

Action Item #1 Approval of May 1, 2008 Board of Public Works and Safety Meeting

WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY MEETING,
May 1, 2008

The Westfield Board of Public Works and Safety met in regular session Thursday May 1, 2008 at the Westfield Public Works Conference room. Board of Works members present were Mayor Andy Cook and Mark Heirbrandt. Also present were Clerk Treasurer Cindy Gossard, Chief Administrative Officer Bruce Hauk and Legal Counsel Brian Zaiger. Mayor Andy Cook called the meeting to order at 3:00 pm.

Board Member Jack Hart was not present at this meeting

Approval of Minutes:

Mark Heirbrandt made a motion to approve the minutes of the April 3, 2008 meeting as presented. Andy Cook seconded. Vote: Yes-2; No-0. Motion carried.

Presentations:

Public Safety – Fire Department GIS Study and Strategic Planning

Fire Chief Todd Burtron gave a presentation explaining this study.

There was some discussion.

Ordinances:

None

Resolutions:

Fifth Third Bank Vehicle Lease-Purchase

Bruce Hauk presented this item stating this document would permit the City of Westfield to enter into Vehicle Leasing-Purchase Agreements with Fifth Third Bank or other banking institutions.

Mark Heirbrandt made a motion to approve Resolution 08-03 as presented. Andy Cook seconded. Vote: Yes-2; No-0. Motion carried.

Resolution 08-01 Approving Restructuring of the Westfield Police Department

Police Chief Kevin Jowitt explained the Organizational Redesign within the Police Department.

Andy Cook made a motion to approve Resolution 08-01 as presented. Mark Heirbrandt seconded. Vote: Yes-2; No-0. Motion carried.

Resolution 08-02 Approving Transfer of Equipment to the Atlanta Police Department

Chief Jowitt stated they were transferring a Genesis II Radar Gun to the Atlanta Police Department in return for 2 Smith & Wesson Police bicycles.

Mark Heirbrandt made a motion to approve Resolution 08-02 as presented. Andy Cook seconded. Vote: Yes-2; No-0. Motion carried.

Quote Approval:

Kurt Wanninger explained the Westfield Public Works Department acquired 3 quotes for purchase and installation of a citywide Voice Over Internet Protocol (VOIP) phone network system. Kurt stated WPW would recommend First Mile for an amount not to exceed \$74,999.00.

Andy Cook made a motion approving once contract amount is established to allow the Board of Public Works President to execute agreement with First Mile in an amount not to exceed \$74,999.00. Mark Heirbrandt seconded. Vote: Yes-2; No-0. Motion carried.

Bid Approval:

None

Performance Bonds:

None

Maintenance Bond Release:

None

Change Orders:

City Services Expansion

Kurt Wanninger explained the Public Works Department is recommending the following change order for consideration (see Action item #5).

Mark Heirbrandt made a motion to approve the Change Orders as presented in Action Item #5 not to exceed amount of \$27,478.00. Andy Cook seconded. Vote: Yes-2; No-0. Motion carried.

Agreements:

Approval for Appointment of 3 New Police Officers

Chief Jowitt described process and asked for approval for the 3 new officers.

Mark Heirbrandt made a motion to approve the appointment of the 3 new Westfield Police Officers. Andy Cook seconded. Vote: Yes-2; No-0. Motion carried.

Contracts Duke Power Share Agreement

Kurt Wanninger presented this item stating this Power Share is an energy program that allows Duke Energy to manage the peak demands on their electrical load utilizing alternative operation of facilities by the use of on site generators at the Public Works River Road Treatment Facility and Wastewater Treatment Facilities.

Andy Cook made as motion to allow the Westfield Public Works Department to enter into an agreement with Duke Energy for the Power Share for 2008. Mark Heirbrandt seconded. Vote: Yes-2; No-0. Motion carried.

Consent Agenda Westfield Rotary Club – Landscaping Service Endorsement Request to Maintain (Adopt) Dartown Road Median.

This item will be sent to the City Council for approval for the May 12th meeting.

With no further business Mayor Andy Cook made a motion to adjourn. Mark Heirbrandt seconded. Vote: Yes-2; No-0. Motion carried.

The meeting was adjourned at 4:00 p.m.

ALL OF WHICH IS APPROVED THIS _____ DAY OF _____, 2008.

COMMON COUNCIL OF THE CITY OF WESTFIELD

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NAY

	Mayor J. Andrew Cook	
	Jack Hart	
	Mark Heirbrandt	

Approved and signed by the Board of Public Works and Safety, of the City of Westfield, Hamilton County, Indiana, this _____ day of _____, 2008.

ATTEST:

Clerk-Treasurer, Cindy J. Gossard