

# **Westfield Police Department**

## **Monthly Performance Measures Report**



### **Board of Public Works & Safety**

**November 2011**

## Table of Contents

	<b>Page</b>
<b>1. Field Activity Performance Measures</b>	
a) Events by Nature/Calls for Service	1
b) Calls by Day of Week	2
c) Calls by Hour of Day	3
d) Total Calls by Month Chart	4
e) UCR Offenses	5
f) Non-UCR Offenses	6
g) Arrests	7
h) Traffic Accidents	7
i) Traffic Stops Citations & Warnings	7
j) Traffic Stops by Day of Week	8
k) Traffic Stops by Hour of Day	9
l) Traffic Stops by Month Chart	10
m) Administrative Assistant Activity	11
<b>2. Personnel Performance Measures</b>	
a) Monthly Measures	12
b) Monthly Additional Compensation	13
c) YTD Measures	14
d) YTD Additional Compensation	15
e) Police Monthly Measures Comparison Chart	16
f) Civilian Monthly Measures Comparison Chart	17
<b>3. Community Events</b>	
a) November Summary	18
<b>4. Fuel Purchases</b>	
a) Monthly Fuel Purchases	19
<b>5. Training</b>	
a) November Summary	20
<b>6. Performance Counseling Statements</b>	

# WESTFIELD POLICE DEPARTMENT

November 2011

## Events by Nature: Calls For Service (Non-Self-Initiated)

<b>Abduction/ Kidnapping</b>	<b>0</b>
Abuse/ Abandonment/Neglect	3
<b>Admin- K-9 Detail</b>	<b>1</b>
Admin- Log Information	1
<b>Admin-Paperwork Transport</b>	<b>0</b>
Admin- Special Detail	0
<b>Admin- Test Calls</b>	<b>0</b>
Admin- Tow Release	5
<b>Admin- Warning Correction</b>	<b>0</b>
Alarm- Bank	2
<b>Alarm- Business</b>	<b>51</b>
Alarm- Residence	51
<b>Animal- Complaints</b>	<b>33</b>
Assault- Battery	2
<b>Assault- Sexual</b>	<b>1</b>
Assist- Fire Incident	10
<b>Assist- Medical Incident</b>	<b>11</b>
Assist- Other Agencies	14
<b>Bomb Found/ Suspicious Pkg</b>	<b>0</b>
Burglary/ Home Invasion	6
<b>Damage/ Vandalism/ Mischief</b>	<b>20</b>
Deceased- All Others	1
<b>Disturbance- Fireworks Cmplt</b>	<b>0</b>
Disturbance- Loud Party	3
<b>Disturbance- Noise Complaint</b>	<b>6</b>
Disturbance- Nuisance	1
<b>Disturbance- Physical (fight)</b>	<b>0</b>
Disturbance- Verbal	3
<b>Domestic Disturbance</b>	<b>13</b>
Drugs- Complaint	1
<b>Fraud- Criminal Deception</b>	<b>4</b>
Fraud- Forgery	14
<b>Fraud- Prescription</b>	<b>0</b>
Harassment/ Stalking/ Threat	26
<b>Indecency / Lewdness</b>	<b>0</b>
Intoxicated- Possible DUI	7
<b>Mental/ Emotional- Behavioral</b>	<b>12</b>
Miscellaneous	1

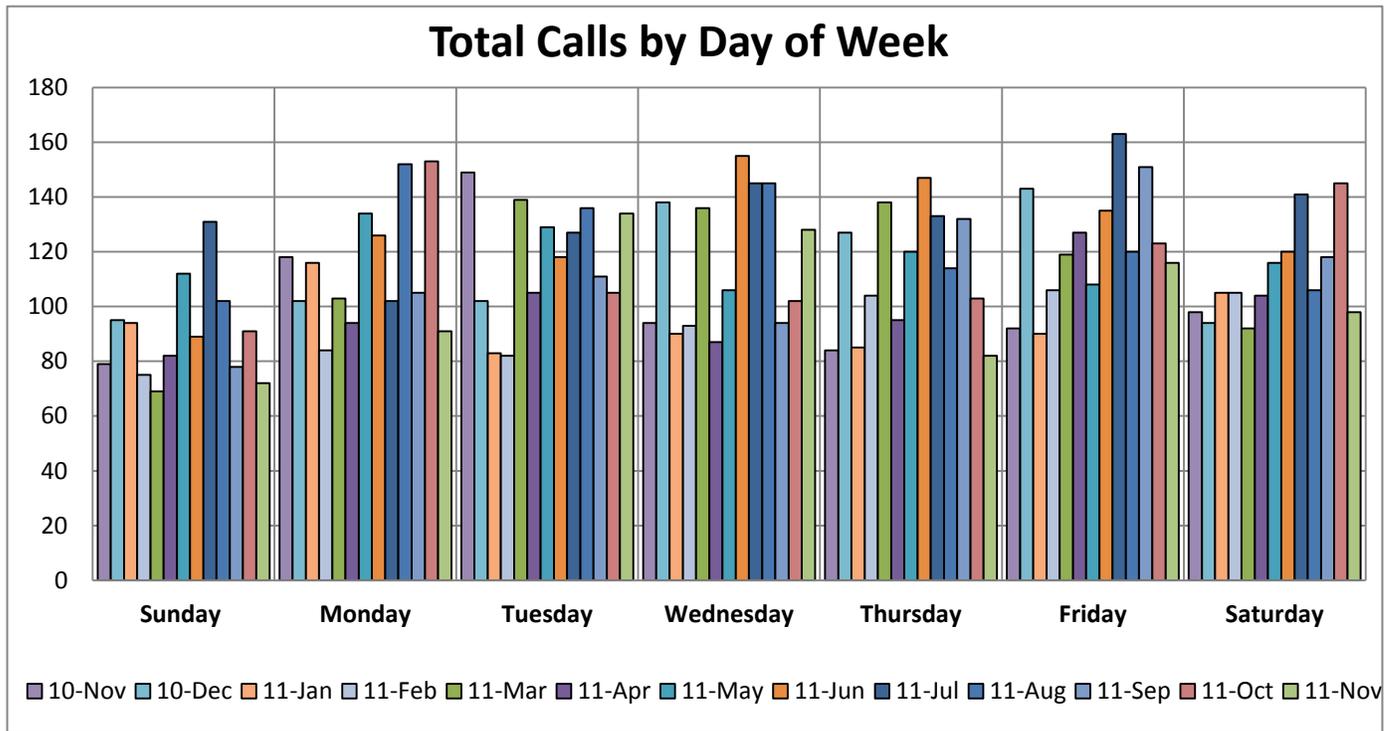
<b>Person-Missing</b>	<b>0</b>
Persons- Runaway	3
<b>Robbery-Carjacking</b>	<b>0</b>
Service Call- 9-1-1 Hang Up	24
<b>Service Call- Damage to Property</b>	<b>2</b>
Service Call- Found Property	7
<b>Service Call- Keep the Peace</b>	<b>38</b>
Service Call- Lost Property	4
<b>Service Call- Notification</b>	<b>3</b>
Service Call- Security Check	5
<b>Service Call- Vehicle Lockout</b>	<b>61</b>
Service Call- Vin Check	16
<b>Service Call- Welfare Check</b>	<b>34</b>
Suicidal- Attempted	4
<b>Suicidal- Persons Threatening</b>	<b>0</b>
Supplemental- Case Follow Up	12
<b>Suspicious- Noises</b>	<b>2</b>
Suspicious- Open Door/ Window	3
<b>Suspicious- Person/Prowler</b>	<b>10</b>
Suspicious- Solicitor	8
<b>Suspicious- Vehicle</b>	<b>15</b>
Theft- From a Vehicle	6
<b>Theft- Of a Vehicle</b>	<b>3</b>
Theft- Others	18
<b>Theft- Shoplifting</b>	<b>2</b>
Trespassing/ Unwanted Person	3
<b>Trfc Complaint- Driving Issues</b>	<b>38</b>
Trfc Complaint- Parking Issues	6
<b>Trfc Hazard- Debris in Road</b>	<b>6</b>
Trfc Hazard- Disabled Vehicle	20
<b>Trfc Hazard- Trfc Signal Out</b>	<b>4</b>
Trfc Violation- Traffic Stop	0
<b>Trnsprtn Acdnt- MV Hit &amp; Run</b>	<b>5</b>
Trnsprtn Acdnt- MV Prop Damg	53
<b>Trnsprtn Acdnt- MV Prsnl Inj</b>	<b>8</b>
Wanted- Warrant Service	0
<b>Weapons- Person</b>	<b>0</b>
Weapons- Shot Fired	0

# WESTFIELD POLICE DEPARTMENT

November 2011

## Total # of Calls by Day of Week

DAY	10-Nov	10-Dec	11-Jan	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov
Sunday	79	95	94	75	69	82	112	89	131	102	78	91	72
Monday	118	102	116	84	103	94	134	126	102	152	105	153	91
Tuesday	149	102	83	82	139	105	129	118	127	136	111	105	134
Wednesday	94	138	90	93	136	87	106	155	145	145	94	102	128
Thursday	84	127	85	104	138	95	120	147	133	114	132	103	82
Friday	92	143	90	106	119	127	108	135	163	120	151	123	116
Saturday	98	94	105	105	92	104	116	120	141	106	118	145	98
<b>TOTAL</b>	<b>714</b>	<b>801</b>	<b>663</b>	<b>649</b>	<b>796</b>	<b>694</b>	<b>825</b>	<b>890</b>	<b>942</b>	<b>875</b>	<b>789</b>	<b>822</b>	<b>721</b>



