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2 The Westfield Washington Township Board of Zoning Appeals met at 7:00 p.m. on Tuesday,  
3 April 10, 2012 at Westfield City Hall. Members present included Dan Degnan, Randy Graham,  
4 Martin Raines, Bill Sanders, and Ron Rothrock. Also present were Kevin Todd, Senior Planner;  
5 Ryan Clark, Planner; and Nicole Finellis, Attorney representing the City.  
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7

8 **APPROVAL OF MINUTES**  
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10 Sanders moved to approve the March 13, 2012 minutes as presented.  
11

12 Rothrock seconded, and the motion passed by voice vote.  
13  
14

15 Todd reviewed the Public Hearing Rules and Procedures.  
16  
17

18 **NEW BUSINESS**  
19

20 1204-VS-05 15160 North Meridian Street, Target Corporation

21 The petitioner is requesting a Variance of Standard from the Westfield-  
22 Washington Zoning Ordinance (WC 16.08.010.D.8) to allow a wall sign to extend  
23 above the parapet of a building wall by sixteen (16) inches.  
24

25 Todd stated that there was a different approach to the mailing component part of the public  
26 notice for this item; letters were mailed as required; however, they were sent first class and the  
27 rules require certified mailing. He added that the petitioner has supplied staff with a signed  
28 affidavit indicating notices was sent at least ten days prior to the hearing this evening. He also  
29 stated that the Board of Zoning Appeals Rules and Procedures state that if the Director agrees  
30 with this methodology, and if the Board also agrees with this methodology, the Board may  
31 accept the affidavit or the notice rules can be suspended. Todd reported that Economic and  
32 Community Development Director Matthew Skelton accepted the notice and affidavit.  
33

34 Sanders moved to accept the first class mailing with the affidavit with the condition that this does  
35 not in any way void the certified mail requirement in the future.  
36

37 Rothrock seconded, and the motion passed 5-0.  
38

39 Clark introduced the petition, which is a variance to allow a wall sign to extend above the  
40 parapet of a building wall by sixteen inches.  
41

42 Mr. Forrest Russell, Target Corporation, reviewed Target's recent history and presented details  
43 of the variance request.  
44

45 A Public Hearing opened at 7:24 p.m.  
46

47 No one spoke, and the Public Hearing closed at 7:25 p.m.  
48

49 Sanders moved to approve 1204-VS-05 as presented.

50

51 Raines seconded, and the motion passed 5-0.

52

53

54 Rothrock moved to adopt the staff's finding of facts.

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56 Sanders seconded, and the motion passed.

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59 The meeting adjourned at 7:29 p.m.

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63 Chairman  
64 Bill Sanders

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Secretary  
Matthew Skelton

DRAFT