

**CHANGE ORDER**

PROJECT: Old Friends Cemetery Park DATE OF ISSUANCE:

OWNER: City of Westfield – Parks and Recreation 5-10-11  
2728 East 171<sup>st</sup> Street  
Westfield, IN 46074

CONTRACTOR: Gibraltar Construction Company

ORIGINAL CONTRACT DATE: 9-13-10

The City of Westfield is requesting the following changes in the Contract Documents per Jon Hutslar, Browning, Day, Mullins and Dierdorf.

Description: There are two (2) items per this change order as follows. (see attached)  
– Changed trail surface material from pebbles to decomposed granite (\$867)  
– Additional winterization cost due to extreme winter weather (\$2,900)

Purpose Justification of Change Order: PR #? – Decomposed granite surface would add years of low maintenance to the path surface in contrast to the pebble surface which would require weekly attention. PR #? – Extreme winter conditions made it necessary to enclose the masonry work as it was being done.

<b>CHANGE IN CONTRACT PRICE</b>	<b>CHANGE IN CONTRACT TIME</b>
Original Contract Price \$ 270,220	Original Contract Time 11-1-10 (Completion) days or date
Previous Change Order No. #1, #2 & #3	Net change from previous Change Orders \$47,550 days
Contract Price prior to this Change Order \$ 317,770	Contract Time prior to this Change Order 4-15-11 days or date
Net Increase (Decrease) of this Change Order \$ 3,767	Net Increase (Decrease) of this Change Order 33 Days days
Contract Price with all approved Change Orders \$ 321,537	Contract Time with all approved Change Orders 5-18-11 days or date

RECOMMENDED:  
by: Melody Jones  
City of Westfield

APPROVED:  
by: \_\_\_\_\_  
Redevelopment Commission

APPROVED:  
by: \_\_\_\_\_  
Contractor



The City of Westfield  
2706 E 171<sup>st</sup> Street  
Westfield, IN 46074

December 13, 2010

Attention: Neil VanTrees  
Melody Jones  
Jon Hutslar

RE: Proposal #1: Westfield Cemetery- Martha Doan Memorial Garden

To all concerned Parties:

Gibraltar Construction is pleased to furnish all labor, materials and equipment to complete the re-design work indicated per the revised drawings associated with Proposal #1, for the sum of \$37,156 as we had previously quoted. This quote includes all credits and adds associated with the revisions to the masonry walls, foundations, a section of 4" walk and granite treads, added sub drainage and French drain, and a few other items as indicated on the attached summary detail.

A \$4926 credit from our electrician to delete 3 Type B fixtures at the Union Street masonry wall was just recently identified. Re-design of the foundations and other changes added \$37156 as indicated above. The credit just received to delete 3 light fixtures at \$4926 puts the net add at \$32230 for the physical changes made via PR #1.

In addition to the actual physical revisions made by PR #1 all additional cost spent and associated with the unforeseen and unfortunate conditions that were encountered and that we were directed to perform; such as the added cost for the directional boring of the water line, T & M work associated with the excavation and backfill by our excavator (Perry) for the Archeologist and his team, and 8 added lft of curb along Union Street as well as 6 added hours of Brent's time has been included in the above net price of \$32230.

Please see the attached summary detail indicating all of the above in a spread sheet form which you have had a copy of that details all of the changes with the exception of the light fixture credit.

Please keep in mind that there is no consideration or pricing included here for winter conditions as we have quoted those estimates on a separate letterhead.



Therefore, please include the total added sum of \$32,230 in a forthcoming Change Order as the Net add for all of the above identified work.

If you have any questions or concerns, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to be 'Mike Smith', with a long horizontal flourish extending to the right.

Mike Smith, President

Gibraltar Construction Corp

W/attachments

# Maxim Electric Change Order

Quotation to: Gibraltar Construction Corp.

Date: December 6, 2010

Address: 2932 N. Webster Ave.

Change Order number: #01

Address:

City, ST, ZIP : Indianapolis, IN 46219

Credit for deleted Type 'B' fixtures

Attention: Mike Smith

Job Name: Westfield Cemetery

Martha Doan Memorial Garden

Reference: Delete three (3) type 'B' light fixtures including wire, conduit and labor. Lighting factory will not allow full credit. Original pricing was based on quantity.

