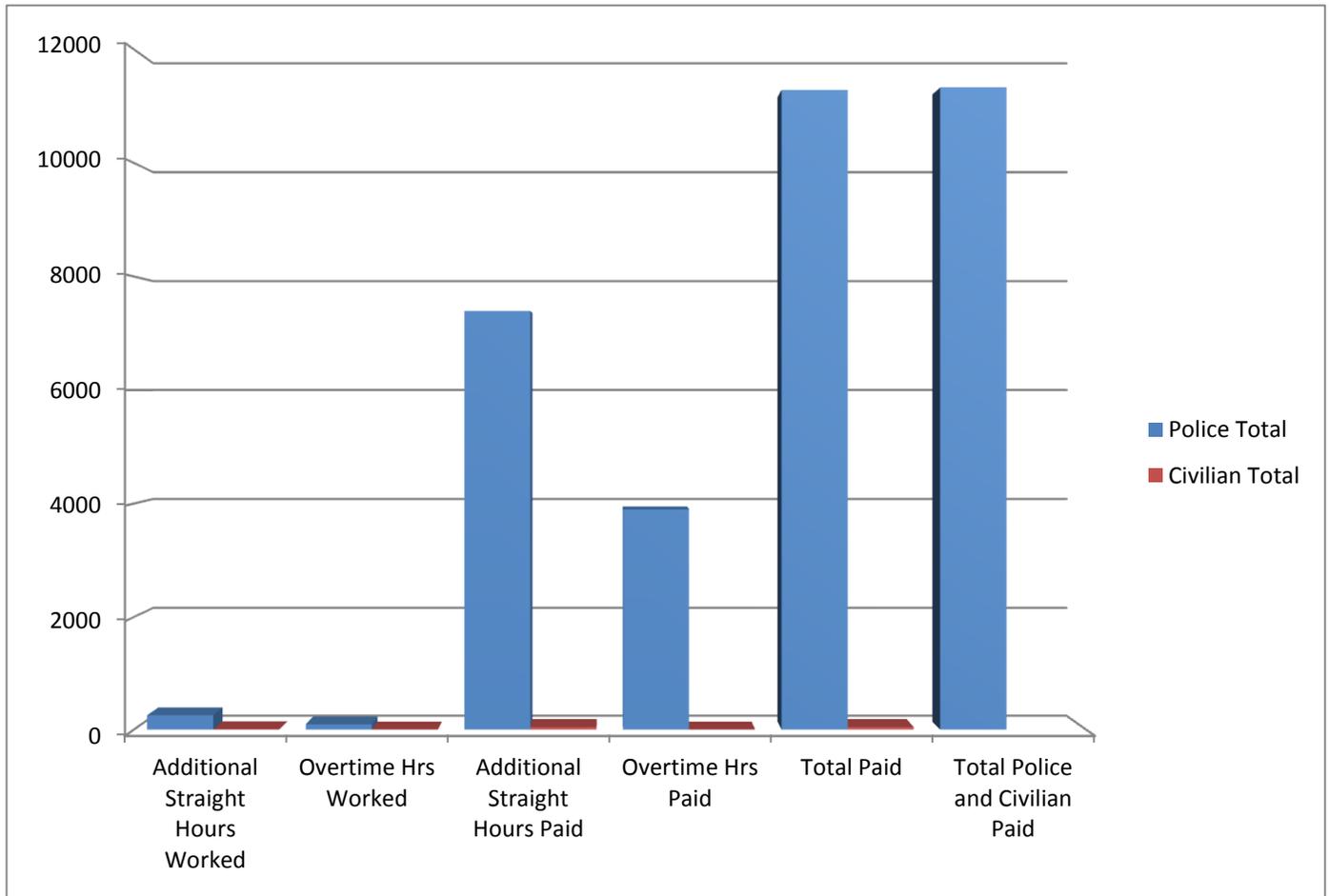
Pay Periods 3-4
Time Frame
1/29/12-2/25/12

WESTFIELD POLICE DEPARTMENT

February 2012

Monthly Personnel Performance Measures

Monthly Additional Compensation	Police Total	Civilian Total
Additional Straight Hours Worked	254	2.25
Overtime Hrs Worked	91	0
Additional Straight Hours Paid	\$7,390.45	\$44.96
Overtime Hrs Paid	\$3,896.70	\$0.00
Total Paid	\$11,287.15	\$44.96
Total Police and Civilian Paid	\$11,332.11	



