

THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY December 8, 2011

The Westfield Board of Public Works and Safety met in regular session Thursday December 8, 2011 at the Westfield City Service Center. Members present were Mayor Andy Cook, Mark Heirbrandt and Jack Hart. Also present were Deputy Clerk-Treasurer Teresa Skelton and Attorney Brian Zaiger from Krieg DeVault, LLC. Mark Heirbrandt called the meeting to order at 3:00 P.M.

*Action Item #1: Meeting Minutes Consideration for Approval:
November 17, 2011*

Mayor Cook made the motion to approve November 17, 2011 minutes as submitted. Jack Hart seconded. Vote: Yes-3; No-0. Motion carried.

Presentations:

2011 Snow Removal Policy

Director of Public Works Kurt Wanninger presented the 2011 Snow Removal Policy to the Board. There is no action required.

Action Item #2: Equipment replacement:

Kurt Wanninger introduced Street Supervisor Chad Spitznagle who presented quote recommendation. After a brief description Jack Hart made the motion to accept the equipment replacement bid as submitted. Mayor Cook seconded. Vote: Yes-3; No-0. Motion carried.

*Action Item #3: Springmill Self Storage (Erosion Control)
Viking Meadows, Blue Grass Sec 1 (Streets, Water, Sanitary, Storm):*

Development Construction Supervisor Harry Nikides explained that all requirements have been met. Mayor Cook made the motion to approve the maintenance releases and bonds as presented. Jack Hart seconded. Vote: Yes-3; No-0. Motion carried.

Change Orders:

Action Item #4: 2011 Resurfacing Project – Grady Brothers

Kurt Wanninger explained the cost savings with the recommended change order with Grady Brothers. Mayor Cook made the motion to approve the change order as presented. Jack Hart seconded. Vote: Yes-3; No-0. Motion carried.

Action Item #5: East Access Road Change Order:

City Engineer Neil VanTrees described the Change order. Jack Hart made the motion to approve the East Access Road change order as presented. Mayor Cook seconded. Vote: Yes-3; No-0. Motion carried.

Contacts/Leases:

Action Item #6: Hack Service Agreement

Kurt Wanninger described the three year agreement with Hach Service. Water Plant Operator Jeremy Loller was available to answer any questions. After some discussion Mayor Cook made the motion to accept the three year service agreement with Hach. Jack Hart seconded. Vote: Yes-3; N-0. Motion carried.

Action Item #7: West Access Road

Kurt Wanninger explained that this is before the Board for consideration. The Director of Enterprise Development has reviewed this contract for engineering and design. Jack Hart made the motion to authorize the Director of Public Works to execute this contract as presented. Mayor Cook seconded. Vote: Yes-3; No-0. Motion carried.

Action Item #8: Police Vehicle Lease Equipment 2012

Police Chief Joel Rush presented the vehicle lease for consideration. Mayor Cook made the motion to accept the Police Vehicle and Equipment Lease for 2012 as presented. Jack Hart seconded. Vote: Yes-5; No-0. Motion carried.

Agreements/Memorandum of Understanding (MOU) :

Action Item #9: US 31/SR 32 INDOT/Westfield Landscaping Agreement

Neil VanTrees presented the MOU to the Board. Mayor Cook made the motion to authorize the Director of Public Works to execute these agreements as presented.

Consent Agenda:

Action Item #10: 2012 Board of Public Works and Safety Meeting Schedule

Mayor Cook made the motion to accept the 2012 schedule as presented. Jack Hart seconded. Vote: Yes-3; No-0. Motion carried.

Action Item #11: Stormwater Nuisance Request

Harry Nikides described the report. Mayor Cook would like an internal policy for handling these nuisance reports. After some discussion it was agreed that a policy would come back to this Board for review by the next Board of Public Works and Safety meeting. There was no action required.

Mayor Cook excused himself at 3:20P.M.

Department Reports:

- Fire Department: Chief Todd Burtron
- Parks and Recreation: Melody Jones
- Police Department: Chief Joel Rush
- Public Works: Kurt Wanninger

With no further business the meeting was adjourned at 3:52 P.M.

Deputy Clerk-Treasurer

Board of Public Works and Safety