# WESTFIELD POLICE DEPARTMENT

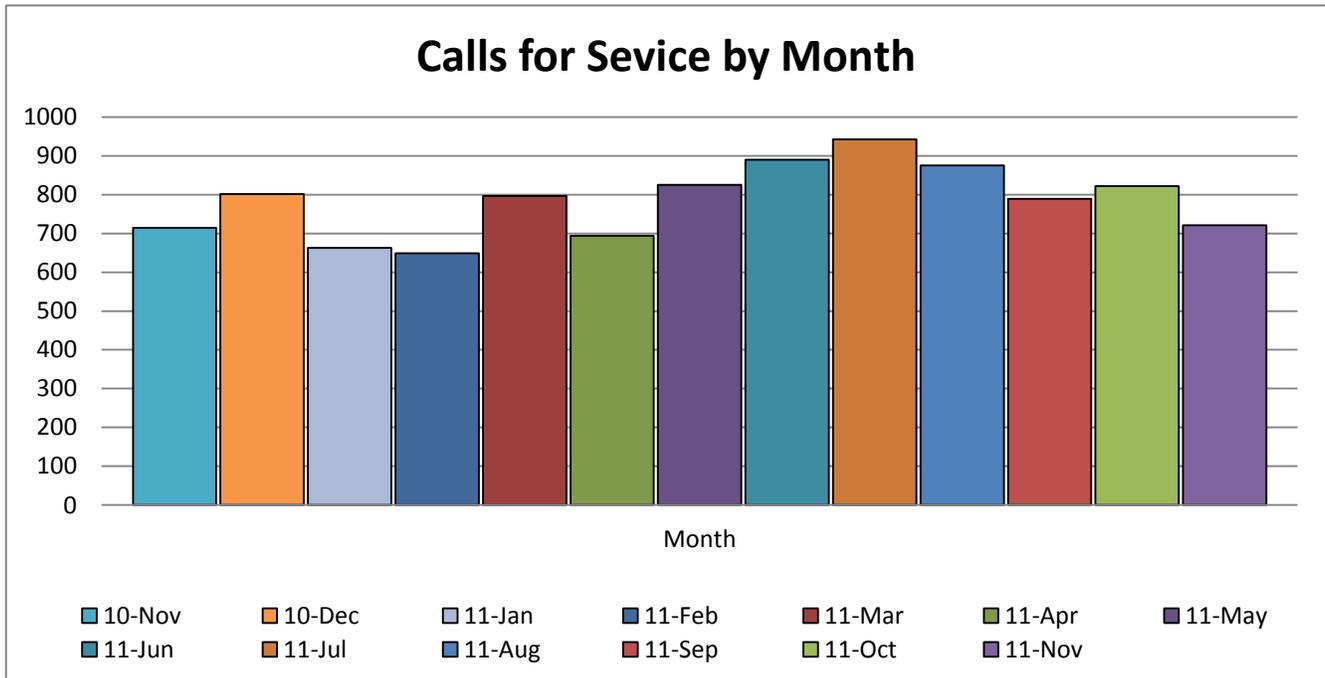
November 2011

## Total # of Calls by Hour of Day

HOURL	10-Nov	10-Dec	11-Jan	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov
0	19	13	19	17	19	19	17	24	32	23	11	16	22
1	7	14	9	13	22	12	8	15	24	15	7	21	9
2	7	6	9	9	16	11	19	12	16	17	12	9	7
3	9	9	8	11	9	13	8	18	13	13	8	11	6
4	6	7	5	4	12	5	3	8	10	10	2	8	6
5	11	6	15	9	10	10	14	10	11	14	6	11	9
6	13	14	8	14	14	11	13	17	15	14	20	20	17
7	26	29	28	20	26	14	25	20	22	26	21	31	33
8	30	41	29	22	24	24	34	34	41	38	34	34	30
9	39	44	30	36	43	29	41	41	33	47	29	31	36
10	42	43	44	33	48	40	28	52	37	27	61	46	24
11	43	49	43	42	36	26	40	47	64	43	37	41	36
12	33	50	39	41	46	32	54	55	46	42	41	41	42
13	48	55	34	37	45	55	42	47	50	36	50	54	44
14	45	47	39	35	43	50	45	58	68	50	50	53	49
15	55	48	44	49	54	48	52	49	50	59	56	52	51
16	43	59	49	39	52	47	61	54	60	60	54	48	41
17	45	52	41	34	59	50	61	48	67	67	60	65	49
18	48	51	46	37	53	43	63	51	47	54	45	60	46
19	28	51	34	39	41	39	50	42	59	43	53	35	51
20	33	35	27	33	27	37	44	50	45	53	39	47	32
21	31	29	24	32	35	31	45	52	43	41	41	35	35
22	29	32	25	24	34	21	33	44	47	39	21	31	32
23	24	17	14	19	28	27	25	42	42	44	31	22	14
<b>TOTAL</b>	<b>714</b>	<b>801</b>	<b>663</b>	<b>649</b>	<b>796</b>	<b>694</b>	<b>825</b>	<b>890</b>	<b>942</b>	<b>875</b>	<b>789</b>	<b>822</b>	<b>721</b>

# WESTFIELD POLICE DEPARTMENT

November 2011

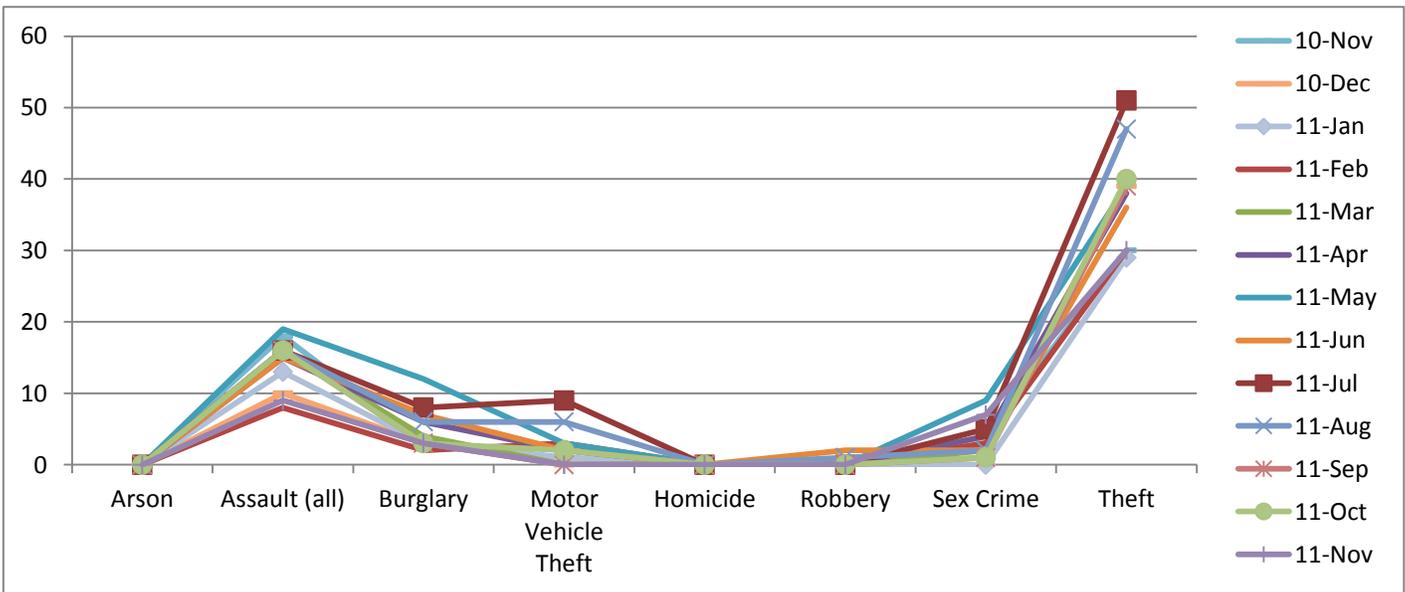


# WESTFIELD POLICE DEPARTMENT

November 2011

## UCR OFFENSES

OFFENSE	10-Nov	10-Dec	11-Jan	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0
Assault (all)	18	10	13	8	16	15	19	15	16	16	16	16	9
Burglary	3	3	3	2	4	6	12	7	8	6	3	3	3
Motor Vehicle Theft	1	0	1	3	0	2	3	2	9	6	0	2	0
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	2	0	1	0	0	0
Sex Crime	4	3	0	3	2	4	9	2	5	2	1	1	7
Theft	30	39	29	30	39	38	39	36	51	47	39	40	30
<b>TOTAL</b>	<b>56</b>	<b>55</b>	<b>46</b>	<b>46</b>	<b>61</b>	<b>65</b>	<b>82</b>	<b>64</b>	<b>89</b>	<b>78</b>	<b>59</b>	<b>62</b>	<b>49</b>



