THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY September 27, 2012

The Westfield Board of Public Works and Safety met in regular session Thursday August 30, 2012 at the Westfield Public Works conference room. Board of Public Works members present were Mayor Andy Cook, Jack Hart and Mark Heirbrandt. Also present were Deputy Clerk-Treasurer, Teresa Skelton and Attorney Brian Zaiger from Krieg DeVault, LLP. Mark Heribrandt called the meeting to order at 3:05 P.M.

Meeting Minutes Consideration for Approval:

Action Item #1: Minutes – August 30, 2012

Jack Hart moved to approve the August 30, 2012 meeting minutes and this was seconded by Mayor Cook. Vote: Yes-3; No-0. Motion carried.

Performance and / or Maintenance Bond Release:

Action Item #2: Lord of Life Lutheran Church – Curbs & Storm Sewer

Representing Development Construction Harry Nikides presented the Maintenance and Performance Bonds for release to the Board for consideration. He explained that all requirements have been met.

Mayor Cook moved to approve the release of the Lord of Life Lutheran Church Maintenance and Performance Bonds as presented and this was seconded by Jack Hart. Vote: Yes-3; No-0. Motion carried.

Contracts/Leases:

Action Item #3: Active Net Programming Software Contract

Parks Director Melody Jones described the proposed software contract and the funding. After some discussion Jack Hart moved to approve a one year contract, renewable annually with Active Network Communities for the one-time fee amount of $10,515 out of Park Impact Fees. This was seconded by Mayor Cook. Vote: Yes-3; No-0. Motion carried.

Agreements and / or Memorandum of Understanding (MOU):

Action Item #4: U.S. 31 INDOT Landscaping Maintenance

City Engineer Neil VanTrees explained the proposed MOU to the Board. After some discussion it was determined to continue this item which requires no action.

Consent Agenda:

Action Item #5: Authorization to Purchase a Replacement Fire Truck

Fire Chief Todd Burtron presented the purchase contract to the Board. He introduced Captain Joe Lyons who serves as specification specialist for fire equipment and vehicles. After a brief explanation Mayor Cook moved to authorize the Fire Chief to enter in to the Purchase Contract as presented. This was seconded by Jack Hart. Vote: Yes-3; No-0. Motion carried.

Department Reports:

- Fire – Chief Todd Burtron
- Parks and Recreation – Melody Jones
- Police – Chief Joel Rush
- Public Works – Kurt Wanninger

Mayor Comments:

- Grand Park Phase II
- Progress update on downtown property
- Centennial drainage
- 161st Street and Carey Road

City Council member Jim Ake updated the Board on the 146th Street meeting. There are comments that will be compiled and presented to the County Council at their October 12, 2012 meeting.

With no further business the meeting was adjourned at 4:12 P.M.

Deputy Clerk-Treasurer

Board of Public Works and Safety