

WESTFIELD BOARD OF PUBLIC WORKS MEETING July 13, 2009

The Westfield Board of Public Works met in special session Monday July 13, 2009. Members present were Jack Hart and Mark Heirbrandt. Also present was Deputy Clerk-Treasurer Teresa Skelton. Mark Heirbrandt called the meeting to order at 3:08 P.M.

Action Item # 1: Meeting Minutes 5/28/09

Mark Heirbrandt made the motion to approve the May 28, 2009 Board of Public Works Minutes as presented. Jack Hart seconded. Vote: Yes-2; No-0. Motion carried.

Action Item # 2: GIS Annual Software Maintenance Quotation

Director of Public Works Kurt Wanninger presented the quote from Environmental Systems Research Institute (ESRI). After a brief explanation Mark Heirbrandt made the motion to accept the quote from ESRI not to exceed \$ 11,750.00 for 2009 – 2010 calendar year. Jack Hart seconded. Vote: Yes-2; No-0. Motion carried.

Action Item #3: Approval request to purchase Toro Workman, Toro Pro Force Blower and a TIP Seeder from Kenney Machinery and Reynolds Equipment:

Director of Parks and Recreation, Melody Sweat, presented the various quotes to the Board. After some discussion Jack Hart made the motion to accept the Kenny Outdoor Solutions quote not to exceed \$ 28,878.00 as presented. Mark Heirbrandt seconded. Vote: Yes-2; No-0. Motion carried.

Jack Hart made the motion to accept the Reynolds quote on the Tip Seeder not to exceed \$ 8,925.00. Mark Heirbrandt seconded. Vote: Yes-2; No-0. Motion carried.

Action Item #4: Approval request for the Monon Trail Viking Meadows Construction Bid

Neil Van Trees presented the bid options to the Board and after some discussion Jack Hart made the motion to award the bid to Yardberry Landscape Excavation not to exceed \$ 156,442.00. Mark Heirbrandt seconded. Vote: Yes-2; No-0. Motion carried.

Action Item #5: Lockhaven Section 8

Harry Nikides presented the Lockhaven 8 release of the performance bond. All requirements have been satisfied. Mark Heirbrandt made the motion to approve the performance bond release as presented. Jack Hart seconded. Vote: Yes-2; No-0. Motion carried.

Action Item #6: Approval request to enter into a contract with Synthesis & HMT to allow the permitting process for the bridge over Cool Creek on the east leg of the Midland Trace Trail.

Melody Sweat explained that this payment would not occur until 2010 and this is not to exceed \$ 4,700.00. Mark Heirbrandt made the motion to enter into the Synthesis & EMH&T not to exceed \$ 4,700.00. Jack Hart seconded. Vote: Yes-2; No-0. Motion carried.

Consent Agenda:

Conflict of Interest

Kurt Wanninger presented a Conflict of Interest Disclosure Statement for review and recording.

Department Reports:

Acting Police Chief Scott Jordan announced that the department has added two new officers. This brings the Police Bicycle Patrol to a total of 8. There is now a 24 hour patrol on the Monon.

Melody Sweat announced that donations continue to come in for the Monon Trail.

Deputy Clerk Treasurer Teresa Skelton announced that the Clerk-Treasurer's office is working on a procedure for Records Management as well as a process for recording documents.

Kurt Wanninger announced that there was a new purchase for wellfield consisting of 87 acres.

With no further business the Board of Public Works was adjourned at 3:55 PM.

Clerk-Treasurer

President