# WESTFIELD POLICE DEPARTMENT

November 2011

## NON UCR OFFENSES

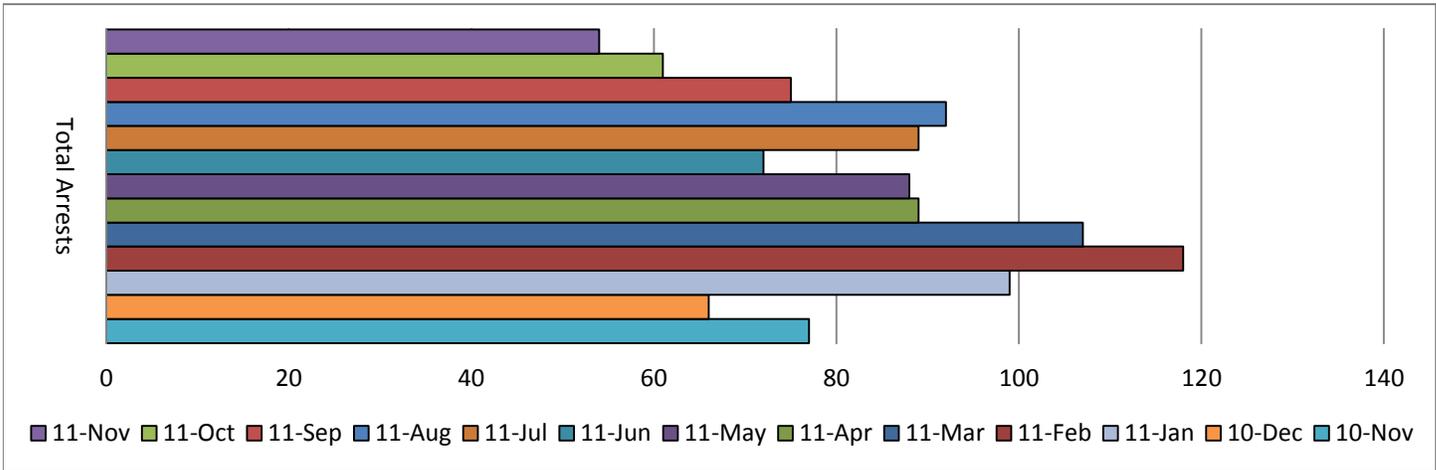
<b>ALARMS</b>	<b>0</b>
ANIMALS/ INCLUDING DOG BITES	3
<b>ASSIST OTHER AGENCY</b>	<b>6</b>
CHECK DECEPTION	2
<b>CHILD ABUSE REPORTED</b>	<b>5</b>
CHILD CUSTODY DISPUTE	3
<b>CHILD NEGLECT REPORTED</b>	<b>4</b>
CIVIL DISPUTE	5
<b>CRIMINAL MISCHIEF</b>	<b>5</b>
CRIMINAL MISCHIEF/VANDALISM	10
<b>CRIMINAL CONFINEMENT</b>	<b>1</b>
DAMAGED PROPERTY	5
<b>DEATHS OTHER THAN HOMICIDE/SUICIDE</b>	<b>3</b>
DISORDERLY CONDUCT	0
<b>DISTURBANCE/ARGUMENTS/FIGHTS</b>	<b>2</b>
DOMESTIC DISTURBANCE	9
<b>DRIVING WHILE SUSPENDED</b>	<b>11</b>
DRUG ABUSE VIOLATIONS	12
<b>FALSE INFORMING OR REPORTING</b>	<b>1</b>
FORGERY/COUNTERFEITING	0
<b>FRAUD</b>	<b>7</b>
FRAUD-CREDIT CARD	2
<b>HARASSMENT</b>	<b>9</b>
HARASSMENT/TELEPHONE	4
<b>INCORRIGIBILITY</b>	<b>3</b>
INTERFERENCE WITH REPORTING A CRIME	0
<b>INVASION OF PRIVACY</b>	<b>2</b>

<b>JUVENILE COMPLAINT</b>	<b>5</b>
LEAVING THE SCENE/HIT AND RUN	2
<b>LIQUOR LAW VIOLATIONS</b>	<b>1</b>
LOSS OF PROPERTY	0
<b>MENTAL PERSON/DEMENTED</b>	<b>1</b>
MISSING PERSON/LOST	0
<b>OPERATING WHILE INTOXICATED</b>	<b>11</b>
OPERATOR NEVER LICENSED	12
<b>POSS MARIJUANA</b>	<b>3</b>
PROPERTY FOUND	2
<b>PUBLIC INTOXICATION</b>	<b>1</b>
RECKLESS DRIVING	0
<b>RESIDENTIAL ENTRY</b>	<b>2</b>
RESISTING LAW ENFORCEMENT	2
<b>RUNAWAY</b>	<b>2</b>
SOLICITING	0
<b>STALKING</b>	<b>0</b>
SUICIDE/ATTEMPTS/THREATS OF	3
<b>SUSPICIOUS INCIDENT/PERSON</b>	<b>6</b>
THREATS/INTIMIDATION	7
<b>TRAFFIC ACCIDENTS</b>	<b>2</b>
TRAFFIC VIOLATIONS	17
<b>TRESPASSING</b>	<b>2</b>
UNLAWFUL ENTRY OF A VEHICLE	1
<b>VIOLATION OF RESTRAINING ORDER</b>	<b>1</b>
VOYEURISM	1
<b>WEAPON VIOLATION</b>	<b>0</b>
WELFARE CHECK	10

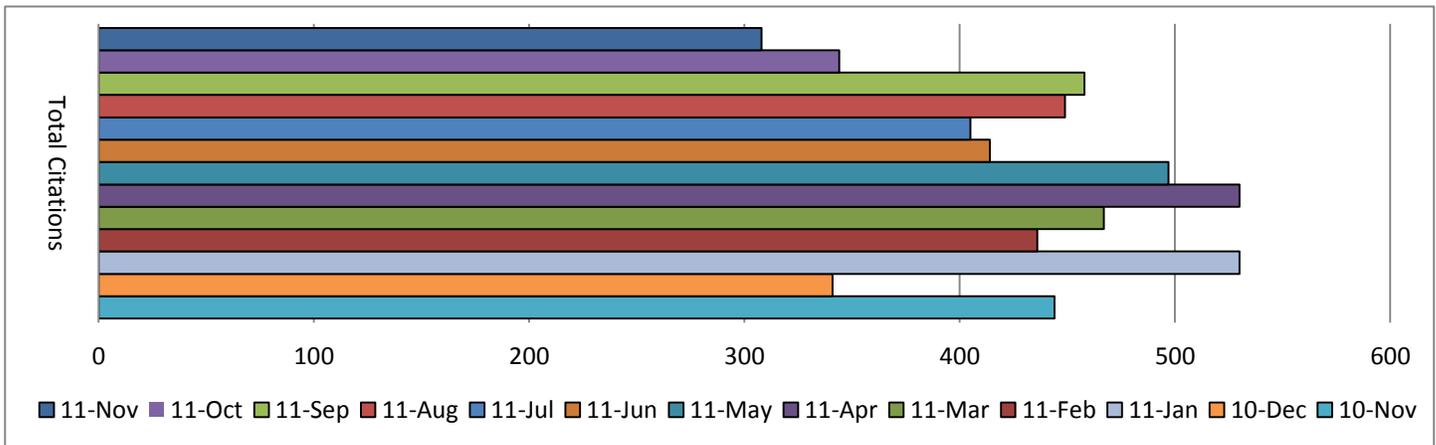
# WESTFIELD POLICE DEPARTMENT

November 2011

Arrest Reports Taken	10-Nov	10-Dec	11-Jan	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov
Alcohol/ Drug Related	34	28	31	40	43	27	37	27	34	47	24	24	21
Felony Charges	22	17	20	22	26	13	26	7	21	31	22	30	9
Misdemeanor Charges	100	76	124	141	132	110	100	90	104	119	88	65	66
Traffic Arrest Charges	49	42	82	101	94	84	66	42	50	783	60	43	49
<b>Total Arrests</b>	<b>77</b>	<b>66</b>	<b>99</b>	<b>118</b>	<b>107</b>	<b>89</b>	<b>88</b>	<b>72</b>	<b>89</b>	<b>92</b>	<b>75</b>	<b>61</b>	<b>54</b>



Traffic	10-Nov	10-Dec	11-Jan	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov
<b>Total Citations</b>	444	341	530	436	467	530	497	414	405	449	458	344	308
<i>Bike Patrol</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Written Warnings</b>	419	325	914	846	872	830	678	606	664	702	588	585	535
<i>Bike Patrol</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Traffic Accidents</b>	56	80	57	34	43	34	51	63	48	57	43	54	56
<i>Hit and Run</i>	18	7	3	2	4	2	9	8	2	5	3	4	3
<i>Personal Injury</i>	8	19	9	5	6	8	12	15	5	9	11	11	6
<i>*Fatality</i>	0	1	0	0	0	0	0	0	0	0	1	0	1
<i>Property Damage</i>	30	53	45	29	33	24	30	40	41	43	28	39	46