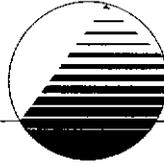
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A.	Material and equipment:	\$	<u>(4,135.04)</u>	
B.	Sales tax:	\$	<u>                    </u>	
C.	Direct labor:	\$	<u>( 791.24)</u>	
D.	Indirect costs:	\$	<u>                    </u>	
E.	Equipment and tools:	\$	<u>                    </u>	
F.	Subtotal: .....	\$		( 4,926.28)
G.	Overhead at _____ % of line F:	\$	<u>                    </u>	
H.	Subcontracts:	\$	<u>                    </u>	
I.	Overhead at _____ % of line H:	\$	<u>                    </u>	
J.	Subtotal .....	\$		
K.	Profit at _____ % of line J:	\$	<u>                    </u>	
L.	Subtotal: .....	\$		
M.	Bond premium at _____ % of line L:	\$	<u>                    </u>	
N.	Service reserve at _____ % of line L:	\$	<u>                    </u>	
O.	Total cost estimate, lines L thru N:			\$ ( 4,926.28)
P.	Exclusions from this estimate:			

Q.  This quotation is valid for 30 days.

R.

S.  We are proceeding with this work per your authorization.



The City of Westfield  
2706 E 171<sup>st</sup> Street  
Westfield, IN 46074

December 13, 2010

Attention: Neil Van Trees  
Jon Hutslar  
Melody Jones

RE: Proposal Request #2: Westfield Cemetery- Martha Doan Memorial Garden

To all concerned parties:

The added price for the additional fill dirt, stone materials and hand excavation required to raise the site 10" as indicated by Proposal Request #2 is \$6,248. The price for the added concrete curb wall along Union Street is an additional \$3,390.

In addition, Becker Landscape's added cost for the changes made by PR#2 comes to \$5145.55. With our markup at 10% on Becker's quote, brings our total request for Becker's add to \$5660. Becker's quote is attached for your review.

In addition, and as you know the change from the historic cobbles to the 2" Cold Spring granite cobbles produced a wash, or no change in price.

Therefore the total of all changes as indicated above and associated with PR #2 comes to an add of \$15,298. Please include this added sum in a forthcoming change order.

Thank you,

Mike Smith, President

Gibraltar Construction Corp

W/attachment



**From:** Michael Smith  
**Sent:** Friday, December 10, 2010 2:57 PM  
**To:** 'Jon Hutslar'  
**Subject:** FW: Westfield  
 Jon,

Our price with markup for PR 2 landscape changes is \$5660

Our price with markup for PR 4 landscaper changes is \$1162.

See Becker's breakout below.

Mike

---

**From:** Stephen Hastings [mailto:shastings@beckerlandscape.com]  
**Sent:** Friday, December 10, 2010 2:47 PM  
**To:** Michael Smith  
**Subject:** FW: Westfield

See Below

PR #           \$ 5,145.55  
 PR #4         \$ 1,056.14  
 TOTAL>>     \$ 6,201.69

---

**From:** Stephen Hastings  
**Sent:** Wednesday, November 24, 2010 2:30 PM  
**To:** 'Michael Smith'  
**Subject:** Westfield

Mike

Here is the pricing for PR #2 & 4

As discussed Becker will take soil tests and for the turf areas (sod and seed) and we will amend the existing soil. The planting soil will only be placed in the planting areas that require 12" - planting beds that require no additional soil will be amended in place.

**IRRIGATION**

* Irrigation - Hand Dig All Irrigation Lines	Add \$	2,863.75
* Irrigation - Tracer Wire - 14 GA "Main & Laterals Lines --- Wire Only	Add \$	716.24
Irrigation New Plant Bed PR #4	Add \$	284.54

*\$ P.R. #2*

**LANDSCAPE**

Planting Soil Mix - ADD - PR #4	Add \$	387.14
Sod - PR #4	Add \$	137.45
* Planting Mix - PR #2	Add \$	801.36
Organic Mulch - PR #4	Add \$	44.71
* Hand Dig Trees PR #2	Add \$	764.20
Gleditsia triacanthos var. inermis 'Skyline' (Skyline Honeylocust) 4" PR #4	Deduct \$	(1,555.12)
Gleditsia triacanthos var. inermis 'Skyline' (Skyline Honeylocust) 2.5" PR #4	Add \$	951.61
Ilex verticillata 'Red Sprite' (Red Sprite Winterberry) 21-24" 5 Gal. -PR#4	Deduct \$	(53.47)
Viburnum x burkwoodii 'Mohawk' (Mohawk Viburnum) 36" 7 Gal. PR#4	Deduct \$	(44.07)
Viburnum x burkwoodii 'Mohawk' (Mohawk Viburnum) 36" 5 Gal. PR #4	Add \$	98.88
Acanthus spinosus (Bear's Breeches) 1 Gal. +PR#4	Add \$	75.42
Liriope muscari 'Big Blue' (Big Blue Liriope) 1 Gal. PR#4	Add \$	729.06