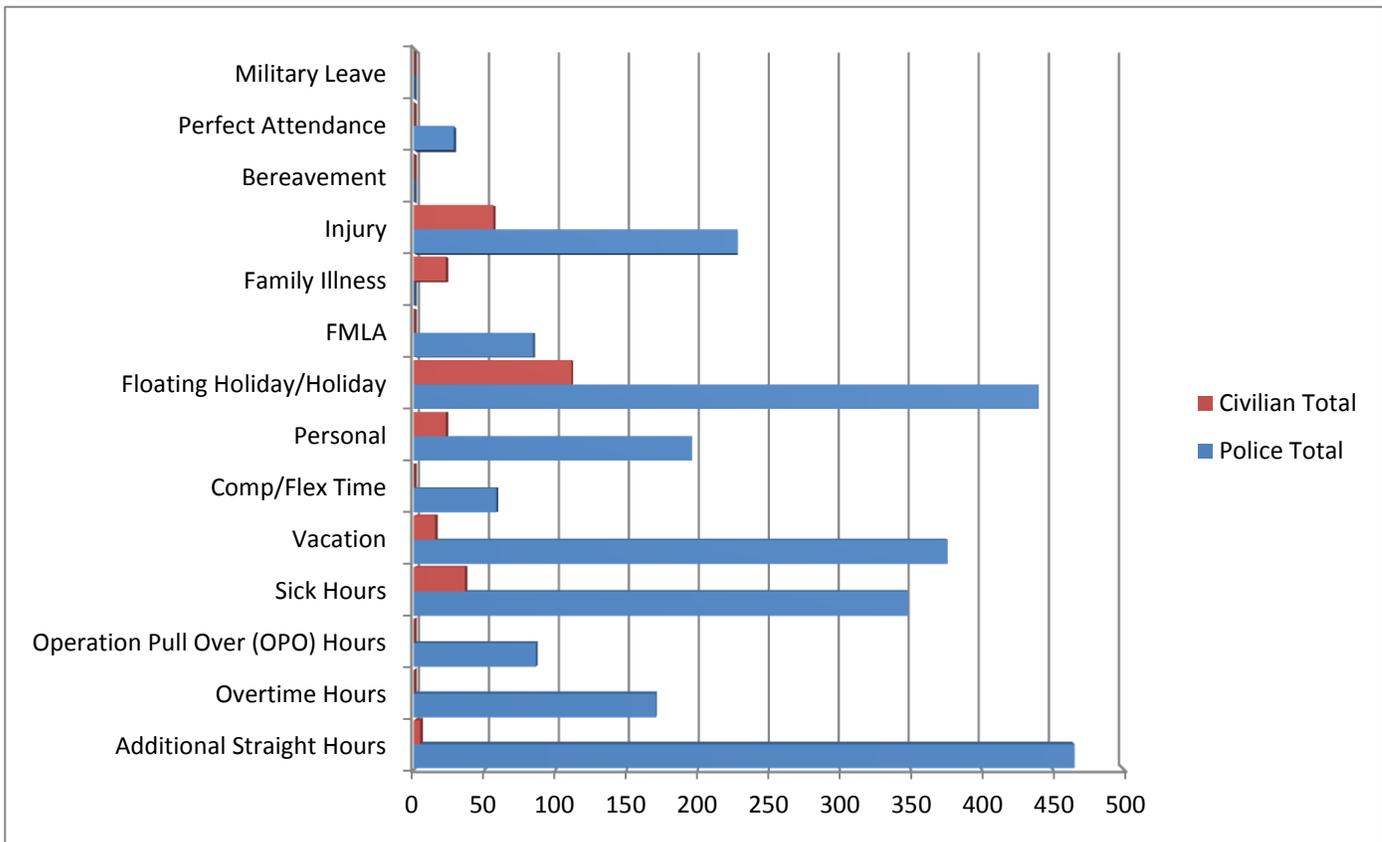
Pay Periods 3-4
Time Frame
1/29/12-2/25/12