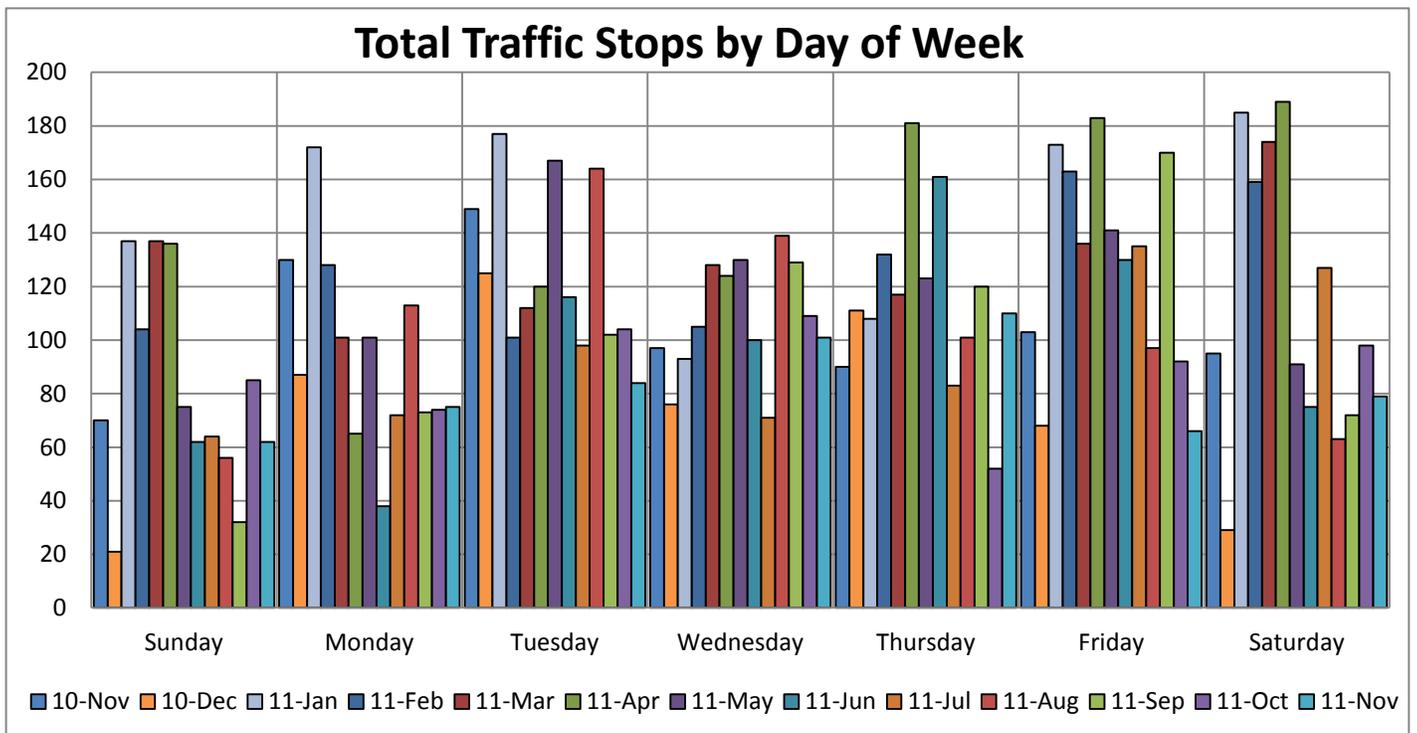


# WESTFIELD POLICE DEPARTMENT

November 2011

## Traffic Stops: SELF INITIATED by Day of Week

Day:	10-Nov	10-Dec	11-Jan	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov
Sunday	70	21	137	104	137	136	75	62	64	56	32	85	62
Monday	130	87	172	128	101	65	101	38	72	113	73	74	75
Tuesday	149	125	177	101	112	120	167	116	98	164	102	104	84
Wednesday	97	76	93	105	128	124	130	100	71	139	129	109	101
Thursday	90	111	108	132	117	181	123	161	83	101	120	52	110
Friday	103	68	173	163	136	183	141	130	135	97	170	92	66
Saturday	95	29	185	159	174	189	91	75	127	63	72	98	79
<b>TOTAL</b>	<b>734</b>	<b>517</b>	<b>1045</b>	<b>892</b>	<b>905</b>	<b>998</b>	<b>828</b>	<b>682</b>	<b>650</b>	<b>733</b>	<b>698</b>	<b>614</b>	<b>577</b>



# WESTFIELD POLICE DEPARTMENT

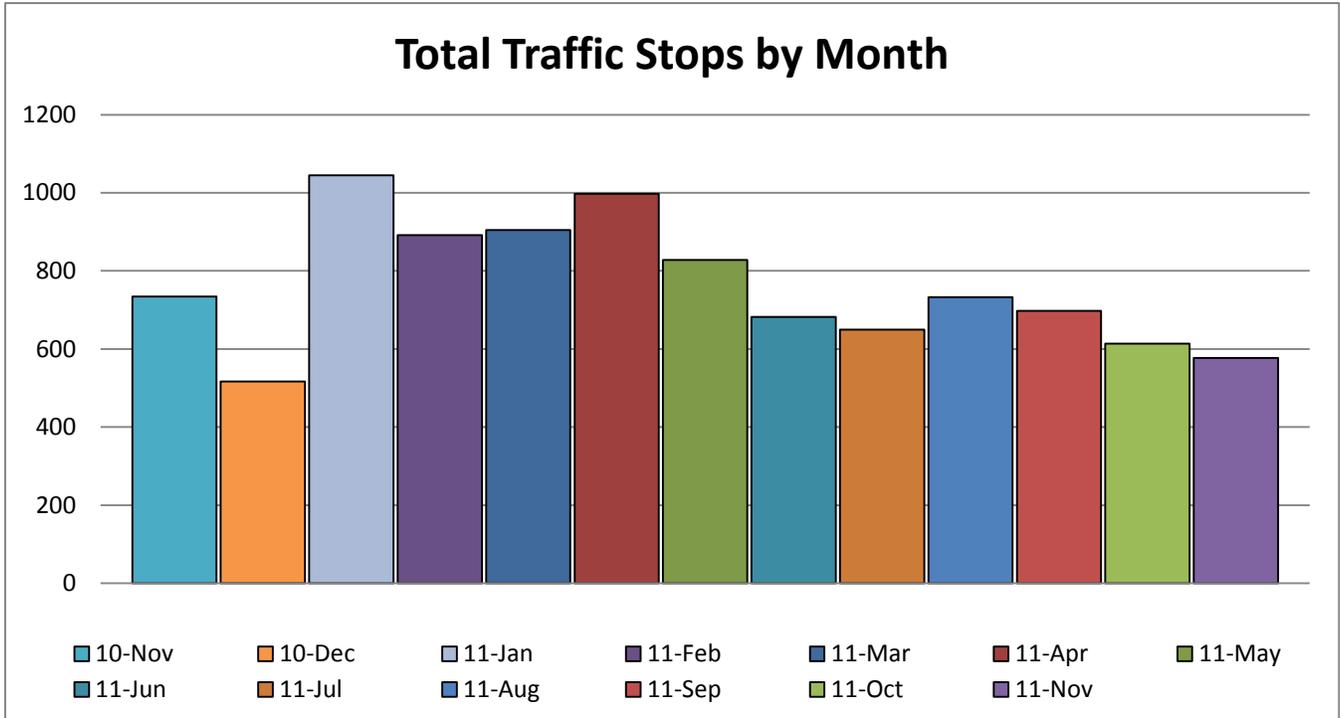
November 2011

## Traffic Stops: SELF INITIATED by Hour of Day

Hour:	10-Nov	10-Dec	11-Jan	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov
0	22	22	45	43	48	30	34	27	23	21	24	31	32
1	18	6	52	34	39	22	37	28	16	26	21	19	24
2	19	3	32	18	29	30	18	16	13	8	8	12	10
3	16	4	15	20	14	11	7	9	19	7	4	10	1
4	3	2	16	10	7	7	3	3	9	5	6	8	1
5	4	10	18	12	5	9	8	13	6	1	10	7	16
6	17	11	28	34	20	28	23	13	15	18	14	9	24
7	58	22	63	48	32	51	42	16	28	25	44	33	49
8	65	36	59	54	62	58	55	39	30	36	28	32	48
9	62	39	52	41	53	78	62	56	36	50	37	44	51
10	81	38	74	33	53	84	77	57	36	55	54	43	18
11	36	35	28	19	17	44	38	56	19	32	43	37	16
12	38	31	23	20	25	35	44	45	29	32	43	28	26
13	38	31	32	41	74	70	44	56	28	52	65	45	49
14	24	41	59	65	56	65	50	30	36	58	66	43	29
15	45	33	66	52	43	48	39	29	34	34	50	29	28
16	26	26	41	33	32	35	34	27	37	34	43	23	21
17	27	26	22	33	31	26	25	26	18	24	15	8	20
18	20	23	48	51	29	26	26	23	32	11	14	17	22
19	15	23	56	28	44	49	37	23	43	43	17	23	30
20	23	13	63	42	33	48	33	18	32	34	17	23	9
21	32	17	54	51	51	43	33	21	36	44	9	25	29
22	25	16	49	58	59	58	28	28	36	46	37	34	24
23	20	9	50	52	49	43	31	23	39	37	29	31	
<b>TOTAL</b>	<b>734</b>	<b>517</b>	<b>1045</b>	<b>892</b>	<b>905</b>	<b>998</b>	<b>828</b>	<b>682</b>	<b>650</b>	<b>733</b>	<b>698</b>	<b>614</b>	<b>577</b>

# WESTFIELD POLICE DEPARTMENT

November 2011



# WESTFIELD POLICE DEPARTMENT

November 2011

## # of Calls: Reception

# of Calls	10-Nov	10-Dec	11-Jan	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov
Administration	244	252	201	221	287	328	311	308	276	327	298	261	247
Dispatch	53	52	65	66	72	63	51	70	62	89	72	68	53
Fire Department	4	1	10	2	3	18	7	2	0	2	4	0	0
IT Department	0	0	9	0	0	0	0	0	0	0	0	0	0
Law Enforcement	61	77	76	74	81	83	68	79	71	83	78	51	40
Logistics	21	18	25	30	15	45	29	42	30	21	26	18	14
<b>TOTAL</b>	<b>383</b>	<b>400</b>	<b>386</b>	<b>393</b>	<b>458</b>	<b>537</b>	<b>466</b>	<b>501</b>	<b>439</b>	<b>522</b>	<b>478</b>	<b>398</b>	<b>354</b>