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**TOTAL>>>> \$ 6,201.69**

Stephen S. Hastings, CLP | V.P. Landscape Development | office ph 317.542.5200 | cell 317.446.2615  
 | email shastings@beckerlandscape.com  
 Becker Landscape Contractors, Inc. | 3749 North Kitley Avenue | Indianapolis, Indiana 46226

Please consider the environment before printing this e-mail

# GIBRALTAR

CONSTRUCTION CORP



2932 N. Webster Avenue  
Indianapolis, Indiana 46219

(317) 375-1588 • (FAX) 375-1589

The City of Westfield  
2706 E 171<sup>st</sup> Street  
Westfield, IN 46074

December 13, 2010

Attention: Melody Jones  
Jon Hustler  
Neil Vantrees

RE: Proposal #3: Westfield Cemetery- Martha Doan Memorial Garden

To all concerned parties:

Please include the **credit** sum of \$ 1140 in a forthcoming change order to make the changes to the site furnishings as indicated per PR#3. .

Attached is our suppliers revised quote for those site furnishings.

Thank you,

A handwritten signature in black ink, appearing to be 'MS' followed by a long, sweeping horizontal line.

Mike Smith, President  
Gibraltar Construction Corp

W/attachment



# QUOTATION

Date: 11/17/2010  
 LF Quote#: 0000115429  
 PO#:  
 Project: Westfield Memorial Garden - 2010  
 Bill To: Bidders Quote  
 ATTN:

# landscapeforms®

**CORPORATE**  
 431 Lawndale Avenue  
 Kalamazoo, MI 49048-9543  
 P: 800.521.2546 F: 269.381.3455  
 www.landscapeforms.com  
 Federal I.D.# 38-1897577

**LONDON**  
 Landscape Forms, Ltd  
 19/20 Great Sutton Street  
 London  
 EC1V 0DR  
 United Kingdom

Ship To: Westfield Memorial Garden  
 ATTN: \*\* Please advise address \*\*  
 Indianapolis, IN 46204

Ship Via: Common Carrier  
 F.O.B.: Destination

Qty	Description	Unit Price	Total Price
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Tagging Instructions:  
 Bill of Lading Instructions:

**When ordering please confirm:**

- Shipping address and contact information (name and ph#)
- Billing address and contact information
- Is your firm or the project tax exempt? If so, exemption certificate must accompany order
- Delivery schedule:

Immediately upon completion  
 Target delivery date: \_\_\_\_\_

**REVISED QUOTE**  
**FOR PR #3**

1	<del>Rest Bench</del> Style: <del>Backed</del> Insert Material: <del>Jarrah no finish (Exterior use only)</del> Mounting: <del>To Be Advised</del> Arm Divider Option: <del>End Arms</del> Frame Color: <del>To Be Advised</del>	<b>SAME</b>	\$ 1,870.00	\$ 1,870.00
5	U Ride Bike Rack Mounting: Surface Mount Powdercoat Color: Bronze	<b>SAME</b>	\$ 350.00	\$ 1,750.00
2	Collect Litter Style: Side Opening, 23 gal. capacity Mounting: Surface Mount Bin Color: Black Frame Powdercoat Color: Bronze Diverter Powdercoat Color: Bronze	<b>SAME</b>	\$ 1,245.00	\$ 1,245.00
1	Collect Litter Style: Top Opening Recycling, 30 gal. capacity Mounting: Surface Mount Bin Color: Black Opening Option: To Be Advised Frame Powdercoat Color: Bronze Insert Powdercoat Color: Bronze Sign Option: To Be Advised	<b>SAME</b>	\$ 1,200.00	\$ 1,200.00
3	Plainwell Bench	<b>NO ORIG. BID QUOTE</b>	\$ 1,490.00	\$ 1,490.00

