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To: Westfield Board of Works

From: Melody Jones

CC: Todd Burtron

Date: April 22, 2013

RE: Park Improvements as of April 2013

Dear Board Members:

The Parks & Recreation Department's major focus this month has been preparing for the recreational programs starting at the end of April. The build out at the Main Street Facility has experienced some setbacks and the maintenance staff is spending most of their time trying to complete the work.

The landscaping contract has been signed with Brickman, and the Parks Department will oversee the services they will provide throughout the parks and trail system as well as all other City owned facilities. With the crazy spring weather, Brickman is behind schedule but should be caught up this week.

PARKS

All restrooms and drinking fountains have been turned on in the parks and on the trails.

I am happy to report we experienced very little damage as a result of the flooding last week.

Grand Junction Park/Plaza

The demolition of the Mufflers and More site started on April 22nd. An additional six buildings within the park boundaries will come down soon. Asbestos testing will be completed this month and then the demolition RFP will be issued.

Parks and Recreation

(317) 804-3184 admin office
(317) 804-3190 fax

2728 East 171st Street
Westfield, IN 46074
westfield.in.gov

Quaker Park

The maintenance staff will be opening the Splash Park at Quaker Park for the Memorial Day Weekend.

TRAILS

Grand Junction Trail

The rework of the Grand Junction Trail on South Union Street has been completed two weeks early. It looks very nice.

Monon Trail

The preliminary field check for the Monon Trail Tunnel project at 161st Street was held on Monday, April 22nd. We should have completed plans by the end of May. This project will follow the INDOT timeline for the closure of 161st Street.

We are finalizing the contract with DLZ for the Monon Trail project north of State Road 32. This project includes several phases and will be partially funded with Federal Transportation Enhancement Grants. We are also seeking the Bicentennial Nature Trust Grant to help with land acquisition.

At this time we are in the process of purchasing the Monon corridor along the old Sacrete property as well as a section of land from Westfield LLC (Custom Concrete). Both properties are south of State Road 32 and will complete that section of the Monon Trail.

OTHER PROJECTS/EVENTS

Safe Routes to School

The RFP for the Safe Routes to School Plan for Oak Trace Elementary School was posted by INDOT on April 11th. Proposals are due on May 15th. We are looking forward to working with the school, the advisory committee and the consults on creating a Safe Routes to School plan for Oak Trace that we can then duplicate for the other elementary schools.

In conjunction with this concept we are assisting with organizing a **Bike to School Day** for both Oak Trace Elementary and Washington Woods Elementary Schools on Wednesday, May 8th. The Mayor and Dr. Keen are participating.

Bike to Work Day

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We would like to encourage you and others in Westfield to join thousands of people on Friday, May 17th and bike to work that day.

Arbor Day

On Saturday, April 27th we will host Arbor Day at Quaker Park starting at 10AM. Forty nine trees will be planted by staff and volunteers. We are also giving away 500 trees to good homes. Please join us that morning and take several trees home to plant. I attached a flyer for more information.

Community Plant Day

On Saturday, May 18th we will host Community Plant Day at Quaker Park. This yearly event invites volunteers to help the Westfield in Bloom Committee Plant Pride in our community. The color for 2013 is purple. We are asking for volunteers to help plant purple petunias in the flower beds throughout the park. I attached a flyer for more information.

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