## # of Walk-Ins

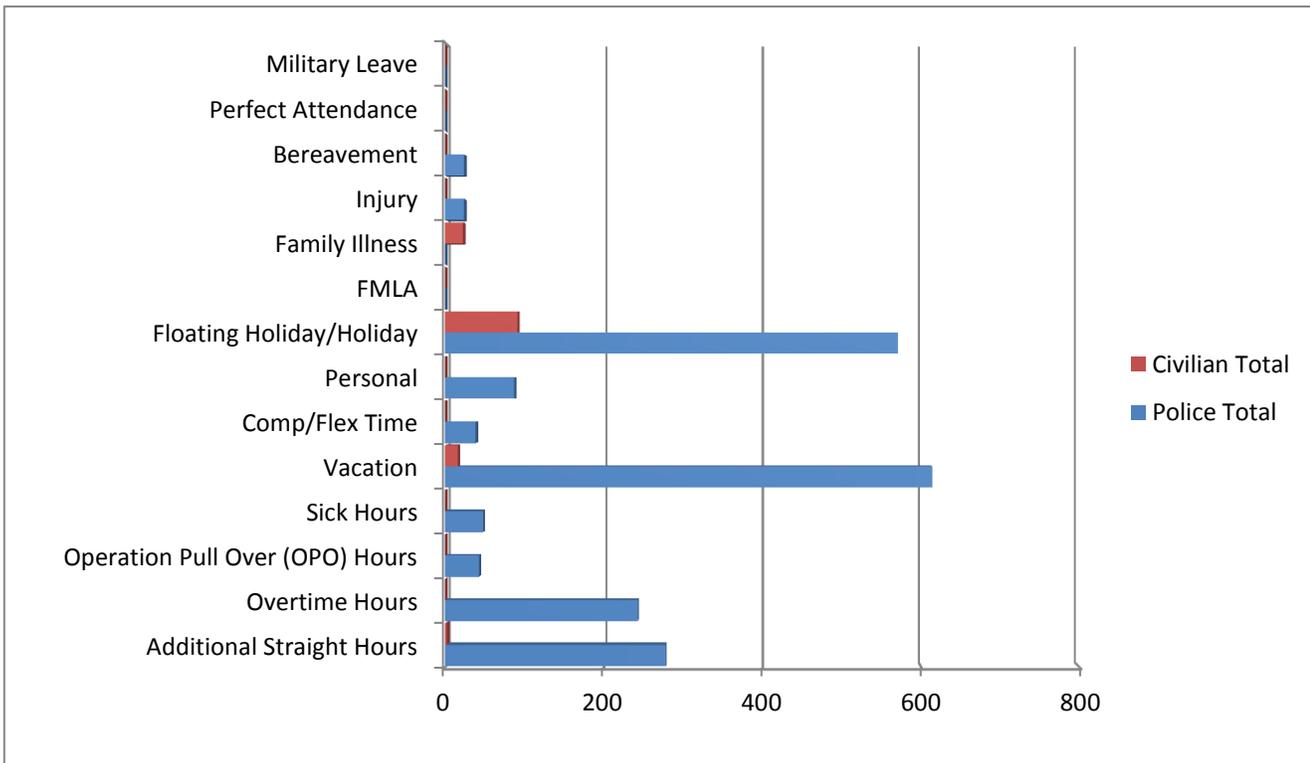
# of Walk-Ins	10-Nov	10-Dec	11-Jan	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov
Background Checks	5	4	7	3	9	6	5	3	4	5	7	4	0
Car Seat Installation	1	0	4	3	5	9	11	13	19	15	17	13	7
Deliveries	7	2	8	3	9	21	8	9	14	26	9	7	6
Directions	10	5	3	1	3	1	4	6	4	1	2	0	0
Fingerprints	4	4	8	6	12	14	17	11	9	22	14	10	6
Fire Dept Walk-Ins	2	0	3	1	7	11	4	1	2	0	0	0	0
Gun Permit Pickup	16	24	15	17	22	10	3	5	6	7	11	6	4
Gun Permits	13	24	30	15	33	25	20	15	18	16	7	8	12
Insurance Viewing	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Pickup	2	5	0	6	11	3	1	6	4	2	8	5	7
Public Rec. Requests	65	69	98	63	81	67	54	71	70	87	73	61	54
Tow Slips	16	9	29	22	33	30	27	17	11	29	37	21	16
Walk-In to Dispatch	33	42	46	33	51	53	44	37	46	59	53	48	38
<b>TOTAL</b>	<b>174</b>	<b>188</b>	<b>251</b>	<b>173</b>	<b>276</b>	<b>250</b>	<b>198</b>	<b>194</b>	<b>207</b>	<b>269</b>	<b>238</b>	<b>183</b>	<b>150</b>

# WESTFIELD POLICE DEPARTMENT

November 2011

## Monthly Personnel Performance Measures

Personnel Performance Measures	Police Total	Civilian Total
Additional Straight Hours	278.25	2
Overtime Hours	242.5	0
Operation Pull Over (OPO) Hours	42.5	0
Sick Hours	47.5	0
Vacation	614	16
Comp/Flex Time	38.5	0
Personal	87	0
Floating Holiday/Holiday	571	91.5
FMLA	0	0
Family Illness	0	22.5
Injury	24	0
Bereavement	24	0
Perfect Attendance	0	0
Military Leave	0	0



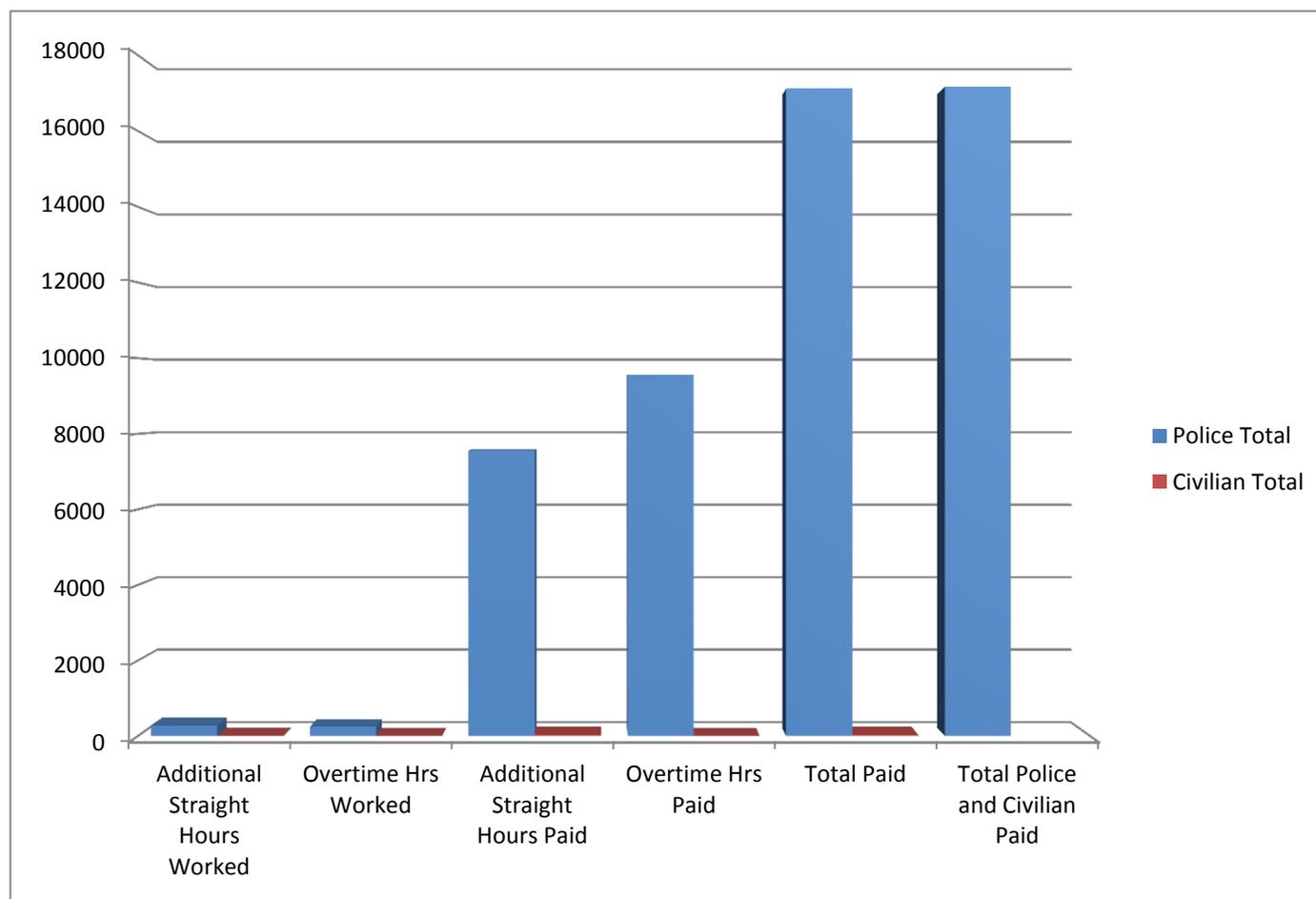
Pay Periods 23-24  
 Time Frame  
 10/30/11-11/26/11

# WESTFIELD POLICE DEPARTMENT

November 2011

## Monthly Personnel Performance Measures

<u>Monthly Additional Compensation</u>	<u>Police Total</u>	<u>Civilian Total</u>
Additional Straight Hours Worked	278.25	2
Overtime Hrs Worked	242.5	0
Additional Straight Hours Paid	\$7,562.46	\$36.14
Overtime Hrs Paid	\$9,567.98	\$0.00
Total Paid	\$17,130.44	\$36.14
Total Police and Civilian Paid	\$17,166.58	



