

**WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY MEETING,
OCTOBER 30, 2008**

The Westfield Board of Public Works and Safety met in regular session Thursday, October 30, 2008, at the Westfield Public Works conference room. Board of Works members present were Jack Hart and Mark Heirbrandt. Also present were Deputy Clerk-Treasurer, Teresa Skelton, and Legal Council Brian Zaiger. Jack Hart called the meeting to order at 3:00 P.M.

Action Item #1: Meeting Minutes – August 28, 2008 and October 30, 2008

Mark Heirbrandt made the motion to approve August 28, 2008 minutes as presented. Legal Council Brian Zaiger gave the authority to approve the minutes without Mayor Cook present. Jack Hart seconded. Vote: Yes-2; No-0. Motion carried.

Mark Heirbrandt made the motion to approve October 30, 2008 minutes, as presented. Jack Hart seconded. Vote: Yes-2; No-0. Motion carried.

Action Item #2 – Performance Bond Release:

Oak Manor Sec 3: Release Erosion Control Performance Bond

Westfield Public Works recommends that the Board of Public Works and Safety consider the Performance Bond. All inspections and conditions have been satisfied.

Mark Heirbrandt made the motion to accept the Performance Bond release, as presented. Jack Hart seconded. Vote: Yes-2; No-0. Motion carried.

Action Item #3 – Change Orders:

Sycamore / Birch Street Stormwater Improvement Project

Westfield Public Works recommends that the change order be approved in the amount of \$ 6,720.00.

Jack Hart made the motion to approve the change order in the amount of \$ 6,720.00. Mark Heirbrandt seconded. Vote: Yes-2; No-0. Motion carried.

River Road Wellfield Expansion – Wells #11 & 13

Westfield Public Works recommended that the change order be approved in the amount of \$ 3,160.00.

Mark Heirbrandt made the motion to approve the change order in the amount of

\$ 3,160.00. Jack Hart seconded. Vote: Yes-2; No-0. Motion carried.

Action Item #4 – Keystone Software Annual Software Agreement:

Keystone Annual Software Agreement

The Westfield Administration Director of Enterprise has reviewed this agreement and recommends that the Department of Public Works enter into a one (1) year agreement with Keystone Software Systems in the amount of \$ 2,920.00. This also will include City wide trash pick-up.

Jack Hart made the motion to authorize the Director of Public Works to sign the Keystone Software Agreement, as presented. Mark Heirbrandt seconded. Vote: Yes-2; No-0. Motion carried.

Action Item # 5 – Consent Agenda

Identity Theft Program

Kurt Wanninger, Director of Public Works, recommended that this item be tabled, due to an extended deadline.

Mark Heirbrandt made the motion to table this item. Jack Hart seconded. Vote: Yes-2; No-0. Motion carried.

Department Reports were distributed prior to the meeting.

Mark Heirbrandt asked about the time table for completion of road work at 151st Street and Carey Road. The completion date is set for the Thursday before Thanksgiving.

Jack Hart inquired on the Westside Interceptor Project.

Kurt Wanninger announced that this years “snow removal” policy will be posted on the website.

Mark Heirbrandt asked about “bulk salt” availability.

With no further business Mark Heirbrandt made the motion to adjourn. Jack Hart seconded. Vote: Yes-2; No-0. Motion carried.

Clerk-Treasurer

Board of Public Works President

