

Westfield Board of Public Works and Safety Meeting January 7, 2013

The Westfield Board of Public Works and Safety Meeting was held Monday January 7, 2013 at the Westfield City Hall. Members present were Mayor Cook and Mark Heirbrandt. Also present were Deputy Clerk-Treasurer Teresa Skelton and City Attorney Brian Zaiger from Krieg DeVault, LLP.

Mark Heirbrandt called the meeting to order at 3:05 P.M.

Mayor Cook announced that the new Board of Public Works and Safety appointment is Andy Graham. Mr. Graham then joined the meeting as a Board member at 3:07 P.M.

Meeting Minutes Consideration for Approval

Action Item #1:

Mayor Cook moved to accept the November 29, 2012 meeting minutes as presented and this was seconded by Randy Graham. Vote: Yes-3; No-0. Motion carried.

Agreements and / or Memorandum of Understanding (MOU):

Action Item #2: Wilfong Management, LLC – Agreement for the Off-Site Extension of Water Mains and Related Facilities

Representing Development/Construction Harry Nikides presented the agreement for the Board's consideration. Beau Wilfong of Wilfong Management was available to answer any questions.

Mayor Cook moved to accept the Wilfong Management agreement in the amount of \$ 95,275.00 and this was seconded by Randy Graham. Vote: Yes-3; No-0. Motion carried.

Department Reports:

- Fire – Todd Burtron
- Parks and Recreation – Melody Jones
- Police – Joel Rush

Board Comments:

- The Board commented on the nice job of snow plowing
- Director of Public Affairs Carrie Cason announced that about 90% of any calls for snow removal were positive.

With no further business the meeting was adjourned at 3:25 P.M.


Deputy Clerk-Treasurer


Board of Public Works and Safety

THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY November 29, 2012

The Westfield Board of Public Works and Safety met in regular session Thursday November 29, 2012 at the Westfield Public Works conference room. Board of Public Works members present were Jack Hart and Mark Heirbrandt. Also present were Deputy Clerk-Treasurer Teresa Skelton and Attorney Brian Zaiger with Krieg DeVault, LLP. Mark Heirbrandt called the meeting to order at 3:00 P.M.

Meeting Minutes Consideration for Approval:

Jack Hart made the motion to approve the November 1, 2012 meeting minutes as presented and this was seconded by Mark Heirbrandt. Vote: Yes-2; No-0. Motion carried.

Contracts/Leases:

Action Item #2: Midland Trace Trail Surfacing Contract

Parks Director Melody Jones presented Phase III of the Midland Trace Trail to the Board for consideration. Jack Hart moved to authorize the Parks Director to enter in to the contract not to exceed \$ 80,202.00 and this was seconded by Mark Heirbrandt. Vote: Yes-2; No-0. Motion carried.

Consent Agenda:

Action Item #3: Vehicle Liquidations: Parks & Recreation Department

Action Item #4: 2013 Board of Public Works & Safety Meeting Schedule

With no questions or concerns from the Board Jack Hart moved to accept the consent agenda as presented for both items and this was seconded by Mark Heirbrandt. Vote: Yes-2; No-0. Motion carried.

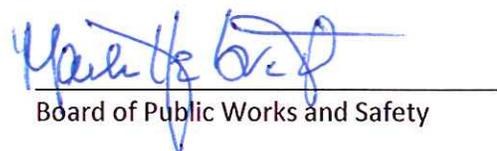
Department Reports:

- Fire Department – Todd Burtron
- Parks and Recreation Department – Melody Jones
- Police Department – Joel Rush (not present)
- Public Works Department – Harry Nikides

Mark Heirbrandt expressed his gratitude to the Director's for the great job in serving the City of Westfield in 2012. He also recognized Jack Hart for all of his years of service to the Town and now the City of Westfield. Jack will be stepping down from the Board of Public Works in January 2013.

With no further business the meeting was adjourned at 3:15 P.M.


Deputy Clerk-Treasurer


Board of Public Works and Safety