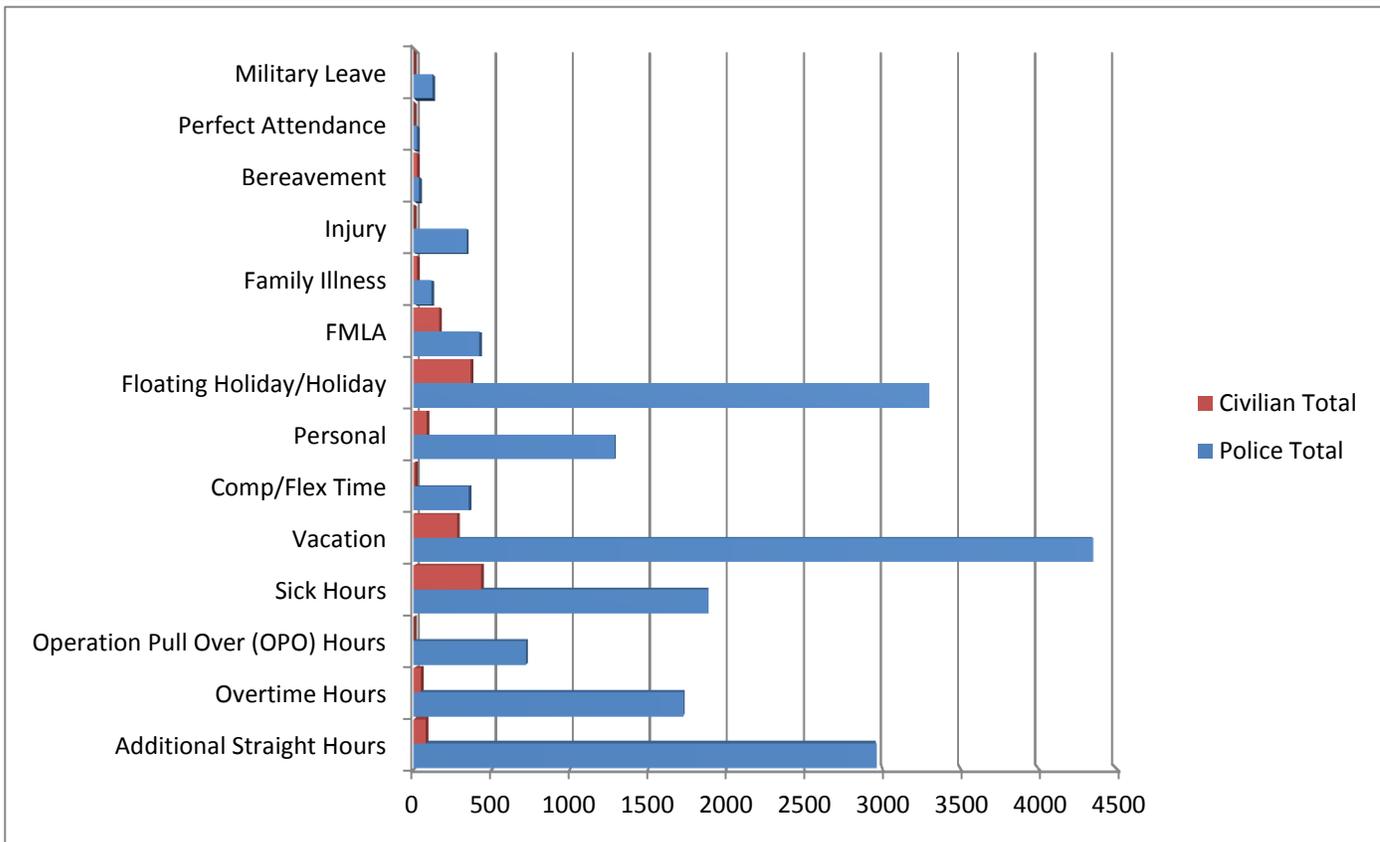
Pay Periods 23-24  
 Time Frame  
 10/30/11-11/26/11

# WESTFIELD POLICE DEPARTMENT

## 2011 Year-to-Date

### Monthly Personnel Performance Measures

<u>Personnel Performance Measures</u>	<u>Police Total</u>	<u>Civilian Total</u>
Additional Straight Hours	2960.25	74.75
Overtime Hours	1727.5	44.5
Operation Pull Over (OPO) Hours	718.5	0
Sick Hours	1884.25	432.25
Vacation	4346.5	277.5
Comp/Flex Time	352.5	8
Personal	1286.75	84
Floating Holiday/Holiday	3298	365.5
FMLA	420	165
Family Illness	112	22.5
Injury	338	0
Bereavement	36	22.5
Perfect Attendance	20	0
Military Leave	120	0

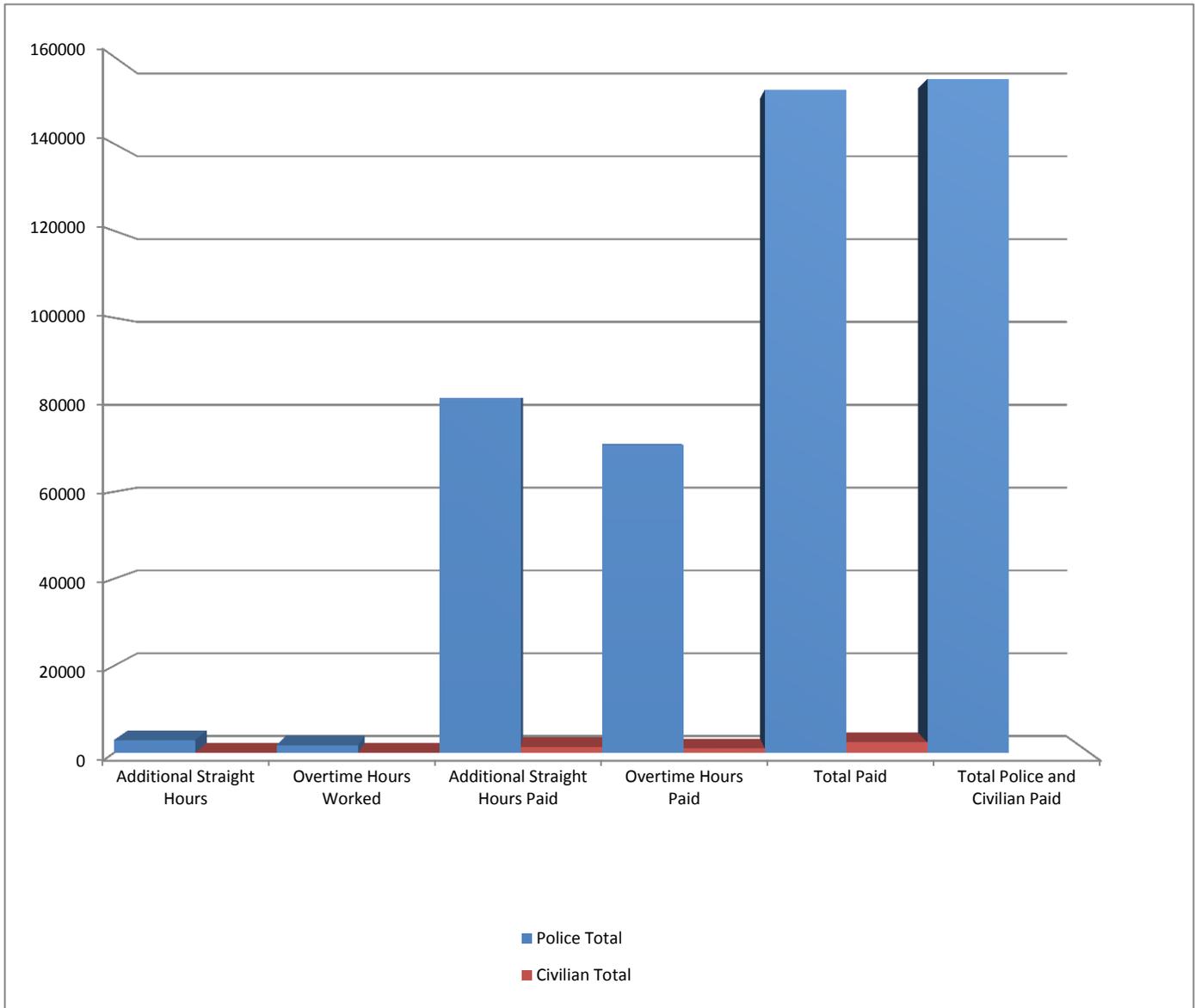


# WESTFIELD POLICE DEPARTMENT

## 2011 Year-to-Date

### Monthly Personnel Performance Measures

YTD Additional Compensation	Police Total	Civilian Total
Additional Straight Hours	2960.25	74.75
Overtime Hours Worked	1727.5	44.5
Additional Straight Hours Paid	\$81,620.28	\$1,407.44
Overtime Hours Paid	\$70,782.42	\$1,080.87
Total Paid	\$152,402.70	\$2,488.31
Total Police and Civilian Paid	\$154,891.01	