WESTFIELD POLICE DEPARTMENT

2012 Year-to-Date

Monthly Personnel Performance Measures

<u>Personnel Performance Measures</u>	<u>Police Total</u>	<u>Civilian Total</u>
Additional Straight Hours	465.25	4.5
Overtime Hours	170.5	0
Operation Pull Over (OPO) Hours	86	0
Sick Hours	348	36
Vacation	376	15
Comp/Flex Time	58	0
Personal	195.5	22.5
Floating Holiday/Holiday	440	111
FMLA	84	0
Family Illness	0	22.5
Injury	228	56
Bereavement	0	0
Perfect Attendance	28	0
Military Leave	0	0

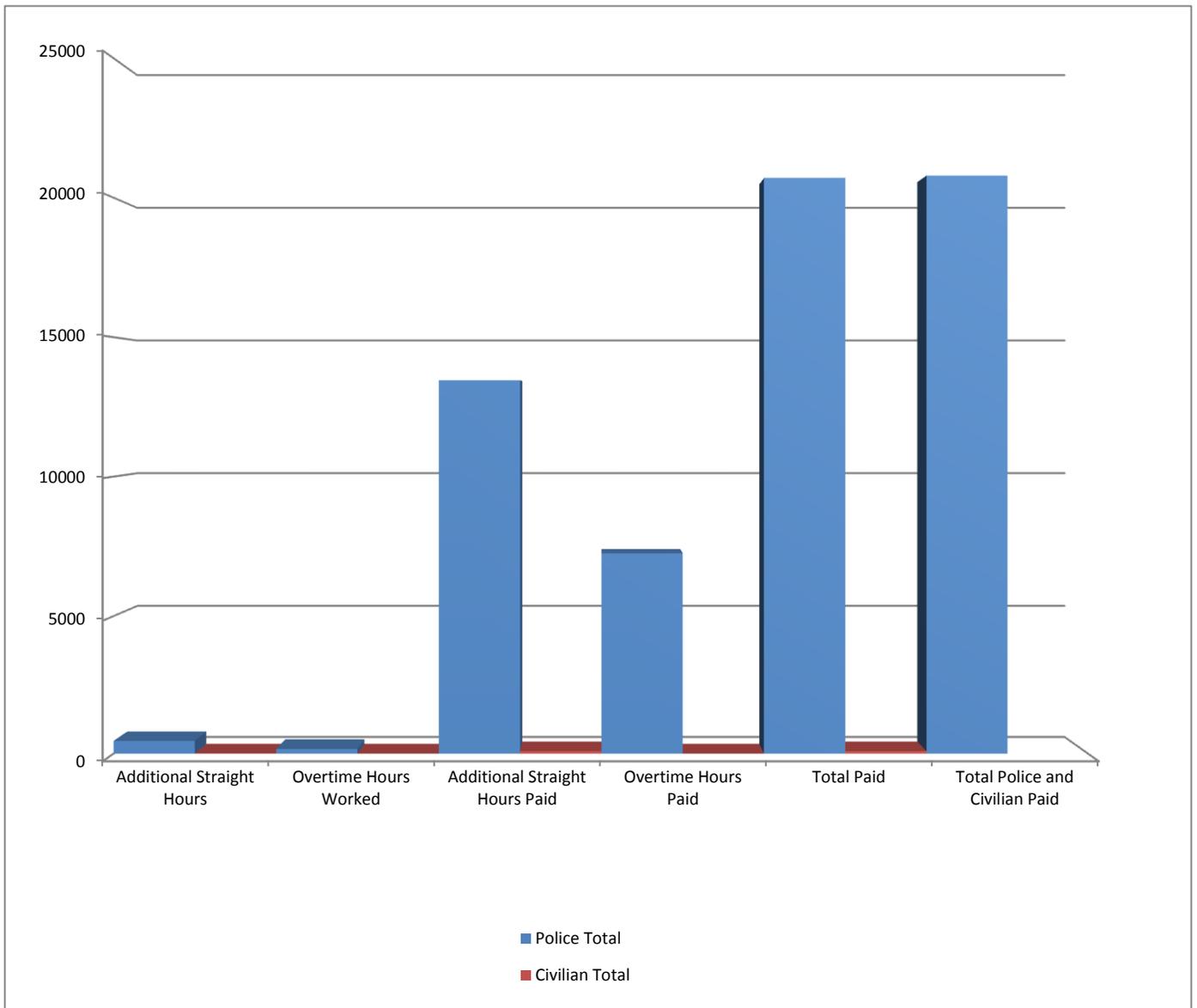


WESTFIELD POLICE DEPARTMENT

2012 Year-to-Date

Monthly Personnel Performance Measures

YTD Additional Compensation	Police Total	Civilian Total
Additional Straight Hours	465.25	4.5
Overtime Hours Worked	170.5	0
Additional Straight Hours Paid	\$13,454.98	\$86.87
Overtime Hours Paid	\$7,252.33	\$0.00
Total Paid	\$20,707.30	\$86.87
Total Police and Civilian Paid	\$20,794.17	

