

WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY MEETING,
April 3, 2008

The Westfield Board of Public Works and Safety met in regular session Thursday April 3, 2008 at the Westfield Public Works Conference room. Board of Works members present were Mayor Andy Cook, Jack Hart and Mark Heirbrandt. Also present were Clerk Treasurer Cindy Gossard, Chief Administrative Officer Bruce Hauk and Legal Counsel Brian Zaiger. Mayor elect Andy Cook called the meeting to order at 3:00 pm.

Approval of Minutes:

Jack Hart made a motion to approve the minutes of the March 20, 2008 meeting as presented. Mark Heirbrandt seconded. Vote: Yes-3; No-0. Motion carried.

Ordinances:

None

Resolutions:

None

Quote Approval:

City Services Expansion Audio Visual

Kurt Wanninger explained the bids were reviewed for the purchase and installment of audio/visual equipment in the new City Services Building. Kurt stated the Westfield Public Works Department recommends the approval of Classic Audio Video for an amount not to exceed \$74,978.24.

Jack Hart made a motion to approve Classic Audio Video for an amount not to exceed \$74,978.24. Mark Heirbrandt seconded. Vote: Yes-3; No-0. Motion carried.

Allen Industries – Facilities Signs:

Kurt Wanninger stated they received a quote from Allen Industries for the purchase and installation of 12 facility signs at the new City Services Building and Public Works Utility for \$55,636.00.

Kurt explained Westfield Public Works recommends the Board authorize the Westfield Public Works Department to execute the agreement with Allen Industries for an amount not to exceed \$55,636.00.

Jack Hart made a motion to approve the purchase of 12 facility signs from Allen Industries allowing the Westfield Public Works Department to execute the agreement in an amount not to exceed \$55,636.00. Mark Heirbrandt seconded. Vote: Yes-3; No-0. Motion carried.

Generator Maintenance Agreement Plan:

Kurt Wanninger explained this agreement is to provide annual Generator Inspection Services on Westfield generators. Kurt stated there were 3 quotes and recommends the Board to authorize the Westfield Public Works Department Director to execute the agreement with Buckeye Power Sales for a 3 year agreement not to exceed \$19,500.00.

Mark Heirbrandt made a motion to allow the Westfield Public Works Director to execute a 3 year agreement with Buckeye Power Sales in an amount not to exceed \$19,500.00. Jack Hart seconded. Vote: Yes-3; No-0. Motion carried.

City Services Office Furniture:

Kurt Wanninger presented this item explaining US Communities Contract quote for an amount not to exceed \$120,000.00 for furniture for the new City Services Building. There was some discussion.

Mark Heirbrandt made a motion to authorize the purchase of furniture in an amount not to exceed \$120,000.00. Jack Hart seconded. Vote: Yes-3; No-0. Motion carried.

Bid Approval:

Well Construction #11 and #13

Kurt Wanninger recommended the Board approve the bid submittal for the installation of 2 new wells at the River Road Water Treatment Plant from MK Betts in the amount of \$400,000.00.

Mark Heirbrandt made a motion to approve the bid from MK Betts in an amount of \$400,000.00. Jack Hart seconded. Vote: Yes-3; No-0. Motion carried.

Performance Bonds:

None

Maintenance Bond Release:

None

Change Orders:

City Services Expansion

Kurt Wanninger explained the Public Works Department is recommending the following change order for consideration (see Action item #6). 

 Jack Hart made a motion to approve the Change Orders as presented in Action Item #6. Mark Heirbrandt seconded. Vote: Yes-3; No-0. Motion carried.

RRWTP Expansion:

Kurt Wanninger explained that in January 2008 Board of Public Works requested that an approved amount not to exceed \$543,800.00 which is 20% of the original contract amount. Kurt explained that since that meeting all construction pricing has been determined and the Westfield Public Works Department recommends these Change Orders (see Action Item #7 ) be considered for approval.

 Andy Cook made a motion to approve Change Orders as presented in Action Item #7 as presented. Mark Heirbrandt seconded. Vote: Yes-3; No-0. Motion carried.

Agreements:

Sub Lease Agreement – City of Westfield and Westfield-Washington Township School Corporation

Curt Cooley explained this agreement will be between the City of Westfield Parks Department, the Westfield Washington Township School District and the Westfield Youth Sports, Inc. for the rental of a parcel of ground known as Freedom Trail Park. Curt further explained this rental would be \$1.00 a year starting March 1, 2008 for 20 years.

Mark Heirbrandt made a motion to approve the Sub Lease for 20 years at \$1.00 a year authorizing the Mayor to sign agreement. Andy Cook seconded. Vote: Yes-2; No-0; Abstain-1 (J. Hart). Motion carried.

Contracts:

Engineering Services for Bridge Design – 156th Street over Wm. Knight Regulated Drain

Kurt Wanninger explained this Contract for \$73,400.00 includes engineering services for the survey, design, geotechnical, permits, bidding services and construction inspection of the new structure over the Wm. Knight Drain.

Jack Hart made a motion to authorize the Director of Public Works to enter into a contract with Beam, Longest and Neff LLC Consulting for an amount not to exceed \$73,400.00. Mark Heirbrandt seconded. Vote: Yes-3; No-0. Motion carried.

ALL OF WHICH IS APPROVED THIS ____ DAY OF _____, 2008.

COMMON COUNCIL OF THE CITY OF WESTFIELD

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NAY

	Mayor J. Andrew Cook	
	Jack Hart	
	Mark Heirbrandt	

Approved and signed by the Board of Public Works and Safety, of the City of Westfield, Hamilton County, Indiana, this ____ day of _____, 2008.

ATTEST:

Clerk-Treasurer, Cindy J. Gossard