**Ship Date:**

Cust #: LFBID  
 SSR: Debbie Hunt  
 Rep: Anita Wojda IN

*Landscape Forms Sales Office*

# QUOTATION

Date: 10/22/2010  
 LF Quote#: 0000115429  
 PO#:  
 Project: Westfield Memorial Garden - 2010  
 Bill To: Bidders Quote  
 ATTN:

# landscapeforms®

**CORPORATE**  
 431 Lawndale Avenue  
 Kalamazoo, MI 49048-9543  
 P: 800.521.2546 F: 269.381.3455  
 www.landscapeforms.com  
 Federal I.D.# 38-1897577

**LONDON**  
 Landscape Forms, Ltd  
 19/20 Great Sutton Street  
 London  
 EC1V 0DR  
 United Kingdom

Ship To: Westfield Memorial Garden  
 ATTN: \*\* Please advise address \*\*  
 Indianapolis, IN 46204

Ship Via: Common Carrier  
 F.O.B.: Destination

Qty	Description	Unit Price	Total Price
Tagging Instructions: Bill of Lading Instructions:			
<b>When ordering please confirm:</b> <ul style="list-style-type: none"> <li>Shipping address and contact information (name and ph#)</li> <li>Billing address and contact information</li> <li>Is your firm or the project tax exempt? If so, exemption certificate must accompany order</li> <li>Delivery schedule:               <ul style="list-style-type: none"> <li><input type="checkbox"/> Immediately upon completion</li> <li><input type="checkbox"/> Target delivery date: _____</li> </ul> </li> </ul>			
3	Rest Bench Style: <i>Backed</i> Insert Material: <i>Jarah no finish(Exterior use only)</i> Mounting: <i>To Be Advised</i> Arm Divider Option: <i>End Arms</i> Frame Color: <i>To Be Advised</i>	\$ 1,870.00	\$ 1,870.00
5	Ride Bike Rack Mounting: <i>Surface Mount</i> Powdercoat Color: <i>To Be Advised</i>	\$ 350.00	\$ 1,750.00
2	Collect Litter Style: <i>Side Opening, 23 gal. capacity</i> Mounting: <i>Surface Mount</i> Bin Color: <i>Black</i> Frame Powdercoat Color: <i>To Be Advised</i> Diverter Powdercoat Color: <i>Matte Black</i>	\$ 1,245.00	\$ 1,245.00
1	Collect Litter Style: <i>Top Opening Recycling, 30 gal. capacity</i> Mounting: <i>Surface Mount</i> Bin Color: <i>Grass</i> Opening Option: <i>To Be Advised</i> Frame Powdercoat Color: <i>To Be Advised</i> Insert Powdercoat Color: <i>Grass</i> Sign Option: <i>To Be Advised</i>	\$ 1,200.00	\$ 1,200.00
Item Total			\$ 6,065.00

*Original  
 Bid Day  
 Quote*

*1-RECYCLING*

*[Handwritten signature]*

**Ship Date:**

Cust #: LFBID  
 SSR: Debbie Hunt  
 Rep: Anita Wojda IN

*Landscape Forms Sales Service*

Purchaser

Seller

# GIBRALTAR

CONSTRUCTION CORP



2932 N. Webster Avenue  
Indianapolis, Indiana 46219

(317) 375-1588 • (FAX) 375-1589

The City of Westfield  
2706 E 171<sup>st</sup> Street  
Westfield, IN 46074

December 13, 2010

Attention: Neil VanTrees  
Melody Jones  
Jon Hustler

RE: Proposal #4: Westfield Cemetery- Martha Doan Memorial Garden

To all concerned parties:

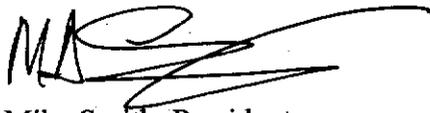
Please include the added sum of \$1,162 in a forthcoming change order, to incorporate the landscaping changes indicated by PR #4.

Becker Landscaping's quote is attached for your review.

The price includes our 10% markup.

If you have any questions or concerns, please feel free to contact me.

Sincerely,



Mike Smith, President

Gibraltar Construction Corp

W/attachment



**From:** Michael Smith  
**Sent:** Friday, December 10, 2010 2:57 PM  
**To:** 'Jon Hutslar'  
**Subject:** FW: Westfield  
 Jon,

Our price with markup for PR 2 landscape changes is \$5660.