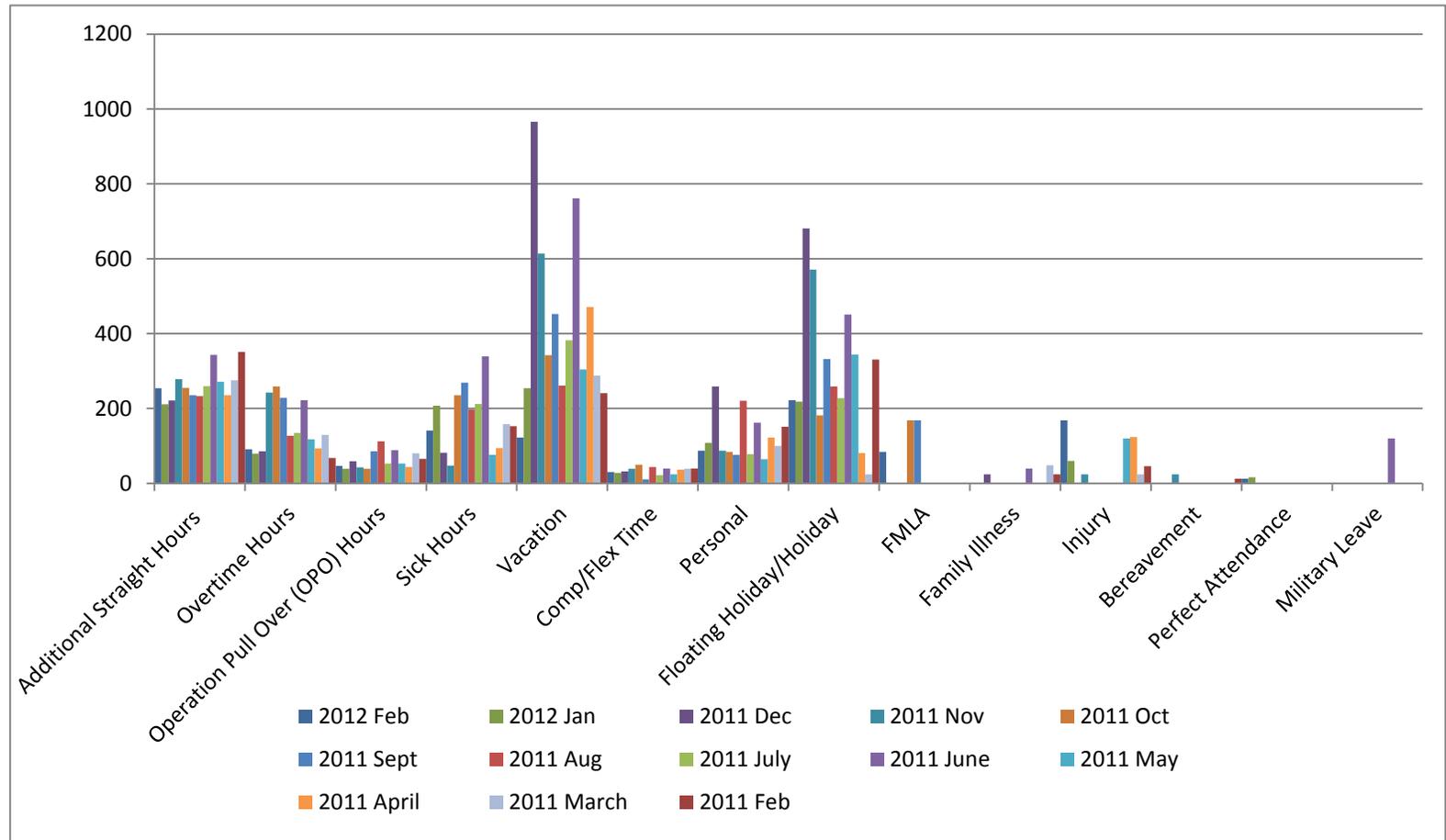


WESTFIELD POLICE DEPARTMENT

Police Monthly Comparison

Monthly Personnel Performance Measures

Personnel Performance Measures	2012 Feb	2012 Jan	2011 Dec	2011 Nov	2011 Oct	2011 Sept	2011 Aug	2011 July	2011 June	2011 May	2011 April	2011 March	2011 Feb
Additional Straight Hours	254	211.25	221.25	278.25	255	236	233	260	343	271	236	276	351
Overtime Hours	91	79.25	86	242.5	259	229	127	135	223	117.5	94	129	68
Operation Pull Over (OPO) Hours	47	39	59	42.5	39	85.5	113	53	89	53	44	81	66
Sick Hours	141	207	81.5	47.5	236	269	197	212	339	76	94	158	153
Vacation	122	254	966	614	342	452	261	382	761	304	471	288	241
Comp/Flex Time	30	28	32	38.5	49.5	10.8	43.3	21.5	40	24	37	39	40
Personal	87.5	108	259	87	83.8	76	221	77.5	163	64.5	123	100	152
Floating Holiday/Holiday	222	218	681	571	182	332	259	228	451	344	81	24	331
FMLA	84	0	0	0	168	168	0	0	0	0	0	0	0
Family Illness	0	0	24	0	0	0	0	0	40	0	0	48	24
Injury	168	60	0	24	0	0	0	0	0	120	124	24	46
Bereavement	0	0	0	24	0	0	0	0	0	0	0	0	12
Perfect Attendance	12	16	0	0	0	0	0	0	0	0	0	0	0
Military Leave	0	0	0	0	0	0	0	0	120	0	0	0	0

