

**WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY MEETING,  
NOVEMBER 26, 2008**

The Westfield Board of Public Works and Safety met in regular session Thursday, November 26, 2008, at the Westfield Public Works conference room. Board of Works members present were Mayor Andy Cook, Jack Hart and Mark Heirbrandt. Also present were Deputy Clerk-Treasurer, Teresa Skelton, and Legal Council Brian Zaiger. The meeting was called to order at 3:10PM.

*Action Item #1: Meeting Minutes – October 30, 2008*

Mark Heirbrandt made the motion to approve October 30, 2008 minutes, as presented. Jack Hart seconded. Vote: Yes-3; No-0. Motion carried.

*Action Item #2: Ordinance 08-50: Traffic Regulations*

This ordinance came before the Board as 08-49. The ordinance was approved, but this number had already been assigned, therefore this ordinance became 08-50. It is before the board now as general information.

*Action Item #3:*

*Asphalt Hot Mix Trailer* – Kurt Wanninger presented the two quotes. Both MacDonald and Steep Direct prices include the electric overnight heat option. Mayor Cook made the motion to accept the MacDonald Machinery quote not to exceed \$ 15,575.00. Jack Hart seconded. Vote: Yes-3; No-0. Motion carried.

*Bradco 96-inch, 6-way blade with electric controls* – Kurt presented the two quotes. He explained that both purchases would be out of the Local Road and Street fund. Mark Heirbrandt made the motion to approve the purchase not to exceed \$ 5,200.00. Mayor Cook seconded. Vote: Yes-3; No-0. Motion carried.

*Vehicle Replacement – Police Department* – Police Chief Kevin Jowitt described the proposed vehicle replacement from Thomas Dodge. Mark Heirbrandt made the motion to approve the vehicle replacement purchase not to exceed \$ 21,797.00. Jack Hart seconded. Vote: Yes-3; No-0. Motion carried.

*Parks Department – Simon Moon* – Director of Parks and Recreation, Melody Sweat explained that this proposed Rubber Based Mulch was a safe and maintenance free solution to the play areas in parks. She would like to start with Simon Moon Park. Lester Recreation would provide onsite assistance in the layout of the wood border and filter fabric, if the City would purchase rubber mulch. After some discussion on financing, the Board agreed that this should move forward.

*Action Item #4:*

*Maintenance Bond Release* – Kurt Wanninger presented the maintenance bond releases for Andover Villas /Townhomes and Oakridge Crossing Section 1, for consideration. There was some discussion on City self insuring. Mark Heirbrandt made the motion to accept the Maintenance Bond Release, as presented. Jack Hart seconded. Vote: Yes-3; No-0. Motion carried.

*Action Item #5:*

*Northern Lights locating and Inspection Agreement* – Kurt Wanninger presented the agreement and what would be provided. John Rogers is working on a non-reverting fund for financing. Mark Heirbrandt made the motion to authorize the Director of the Public Works Department to execute the assignment document. Mayor Cook seconded. Vote: Yes-3; No-0. Motion carried.

*InWARN Agreement* – Kurt Wanninger described the Indiana Water/Wastewater Agency Response Network (In WARN). There is no membership fee and this will be reimbursed through FEMA. Jack Hart made the motion to authorize the Director of Public Works Department to execute the assignment document. Mark Heirbrandt seconded. Vote: Yes-3; No-0. Motion carried.

*Action Item #6:*

*Consent Agenda: Delinquent Account Charge Offs* – Kurt Wanninger explained that this is an annual process. Money can still be collected on delinquent accounts even if the account was charged off. Mark Heirbrandt made the motion to charge off delinquent accounts, as submitted. Jack Hart seconded. Vote: Yes-3; No-0. Motion carried.

*Department Reports:*

Parks and Recreation Director Melody Sweat presented items for consideration for next year.

Police Chief Kevin Jowitt and Public Works Director Kurt Wanninger also presented items for consideration next year.

With no further business the meeting was adjourned at 5:05PM.

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Clerk-Treasurer

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Board of Public Works President