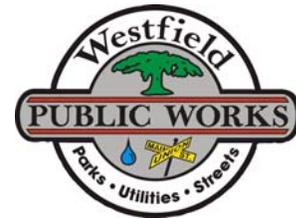


WESTFIELD PUBLIC WORKS



Memorandum

To: Westfield City Council Members
CC: Mayor J. Andrew Cook, Bruce A Hauk
Date: February 27, 2009
Re: City Council Agenda Item

MAYOR
J. ANDREW COOK

CITY COUNCIL
JOHN DIPPEL
STEVE HOOVER
ROBERT L. HORKAY
KEN KINGSHILL
ROBERT J. SMITH
TOM SMITH
ROB STOKES

CLERK-TREASURER
CINDY J. GOSSARD

CHIEF ADMINISTRATIVE OFFICER
BRUCE A. HAUK

DIRECTOR OF PUBLIC WORKS
KURT J. WANNINGER

Action Item - Ordinance Changes Proposals to Water Service and Permit Charges

The Westfield Public Works Department is recommending that the City Council consider the following Water Service Charges, After Hour Service Charges, Permit Charges for update.

The Westfield Public Works Department has reviewed and updated Ordinance 06-28, Water Service Rules and Regulations Ordinance. The update of this ordinance consists of bringing in line the Water Service Charges with the Wastewater Service Charges, adding an After Hour Service Call Charge, and increasing the Irrigation Permit Charge since the last update.

The following are the proposals from Ordinance 06-28 which are being proposed to be modified:

Section D.1 Reconnection Charge. All customers shall be subject to a reconnection charge to reconnect disconnected service.

Reconnection Charge	Effective for Bills Rendered After the Dates Below		
	<u>1/1/2009</u>	<u>1/1/2010</u>	<u>1/1/2011</u>
	\$22.00	\$23.00	\$24.00

Section D. 2 Return Check Charge. All customers shall be subject to a return check charge for checks returned for insufficient funds.

Return Check Charge	Effective for Bills Rendered After the Dates Below		
	<u>1/1/2009</u>	<u>1/1/2010</u>	<u>1/1/2011</u>
	\$25.00	\$26.00	\$27.00

Section D. 3 Administrative Account Change Fee. For customers choosing to change information on their accounts, these customers shall be assessed a fee for such change. (In Lieu of Meter Connection Fee or Meter Deposit Fee.)

Administrative Account Change Fee Effective for bills Rendered After the Dates Below

<u>1/1/2009</u>	<u>1/1/2010</u>	<u>1/1/2011</u>
\$17.00	\$18.00	\$19.00

Section D. 4 Lawn Irrigation Permit. Any customer who chooses to own or operate a lawn irrigation service, must obtain a Lawn Irrigation Permit through the Town Public Works Department.

Lawn Irrigation Permit Fee **\$120.00**

Section D.8 After Hours Turn On/Turn Off. Any customer who requests that water service be turned on or turned off, at no fault of the City or Department, outside of normal business hours shall pay an After Hours Turn On/Turn Off Fee **charge of \$37.00 per hour, with a minimum charge of one hour.**

After Hours Turn On/Turn Off Fee \$37.00 per hour

Section D. 9 After Hours Service Call. Any customer who requests service outside of normal business hours, at no fault of the City or Public Work's Department shall be assessed a service fee. The customer's utility account will be assessed a service call charge of \$37.00 per hour, with a minimum charge of one hour.

After Hours Service Call Fee \$37.00 per hour

The Westfield Public Works Department is introducing this Ordinance to the Westfield City Council for a first reading on March 9, 2008 at the regularly scheduled City Council meeting.

The following is a summary of the schedule and guidelines for introduction and publication of the changes to this ordinance:

- March 9, 2009 - Introduce Ordinance to City Council
- March 27, 2009 - Notice of Public Hearing must be received by the newspaper for publication.
- April 1, 2009 (At least 10 days before the date of hearing) - Notice of Public Hearing must be published in the Westfield Star and/or Noblesville Times.
- April 1, 2009 - Notices mailed to owners of vacant or unimproved property if the ordinance includes a fee for water service to vacant or unimproved property; and mailed to users of the waterworks located outside the municipality's corporate boundaries.
- April 13, 2009 – City Council holds a public hearing on Ordinance changes
- April 19, 2009 – Objection period expires.
- April 19, 2009 – Ordinance Changes go into effect.

The Westfield Public Works Water and Customer Service Divisions has reviewed the proposed updates and the Westfield Public Works Department recommends that these updates be forwarded to the Westfield City Council for a first reading at the March 9, 2009 Council Meeting with a recommendation to forward this to the April 13, 2009 regularly schedule City Council Meeting for a Second Reading and Public Hearing.