Our price with markup for PR 4 landscaper changes is \$1162.

See Becker's breakout below.

Mike

**From:** Stephen Hastings [mailto:shastings@beckerlandscape.com]  
**Sent:** Friday, December 10, 2010 2:47 PM  
**To:** Michael Smith  
**Subject:** FW: Westfield

See Below

PR #           \$ 5,145.55  
 PR #4          \$ 1,056.14  
 TOTAL>>     \$ 6,201.69

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**Sent:** Wednesday, November 24, 2010 2:30 PM  
**To:** 'Michael Smith'  
**Subject:** Westfield

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Here is the pricing for PR #2 & 4

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**IRRIGATION**

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**LANDSCAPE**

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*\* P.R.#4*

**TOTAL>>>> \$ 6,201.69**

Stephen S. Hastings, CLP | V.P. Landscape Development | office ph 317.542.5200 | cell 317.446.2615  
 email shastings@beckerlandscape.com  
 Becker Landscape Contractors, Inc. - 3749 North Kitley Avenue - Indianapolis, Indiana 46226

Please consider the environment before printing this e-mail

# GIBRALTAR

CONSTRUCTION CORP



2932 N. Webster Avenue  
Indianapolis, Indiana 46219

(317) 375-1588 • (FAX) 375-1589

The City of Westfield  
2706 E 171<sup>st</sup> Street  
Westfield, IN 46074

December 13, 2010

Attention: Neil VanTrees  
Melody Jones  
Jon Hutslar

RE: Westfield Cemetery- Martha Doan Memorial Garden  
(Winter Conditions Proposal)

To all concerned parties:

Please include the added sum of \$6,380 to our contract amount for the winter enclosures, heating equipment and fuel and other associated costs to be completed by our mason constructing the walls, and for the blanketing already completed by our own forces of the concrete footings, walls and subgrades.

Please note that our mason is completing his work on a T & M basis and a final adjustment to his \$5000 estimated cost as quoted can be made via a future change order once his final costs are determined.

Please also understand too that any winter conditions costs that may or may not be necessary after the masonry wall work is completed cannot be quoted at this time as no one knows what conditions may have to be accommodated between now and next spring's completion of the project and is not included in this quote.

This quote includes 10% markup of our direct costs of \$5,800. (\$5,000 quoted by our mason and \$800 spent by our own forces to date)

Please include this added sum in a forthcoming change order.

If you have any questions or concerns, please feel free to contact me.

Sincerely,

Mike Smith, President  
Gibraltar Construction Corp  
w/attachment



**From:** Michael Smith  
**Sent:** Thursday, December 09, 2010 10:12 AM  
**To:** 'Melody Jones'; 'Neil VanTrees, P.E.'  
**Cc:** 'Jon Hutslar'  
**Subject:** FW: Westfield Cemetery  
To all concerned parties,

Below is our mason's estimate of what he may spend on the enclosures and heat for the masonry walls he is presently installing. This does not include what we have already spent on getting blankets for those walls and some of the subgrades which is probably about another \$800 or so. These cost estimates are exceeding my \$4000 estimate because I would never have guessed at the temps we are getting now which are about 1 month earlier than normal.

As you know all of this winter conditions work is being performed on a T&M basis and the final dollar amounts will not be known until project completion.

There will most likely be some additional costs that should not amount to too much when we can resume work in either late February or sometime in March.

When the mason is complete with those walls we will forward to you his final invoice for that work to include in a future Change Order.

Thank you,

Mike

---

**From:** Mike Holland [mailto:mholland@brongermasonry.com]  
**Sent:** Thursday, December 09, 2010 9:12 AM  
**To:** Michael Smith; 'Dwayne Bronger'  
**Subject:** Westfield Cemetery

Mike, Here is an estimated cost on winter protection for the above captioned project.

\$ 2,000.00 estimated cost on Labor  
\$ 2,000.00 estimated cost on Heaters and Fuel  
\$ 1,000.00 estimated cost for Truck Driver, visqueen, scaffolding, misc. supplies  
\$ 5,000.00 TOTAL ESTIMATED COST

Please note this is only an estimate, and a worst case scenario.

Mike Holland  
Estimator  
Bronger Masonry, Inc.  
765-482-5800