**THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY May 31, 2012**

The Westfield Board of Public Works and Safety met in regular session Thursday May 31, 2012 at the Westfield Public Works conference room. Board of Works members present were Mayor Andy Cook and Jack Hart. Also present were Deputy Clerk-Treasurer, Teresa Skelton and Attorney Brian Zaiger from Krieg DeVault, LLC. Jack Hart called the meeting to order at 3:00 P.M.

**Meeting Minutes Consideration for Approval:**

*Action Item #1: Minutes – May 3, 2012*

Mayor Cook moved to approve May 3, 2012 Board of Public Works and Safety meeting minutes as presented. Jack Hart seconded. Vote: Yes-2; No-0. Motion carried.

**Ordinances and/or Resolutions:**

*Action Item #2: Road Impact Fee Zone Improvement Plan and Ordinance Update*

Director of Public Works Kurt Wanninger described to proposed ordinance. He also explained that this is informational and no action is required by the Board at this time.

*Action Item #3: Traffic Regulation Ordinance*

Kurt Wanninger described the proposed ordinance. He also explained that this is informational and no action is required by the Board at this time.

**Bid Approval:**

*Action Item #4: 2012 Resurfacing Contract*

Kurt Wanninger presented the 2012 Resurfacing Contract and explained the projects. After some discussion Mayor Cook moved to authorize the Director of Public Works to enter into the contract not to exceed $557,680.74. Jack Hart seconded. Vote: Yes-2; No-0. Motion carried.

*Action Item #5: Beechwood Drainage Project*

Kurt Wanninger presented the 2012 Beechwood Drainage Project. After a brief explanation Mayor Cook moved to authorize the Director of Public Works to execute the agreement with 3D Company, Inc. not to exceed the amount of $444,600. Jack Hart seconded. Vote: Yes-2; No-0. Motion carried.

**Performance Bonds and/or Maintenance Bonds:**

*Action Item #6: Performance Bond Release*

*Twin Oaks Section 1D: Water*

*Andover Section 1: Surface, Sidewalks, Monuments and Markers*
*Andover Section 2: Surface, Sidewalks, Monuments and Markers*
*Andover Section 3: Surface, Sidewalks, Monuments and Markers*
*Brookside Section 4B & 4C: Surface, Monuments and Markers*
*Brookside Section 4A: Surface, Sidewalks, Monuments and Markers*
*Oak Manor Section 3: Monuments and Markers*

**Action Item #7: Maintenance Bond Acceptance:**
*Twin Oaks Section 1D: Water*
*Andover Section 1: Surface, Sidewalks*
*Andover Section 2: Surface, Sidewalks*
*Andover Section 3: Surface, Sidewalks*
*Brookside Section A,B,C: Surface*

Development Superintendent Harry Nikides described the Performance Bond Releases and the acceptance of the Maintenance Bonds.

After some discussion on the Viking Meadows amenities Mayor Cook moved to release the Performance Bonds as presented and accept the Maintenance Bonds as presented. Jack Hart seconded. Vote: Yes-2; No-0. Motion carried.

**Easement Grants:**
*NE Side of 146th Street/ NW Side of 146th Street*

Kurt Wanninger described the conditions of the "Grant of Easements" on both sites on 146th Street as presented.

After some discussion Mayor Cook moved to authorize the Director of Public Works to enter in to the "Grant of Easement" with Duke Energy. Jack Hart seconded. Vote: Yes-2; No-0. Motion carried.

*Promotion of Probationary Firefighters*

Fire Chief Todd Burtron presented the list of 12 Firefighters considered for promotion from probationary to the Board. This is informational and no action is required from this Board at this time.

**Department Reports:**

- Fire Department – Chief Todd Burtron
- Parks and Recreation – Melody Jones
- Police Department – Chief Joel Rush
- Public Works – Kurt Wanninger

With no further business Mayor Cook moved to adjourn. Jack Hart seconded. Vote: Yes-2; No-0. Motion carried.

The meeting was adjourned at 3:40 P.M.

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Deputy Clerk-Treasurer Board of Public Works & Safety