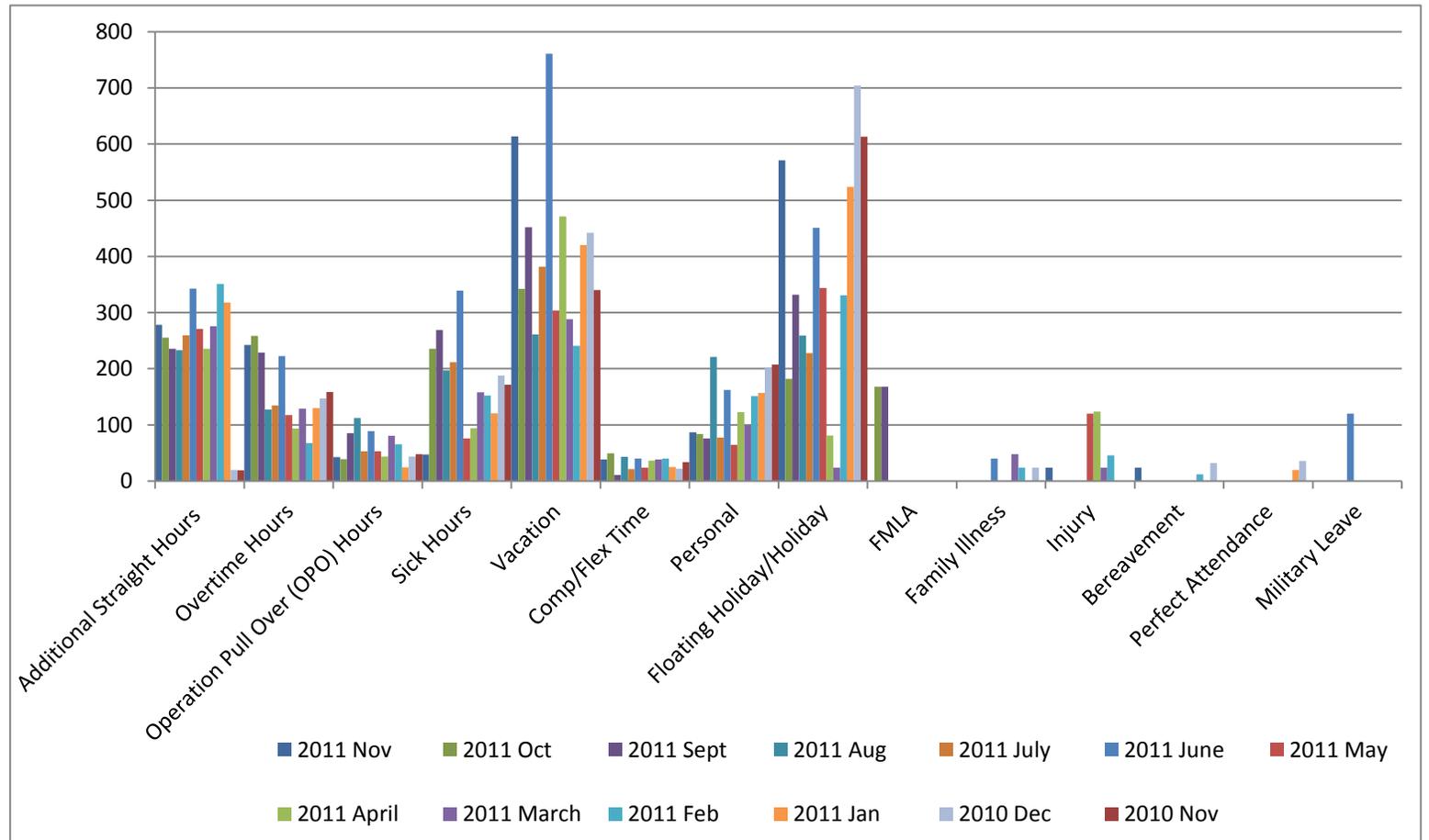


# WESTFIELD POLICE DEPARTMENT

## Police Monthly Comparison

### Monthly Personnel Performance Measures

Personnel Performance Measures	2011 Nov	2011 Oct	2011 Sept	2011 Aug	2011 July	2011 June	2011 May	2011 April	2011 March	2011 Feb	2011 Jan	2010 Dec	2010 Nov
Additional Straight Hours	278.25	255	236	233	260	343	271	236	276	351	318	20	19
Overtime Hours	242.5	259	229	127	135	223	117.5	94	129	68	130	147	159
Operation Pull Over (OPO) Hours	42.5	39	85.5	113	53	89	53	44	81	66	25	44	48
Sick Hours	47.5	236	269	197	212	339	76	94	158	153	121	188	172
Vacation	614	342	452	261	382	761	304	471	288	241	421	442	340
Comp/Flex Time	38.5	49.5	10.8	43.3	21.5	40	24	37	39	40	25	22	34
Personal	87	83.8	76	221	77.5	163	64.5	123	100	152	157	203	208
Floating Holiday/Holiday	571	182	332	259	228	451	344	81	24	331	524	705	614
FMLA	0	168	168	0	0	0	0	0	0	0	0	0	0
Family Illness	0	0	0	0	0	40	0	0	48	24	0	24	0
Injury	24	0	0	0	0	0	120	124	24	46	0	0	0
Bereavement	24	0	0	0	0	0	0	0	0	12	0	32	0
Perfect Attendance	0	0	0	0	0	0	0	0	0	0	20	36	0
Military Leave	0	0	0	0	0	120	0	0	0	0	0	0	0

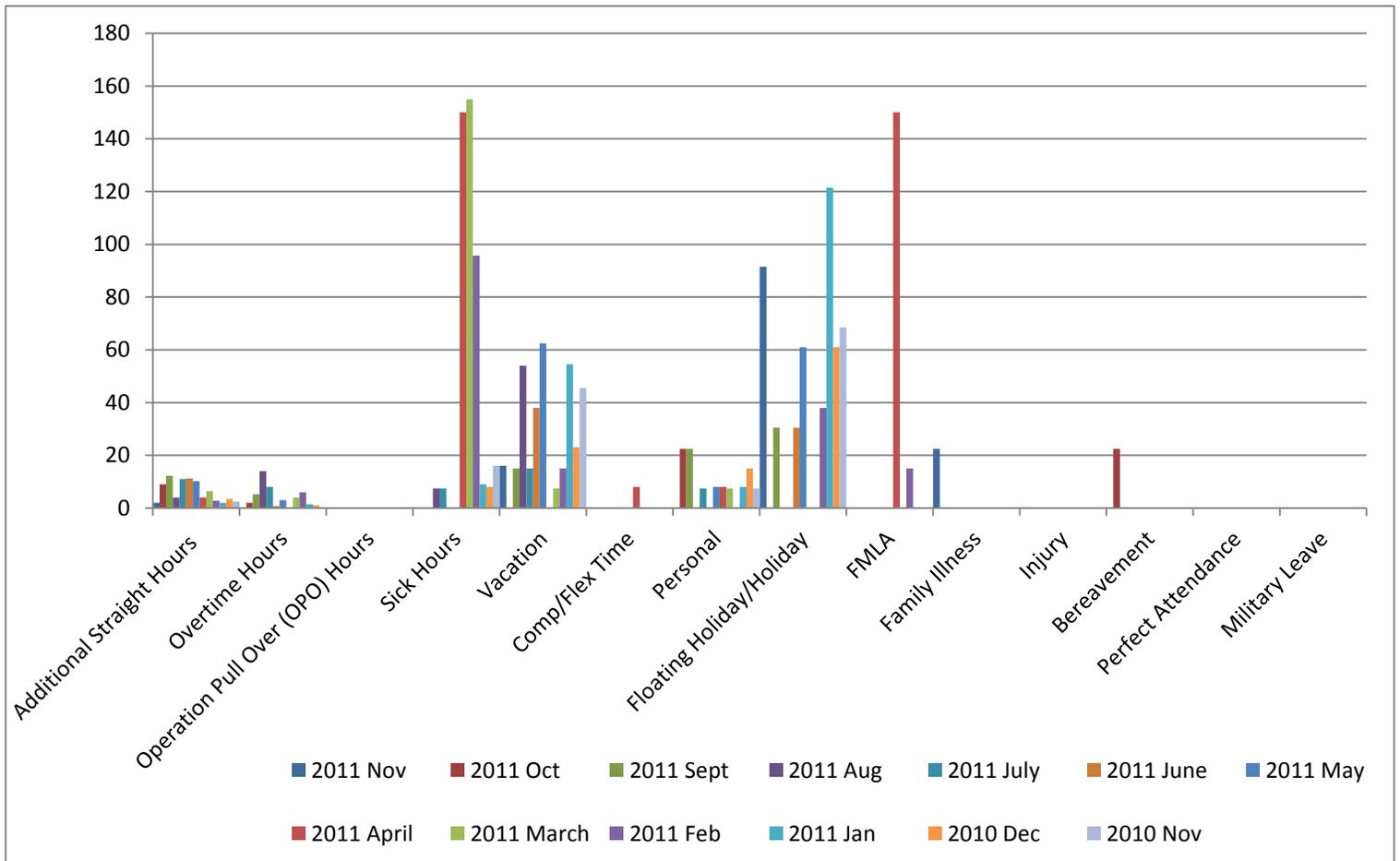


# WESTFIELD POLICE DEPARTMENT

## Civilian Monthly Comparison

### Monthly Personnel Performance Measures

Personnel Performance Measures	2011 Nov	2011 Oct	2011 Sept	2011 Aug	2011 July	2011 June	2011 May	2011 April	2011 March	2011 Feb	2011 Jan	2010 Dec	2010 Nov
Additional Straight Hours	2	9	12.25	4	11	11.25	10.25	4	7	3	2	4	3
Overtime Hours	0	2	5.25	14	8	0.75	3	0	4	6	2	1	0
Operation Pull Over (OPO) Hours	0	0	0	0	0	0	0	0	0	0	0	0	0
Sick Hours	0	0	0	7.5	7.5	0	0	150	155	96	9	8	16
Vacation	16	0	15	54	15	38	62.5	0	8	15	55	23	46
Comp/Flex Time	0	0	0	0	0	0	0	8	0	0	0	0	0
Personal	0	22.5	22.5	0	7.5	0	8	8	8	0	8	15	8
Floating Holiday/Holiday	91.5	0	30.5	0	0	30.5	61	0	0	38	122	61	69
FMLA	0	0	0	0	0	0	0	150	0	15	0	0	0
Family Illness	22.5	0	0	0	0	0	0	0	0	0	0	0	0
Injury	0	0	0	0	0	0	0	0	0	0	0	0	0
Bereavement	0	22.5	0	0	0	0	0	0	0	0	0	0	0
Perfect Attendance	0	0	0	0	0	0	0	0	0	0	0	0	0
Military Leave	0	0	0	0	0	0	0	0	0	0	0	0	0



**Westfield Police Department  
Community Events  
November 2011**

**Run With a Cop** – Every Thursday

**Tour** – Cub Scouts took a tour of the police department, looked at a police car and had an opportunity to ask questions – Nights B

**Daisy Troop Meeting** – Officer Daniels attended the St. Maria Goretti Daisy Troop meeting to talk about how to say not to strangers

**Tour** – Approximately 100 students from Carey Ridge Elementary toured the Post office, police and fire department. The kids also looked at a police car and asked questions – Lt. Gorrell

