

Action Item # 7 Contracts

Contract for Professional Services - American Structure Point

The Westfield Public Works Department is recommending that the Board of Public Works and Safety consider the following Contract for Professional Services for approval.

This Contract for Professional Services which will consist of engineering services provided by the consultant as directed by the City of Westfield Public Works Department. These services include, but are not limited to, road and bridge design and review, traffic studies, drainage studies, environmental services, right-of-way, survey, architectural services, and any other general civil engineering services.

The Public Works Department has compared the hourly costs associated with the services mentioned above for these professional disciplines with the current rates that the City is being charged for these services. Additionally, the Public Works obtained other quotes for these services from two (2) engineering firms and compared these hourly costs associated with the services mentioned above.

The City of Westfield Administration Director of Enterprise has reviewed this agreement and recommends that the Department of Public Works enter into a one (1) year agreement with American Structure Point. This agreement will be reviewed annually.

Therefore, it is the recommendation of the Public Works Department for the Board to propose a motion to approve the Contract for Professional Services Agreement with American Structure Point and authorize the Director of the Public Works Department to execute the assignment document.

Contract – Indiana Department of Transportation – Local Public Agency Project Coordination Contract - Monon Greenway

The Westfield Public Works Department is recommending that the Board of Public Works and Safety consider the following Local Public Agency Project Coordination Contract for approval.

This Contract is between the Indiana Department of Transportation (INDOT) and the City of Westfield, a Local Public Agency (LPA) in the State of Indiana. The LPA has applied to INDOT, and the Federal highway Administration has approved the LPA's application to receive Federal Funds for the project as described in Attachment A of the Contract. The LPA also agrees to provide Local funding match for the Federal monies as stated in the contract. The LPA's maximum amount of Federal aid funding commitment available, including credits is \$1,575,000.

Additionally, services such as; scheduling the project, project description, Local Public Agency Funding Commitments, and LPA's desire to expedite delivery of the project are part of the Contract. Per the Contract, INDOT will provide the services as set out in Attachment C (INDOT's Rights and Duties) as described in this contract.

The City of Westfield Public Works Department and City's Administration Director of Enterprise has reviewed this contract and recommends that the Department of Public Works enter into this agreement.

Therefore, it is the recommendation of the Department of Public Works for the Board to propose a motion to approve, and execute, the Contract between the Indiana Department of Transportation (INDOT) and the City of Westfield.

Contract – Inspection Contract- Monon Greenway

The Westfield Public Works Department is recommending that the Board of Public Works and Safety consider the following Local Public Agency Project Inspection Contract for approval.

This Contract is between the City of Westfield, a Local Public Agency (LPA) in the State of Indiana and Butler, Fairman and Seufert, Inc., a firm that had been certified by the Indiana Department of Transportation (INDOT) for INDOT and federally funded inspections projects.

As part of this contract, Butler, Fairman and Seufert, Inc., will furnish all inspection services as required by INDOT for this federally funded project.

Since Butler, Fairman and Seufert, Inc. was the lead design for this project and the inspection agreement contract amount is based on an INDOT calculation formula to determine the inspection charges. The Department of Public Works recommends that Butler, Fairman and Seufert, Inc. consider this inspection contract for consideration.

Therefore, it is the recommendation of the Department of Public Works for the Board to propose a motion to approve, and execute, the Contract between the City of Westfield and Butler, Fairman and Seufert, Inc.