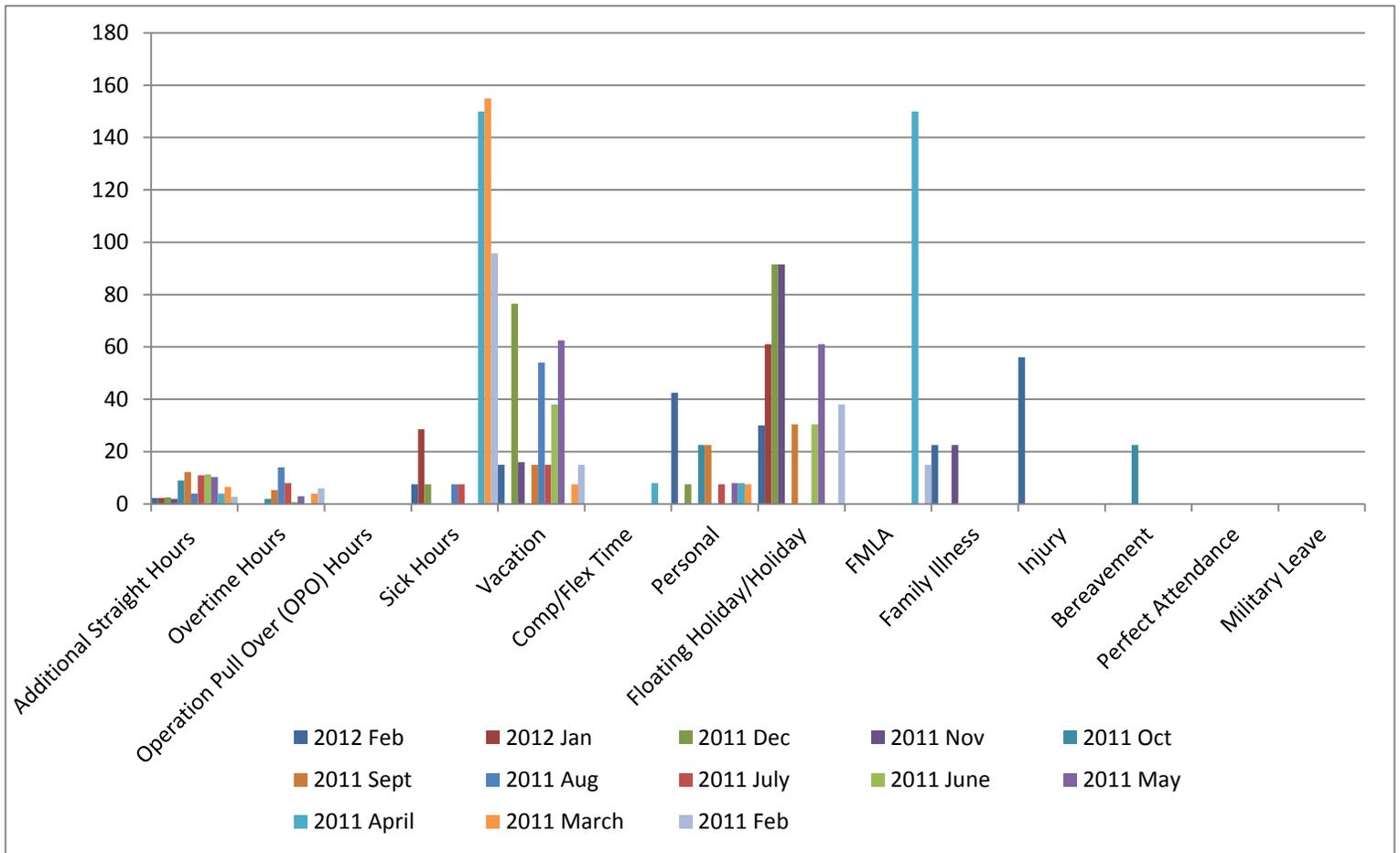


WESTFIELD POLICE DEPARTMENT

Civilian Monthly Comparison

Monthly Personnel Performance Measures

Personnel Performance Measures	2012 Feb	2012 Jan	2011 Dec	2011 Nov	2011 Oct	2011 Sept	2011 Aug	2011 July	2011 June	2011 May	2011 April	2011 March	2011 Feb
Additional Straight Hours	2.25	2.25	2.5	2	9	12.25	4	11	11.25	10.25	4	7	3
Overtime Hours	0	0	0	0	2	5.25	14	8	0.75	3	0	4	6
Operation Pull Over (OPO) Hours	0	0	0	0	0	0	0	0	0	0	0	0	0
Sick Hours	7.5	28.5	7.5	0	0	0	7.5	7.5	0	0	150	155	96
Vacation	15	0	76.5	16	0	15	54	15	38	62.5	0	8	15
Comp/Flex Time	0	0	0	0	0	0	0	0	0	0	8	0	0
Personal	42.5	0	7.5	0	22.5	22.5	0	7.5	0	8	8	8	0
Floating Holiday/Holiday	30	61	91.5	91.5	0	30.5	0	0	30.5	61	0	0	38
FMLA	0	0	0	0	0	0	0	0	0	0	150	0	15
Family Illness	22.5	0	0	22.5	0	0	0	0	0	0	0	0	0
Injury	56	0	0	0	0	0	0	0	0	0	0	0	0
Bereavement	0	0	0	0	22.5	0	0	0	0	0	0	0	0
Perfect Attendance	0	0	0	0	0	0	0	0	0	0	0	0	0
Military Leave	0	0	0	0	0	0	0	0	0	0	0	0	0



**Westfield Police Department
Community Events
February 2012**

- 1st Westfield Middle School Career Day – Officer Daniels gave two presentations
- 1st Body Safety Class for Carey Ride Elementary School – Detective Clouse
- 1st Hamilton County Sexual Assault Team Meeting – Det. Capt. Houston and Det. Lt. Lilly
- 1st and 2nd Centennial Pre-School Visit – Officer Griffin
- 2nd Assisted With K9 School Search at Carmel Clay Middle School – Officers Kang and Swiatkowski
- 6th Security Assessment Cherry Street Plaza Building –Det. Lt. Lilly and Det. Marlow
- 7th Area Bankers Quarterly Meeting – Det. Capt. Houston
- 10th Cherish Center Child Advocacy Center open House – Det. Capt. Houston and Det. Lt. Lilly
- 10th Safety Talk for Girl Scouts – Officer Griffin
- 11th Shamrock Springs elementary Super Saturday – Det. Lt. Lilly and Criminalist Blackford
- Every Thursday Run With a Cop
- 27th Assist with K9 Search at Carmel Middle School – Officers
- 28th WeCan Meeting – Chief rush
- 28th 5th Grade Visit – Officer Larrison