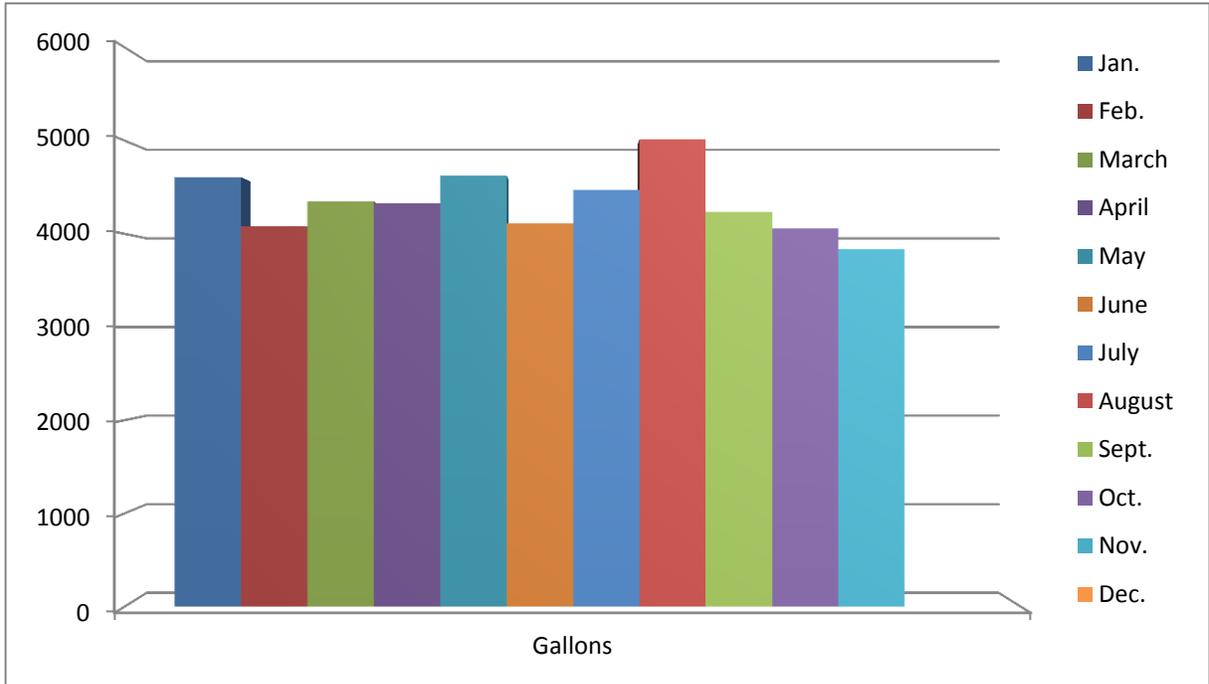
# WESTFIELD POLICE DEPARTMENT

## Monthly Fuel Purchases

Gallons 2010/2011

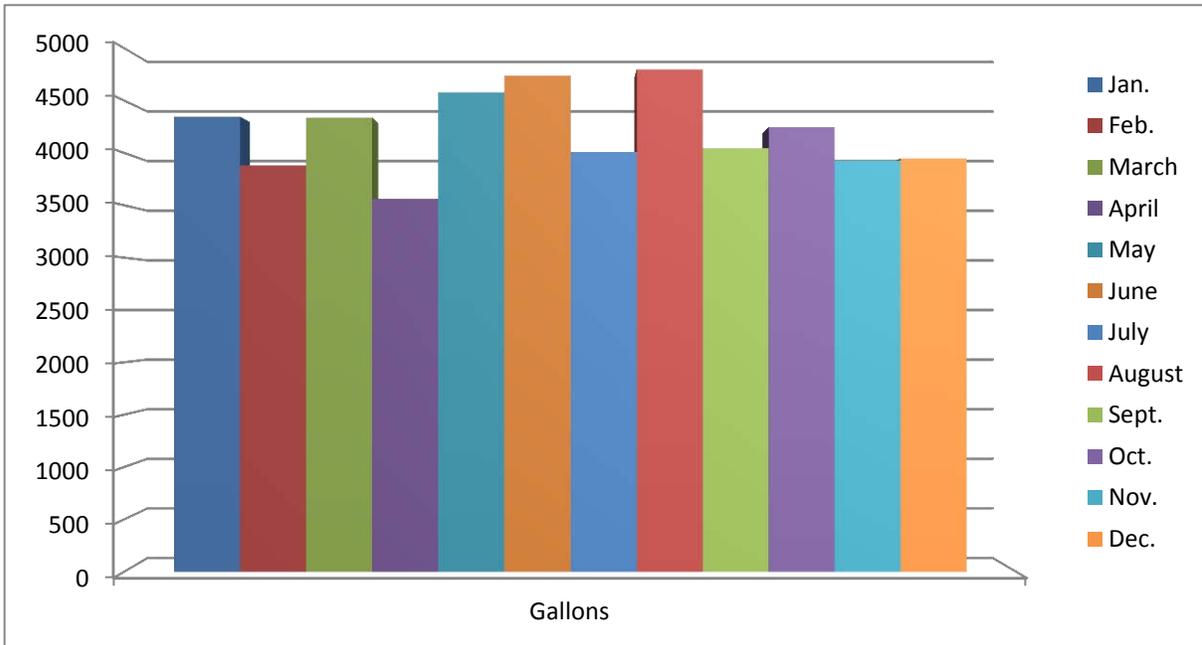
Fuel Purchases 2011

Month	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Gallons	4608	4083	4347	4326	4624	4113	4473	5016	4238	4056	3834	



Fuel Purchases 2010

Month	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Gallons	4349	3879	4338	3562	4579	4741	4012	4798	4042	4245	3930	3949



## **Monthly Training Summary**

**November 2011**

- 2<sup>nd</sup> Firearms Qualification – Departmental
- 6<sup>th</sup> ESU – Sgt. Siara, Officer Todd and Harrell
- 9<sup>th</sup> Firearms Qualification – Departmental
- 10<sup>th</sup> Annual Trainers Meeting – Lt. Gorrell
- 16<sup>th</sup> Firearms Qualification – Departmental
- 17<sup>th</sup> EVO – Departmental
- 21<sup>st</sup>-23<sup>rd</sup> Pursuit Intervention Technique Instructor – Sgt. Dine and Officer Mitchell

# PERFORMANCE COUNSELING STATEMENT

Supervisor John P. Lowes

Employee Billy J. Adams

Date November 11, 2011

COPY

Type of counseling being documented (mark one):  Verbal  Written

## PERFORMANCE/ BEHAVIOR

On 11/5/11, Sergeant Michael sent me an email praising Officer Billy Adams for his efforts in developing a presenting a drug information/prevention program for parents. The program educates parents about current drug trends and signs of drug usage. The training is sponsored by the Hamilton County Metro Fatal Alcohol Crash Team and the Hamilton County Prosecutor's Office.

Officer Adams has been involved with presenting the program to parents with children in the high schools in Noblesville, Carmel and Fishers. There are plans to present the training to parents in the Westfield, Sheridan and Hamilton Heights' school districts.

[REDACTED], the Student Assistance Coordinator at Carmel High School, advised that the officers' presentation was great. She advised that the presentation was already paying dividends, as one parent had already utilized the information in dealing with her son.

See attached emails

## PERFORMANCE OBJECTIVES/ GOALS

Officer Adams' actions are educating parents in an effort to prevent drug use by teenagers and to reduce crashes involving drug impaired motorists. His involvement presents a professional image for the City of Westfield and the Westfield Police Department, and helps foster a positive police-community relationship.

Great job! Keep it up.

## SUSPENSE DATE

N/A

Signing this form does not necessarily indicate agreement. Signature indicates that the employee was counseled on the performance noted above.

Supervisor \_\_\_\_\_ Employee \_\_\_\_\_

# PERFORMANCE COUNSELING STATEMENT

Supervisor John P. Lowes

Employee Anthony Howard

COPY

Date November 11, 2011

Type of counseling being documented (mark one):  Verbal  Written

## PERFORMANCE/ BEHAVIOR

On 11/03/11, Chief Rush forwarded me an email from WWS Transportation Director [REDACTED]. The email expressed appreciation for Officer Tony Howard. The email discussed Officer Howard's response to a school bus crash on 11/01/11, indicating that he handled the scene in a safe and efficient manner. He said Officer Howard's actions allowed the transportation department to get the kids home in a safe and timely manner.

See attached email

## PERFORMANCE OBJECTIVES/ GOALS

Officer Howard's actions presented a professional image for the City of Westfield and the Westfield Police Department. Officer Howard worked well with the WWS Transportation Department, fostering a positive police-school relationship.

Great job! Keep it up.

## SUSPENSE DATE

N/A

Signing this form does not necessarily indicate agreement. Signature indicates that the employee was counseled on the performance noted above.

Supervisor \_\_\_\_\_ Employee \_\_\_\_\_

# PERFORMANCE COUNSELING STATEMENT

Supervisor John P. Lowes

Employee Broc Larrison

Date November 11, 2011

COPY

Type of counseling being documented (mark one):  Verbal  Written

## PERFORMANCE/ BEHAVIOR

On 10/31/11, Chief Rush forwarded me an email from WIS Instructional Assistants [REDACTED] and [REDACTED]. The email was filled with praise for Officer Broc Larrison. In addition to his responsibility to facilitate DARE, he has helped with "lunch duty" in the cafeteria. He walks around talking with the students, answering questions, helping to meet the needs of the students in the lunch room, and addressing small behavioral issues when required. He has also helped students that need 1:1 assistance with math lessons. [REDACTED] advised that they have never seen an officer do this during their seven years of service at WIS.

See attached email

## PERFORMANCE OBJECTIVES/ GOALS

Officer Larrison's actions present a professional image for the City of Westfield and the Westfield Police Department. By going above and beyond his responsibilities with the DARE program, he is helping develop and maintain the positive police-community relationship.

Great job! Keep it up.

## SUSPENSE DATE

N/A

Signing this form does not necessarily indicate agreement. Signature indicates that the employee was counseled on the performance noted above.

Supervisor \_\_\_\_\_ Employee \_\_\_\_\_