THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY March 29, 2012

The Westfield Board of Public Works and Safety met in regular session Thursday March 29, 2012 at the Westfield City Service Center. Members present were Mayor Andy Cook, Mark Heirbrandt and Jack Hart. Also present were Deputy Clerk-Treasurer Teresa Skelton and Attorney Brian Zaiger from Krieg DeVault, LLC. Mark Heirbrandt called the meeting to order at 3:00 P.M.

Meeting Minutes Consideration for Approval:
Action Item #1: March 1, 2012

Jack Hart made the motion to approve the March 1, 2012 meeting minutes as presented. Mayor Cook seconded. Vote: Yes-3; No-0. Motion carried.

Presentations:
Utility Rate Adjustment Update

Director of Public Works Kurt Wanninger announced that the City Council unanimously approved Ordinance 12-01 and Ordinance 12-02, March 12, 2012. These ordinances will be in effect and appear on a rate payer's bill in May of this year. No action required.

Road Impact Fee Zone Improvement Plan and Ordinance Update

Kurt Wanninger updated the Board on the plan. He also explained that this is updated every five (5) years. No action required.

Quote Approval:
Action Item #2: Generator Maintenance Contract Quote Approval

Kurt Wanninger explained this quote to the Board. This has been reviewed by Enterprise Development Director John Rogers.

Jack Hart made the motion to authorize the Director of Public Works to execute the agreement with Buckeye Power Sales for three (3) years. Mayor Cook seconded. Vote: Yes-3; No-0. Motion carried.

Construction Standards & Specifications Changes:
Action Item #3: Decorative Street Sign Post Standard

Kurt Wanninger described the standard and specifications to the Board. There is no action required at this meeting.

Change Orders:

Action Item #4: East Access Road

City Engineer Neil VanTrees described the factors for the proposed increase from Vectren from the original quote.

There was some discussion before Mayor Cook made the motion to deny the payment of the increase. Mark Heirbrandt seconded. Vote: Yes-3; No-0. Motion carried.

Department Reports:

- Parks and Recreation –Parks Director Melody Sweat
- Police Department – Assistant Chief of Police Scott Jordan
- Public Works Department – Director of Public Works Kurt Wanninger
- Community and Economic Development Department – Assistant Director Jennifer Miller
- Also present were Director of Enterprise Development – John Rogers and Supervisor of New Construction Development – Harry Nikides

With no further business the meeting was adjourned at 3:50 P.M.

Deputy Clerk-Treasurer

Board of Public Works & Safety