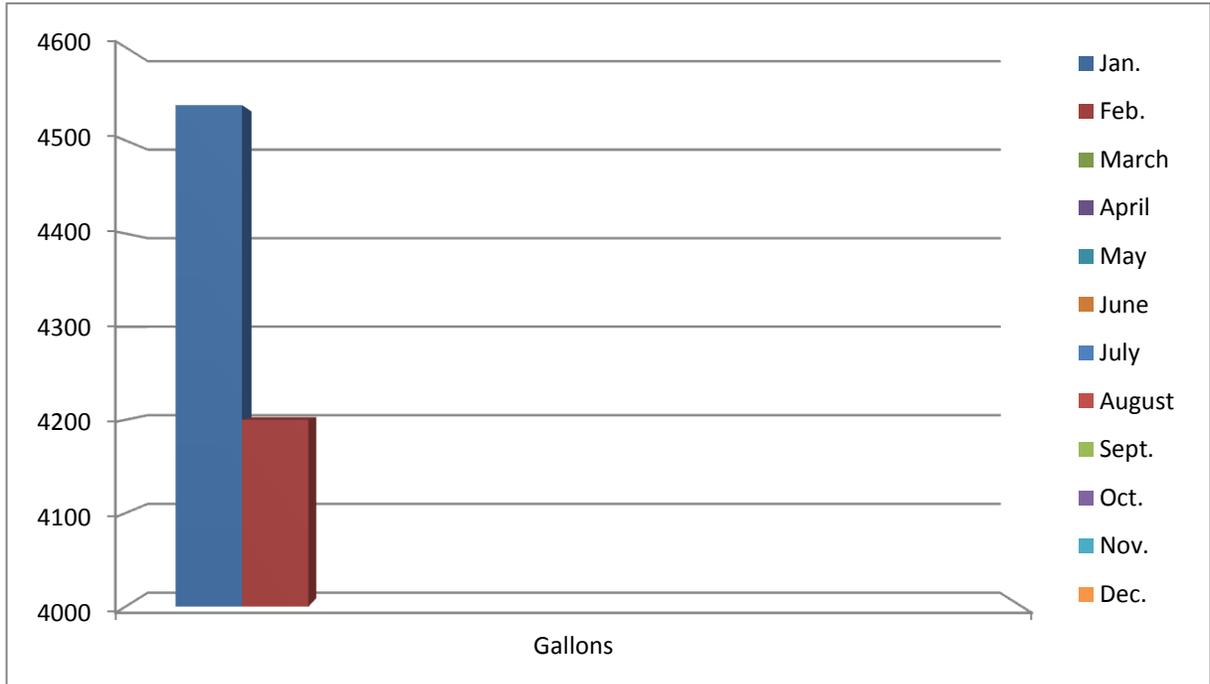
WESTFIELD POLICE DEPARTMENT

Monthly Fuel Purchases

Gallons 2011/2012

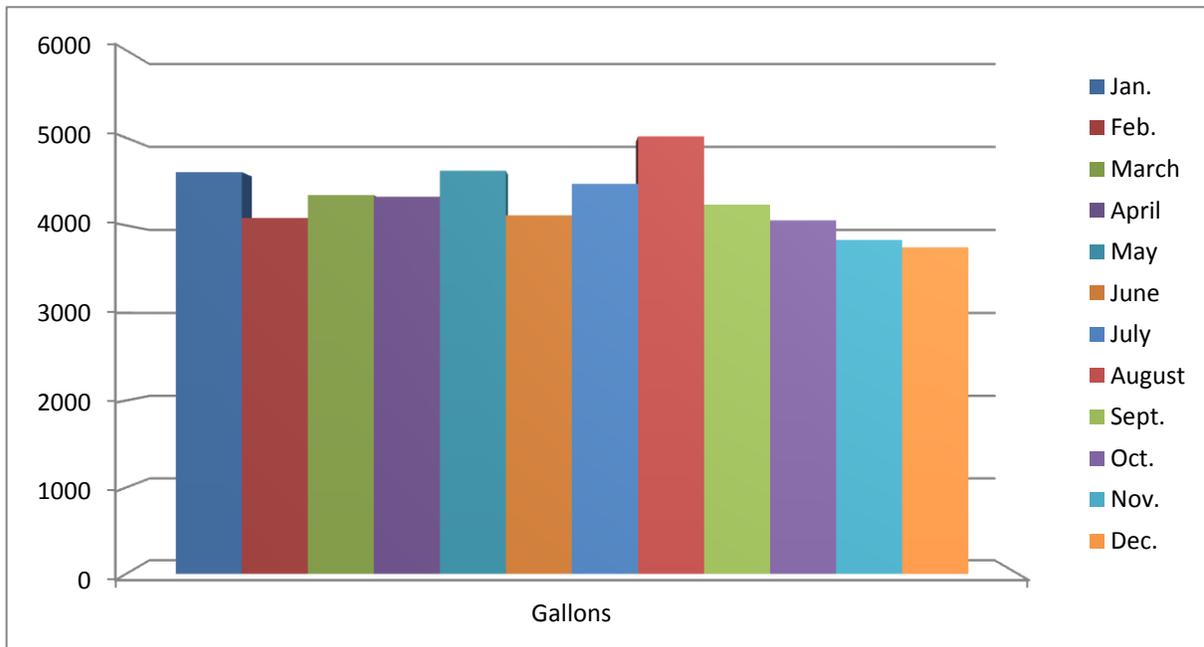
Fuel Purchases 2012

Month	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Gallons	4538	4200										



Fuel Purchases 2011

Month	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Gallons	4608	4083	4347	4326	4624	4113	4473	5016	4238	4056	3834	3750



Monthly Training Summary

February 2012

- 2nd Monthly K-9 Training – Officer Kang and Swiatkowski
- 7th SFTS Refresher - Departmental
- 8th SFST Refresher - Departmental
- 9th Monthly ESU – Sgt. Siara, Officer Todd and Harrell
- 22nd-24th Indiana DEA Training Conference – Sgt. Dine
- 25th-26th Cross Fit Instructor Level 1 – Sgt. Carter and Officer Newlin-Haus
- 27th-29th Street Crimes – Officers Harrell and Taylor

PERFORMANCE COUNSELING STATEMENT

Supervisor	Captain Brodie S. Houston
Employee	Officer Jeff Swiatkowski
Date	2/17/12

Type of counseling being documented (mark one): Verbal Written

PERFORMANCE/ BEHAVIOR

On 2/17/12 I spoke with [REDACTED] in regards to 12-000428, the theft of items from his son's vehicle. [REDACTED] expressed his appreciation for the actions of Officer Swiatkowski during his contact with his son. [REDACTED] advised that this was [REDACTED] first experience with the police and being in this type of situation. [REDACTED] advised that Officer Swiatkowski did a "great job" talking to [REDACTED] and keeping him calm. [REDACTED] further advised that Officer Swiatkowski did a "great job" in answering questions and explaining the process.

[REDACTED] wished to relay his gratitude and appreciation to Officer Swiatkowski.

PERFORMANCE OBJECTIVES/ GOALS

Section: #5: Standards of Conduct
5.05 (a)(b) Conduct Toward the Public:
(a) Officers Shall Conduct themselves toward the public in a civil and professional manner that reflects a service orientation and that will foster public respect and cooperation.
(b) Officers shall be respectful and courteous to the public.

2012 Goals and Objectives:
Professionalism:
Continue striving to change the climate and culture of our profession by:
Ensuring our work product and our service to the community is at a high level

SUSPENSE DATE

Immediately:

Your efforts in assistance to this young man and his family are appreciated. As a result of your actions, during a negative situation, you made a positive and lasting impression of what it is to be a Westfield Police Officer.

EMPLOYEE COMMENT

Signing this form does not necessarily indicate agreement. Signature indicates that the employee was counseled on the performance noted above.

Supervisor: Capt. Brodie S. Houston _____
Employee: Officer Jeff Swiatkowski _____