THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY May 2, 2013

The Westfield Board of Public Works and Safety met on Thursday May 2, 2013 at the Westfield Public Works conference room. Present were Mayor Cook, Randy Graham, Kate Snedeker, Deputy Clerk-Treasurer Beverly Rawlings and Attorney Rodney Retzner (Kreig DeVault). Randy Graham called the meeting to order at 3:07 P.M.

Mayor Cook introduced Rodney Retzner who was filling in for City Attorney Brian Zaiger.

Meeting Minutes Consideration for Approval:

Mayor Cook made the motion to approve the March 28, 2013 meeting minutes as presented and this was seconded by Kate Snedeker. Vote: Yes-3; No-0. Motion carried.

Contracts/Leases:

Action Item #2: Grand Park Sports Campus-Synthetic Turf Lease

Harry Nikides representing Development/Construction asked the Board to authorize the Lease Agreement with Motz Group to install 15 fields of synthetic turf. The City will then lease the fields for 10 years prior to purchasing them for $1.

Deputy Mayor, Todd Burtron commented on the financial points of the Lease/Purchase agreement.

Mayor Cook moved to authorize the contract with Motz Group as written and this was seconded by Kate Snedeker. Vote: Yes-3; No-0. Motion carried.

Action Item #3: 156th Street & Springmill Road Roundabout Design

Neil VanTrees, Public Works Engineer, requested that the Board approve a contract with A&F Engineering to perform design services for the Roundabout project. The value of the Contract is $228,646.

Joe Regal from A&F Engineering was also on hand to answer questions. He stated that the project is on schedule to be finished in 2014.

Motion to approve the Contract as submitted was made by Kate Snedeker, Randy Graham seconded. Vote: Yes-3; No-0. Motion Carried.

Agreements and/or Memorandum of Understanding (MOU)

Action Item #4: Consideration of Approval of Reduction of Fees

Harry Nikides explained that Justus of Bridgewater, LLC (Apartments) is requesting consideration for reduction of Utility availability and connection fees due to economic hardship.

Randy Graham made the motion to approve action item #4, Mayor Cook seconded.
Vote: Yes-3; No-0. Motion carried.

Consent Agenda:

- Grand Park Sports Campus- Bid Packages III, IV & V

  Harry Nikides explained the bid packages and asked the Board to authorize Public Works Director, Ken Alexander to sign the contracts for the Bid Packages listed.

- Wheeler Road Water Main

  Neil VanTrees explained the need to install a new Water Main along Wheeler Rd between 181st ST and 186th St. He requests that the Board authorize Public Works Director, Ken Alexander to execute an agreement for Contractual Services not to exceed the engineer's construction estimate of $425,728.

Randy Graham made the motion to accept the Consent Agenda as presented, Mayor Cook seconded.
Vote: Yes-3; No-0. Motion carried.

Department Reports:

- Fire Department – Chief Jason Lemons
- Parks and Recreation Department - Melody Jones
- Police Department – Joel Rush
- Public Works Department – Todd Burtron for Ken Alexander

Board Comments:

None

Randy Graham made the motion to adjourn seconded by Kate Snedeker, Mayor Cook was unavailable. Vote: Yes-2; No-0. Motion carried.

With no further business the meeting was adjourned at 4:02 P.M.

Deputy Clerk-Treasurer

Board of Public Works and Safety