

THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY March 30, 2016

The Westfield Board of Public Works and Safety met on March 30, 2016 at the Westfield Public Works Conference Room. Present were Randy Graham, Kate Snedeker, Records Manager, Kim Strang, and Brian Zaiger, legal counsel.

Randy Graham called the meeting to order at 1:02 P.M.

AGENDA ITEMS

Action Item #1: Meeting Minutes Consideration for Approval:

Kate Snedeker made the motion to approve the February 24, 2015 meeting minutes as presented and this was seconded by Randy Graham. Vote: Yes-2; No-0. Motion carried.

Action Item #2: Havencrest Homes Illicit Discharge Appeal

Brian Zaiger stated there was no representative present from Havencrest, so fees would be imposed as stated.

RESOLUTIONS:

Action Item #3: CEMP-Comprehensive Emergency Management Plan Adoption

Joe Lyons presented this stating the Resolution would ensure a uniform approach countywide to emergency situations.

Randy Graham made the motion to approve Resolution 16-108 as stated. Kate Snedeker seconded. Vote: Yes-2; No-0. Motion carried.

BID APPROVAL:

Action Item #4: Contract A Mill Street Roadway Project

Jeremy Lollar stated that action items 4, 5, and 6 were initially considered last year as one big project. The bids were too high and the project was postponed. Currently the project is divided into 3 separate projects. Bids were taken on each one, asking for the board to accept the lowest on all three projects.

Kate Snedeker made the motion to approve Contract A. Randy Graham seconded. Vote: Yes-2; No-0. Motion carried.

Action Item #5: Contract B Mill Street Steam Restoration Project

Gary Pence and Phil Sundling gave brief overview

Randy Graham made the motion to approve Contract B. Kate Snedeker seconded. Vote: Yes-2; No-0. Motion carried.

Action Item #6: Contract C Mill Street Mitigation Project

Gary Pence gave brief overview

Kate Snedeker made the motion to approve Contract C. Randy Graham seconded. Vote: Yes-2; No-0. Motion carried

CONSTRUCTION STANDARDS & SPECIFICATIONS CHANGES:

Action Item #7: Westfield Construction Standards & Specifications Changes

Jeremy Lollar gave an overview stating changes were minimal (high-lighted in yellow) on the annual review of our specifications and guidelines.

Kate Snedeker made the motion to approve the changes. Randy Graham seconded. Vote: Yes-2; No-0. Motion carried.

CHANGE ORDERS:

None

CONTRACTS/LEASES

None

AGREEMENTS AND/OR MEMORANDUM OF UNDERSTANDING (MOU)

Action Item #8: Utility Reimbursement Agreement-Approval Delegation

Jeremy Lollar presented requesting the signing authority for the Utility Reimbursement Agreement. If the bid comes in higher than anticipated this would be brought back in front of BPW members to consider.

Kate Snedeker made the motion to approve the delegation. Randy Graham seconded. Vote: Yes-2; No-0. Motion carried.

CONSENT AGENDA

Approval to hire one new officer

Bond Information

Randy Graham made the motion to approve the Consent Agenda. Kate Snedeker seconded. Vote: Yes-2; No-0. Motion carried.

DEPARTMENT REPORTS

- **Fire** – Joe Lyons
- **Police-** Joel Rush
- **Public Works-** Jeremy Lollar

With no further business Randy Graham made the motion to adjourn. Kate Snedeker seconded. The meeting was adjourned at 1:30 P.M.

Deputy Clerk-Treasurer

Board of Public Works and Safety