



Westfield Public Works
2706 E 171st Street
Westfield, IN 46074
Office (317) 896-5452
Fax (317) 867-0202

Project Information Sheet

Contacts:

Project Engineer: _____
Address: _____
City, State & Zip _____
Contact Person _____ Phone: _____

Project Developer or Owner: _____
Address: _____
City, State & Zip _____
Contact Person _____ Phone: _____

Project Specifics: Project Name: _____

Subdivisions Section Number: _____
 Number of Lots: _____
 Pool House (sf): _____
 Pool Area (sf): _____
 Pool Deck Area (sf): _____

Other Projects (i.e. commercial, retail, medical offices, schools, townhomes, etc.)

Please fill in the appropriate information for your project.

Office: Sf: _____ No. of employees: _____
Warehouse: Sf: _____ No. of employees: _____
Medical: Sf: _____ No. of Dr's _____ No. of Nurses _____ No. of Support Staff _____
Retail: Sf: _____ No. of employees: _____
Food Service or Restaurant: Sf: _____ No. of seats: _____
Church: Sf: _____ No. of Sanctuary Seats: _____
School: Sf: _____ No. of Students: _____
Dentist: Sf: _____ No. of chairs _____ No. of Dentists _____ No. of Support Staff _____
Multifamily Building: No. of 1-bedroom units _____
 No. of 2-bedroom units _____
 No. of 3-bedroom units _____

To avoid delays in the permit process please complete and forward to the Public Works Department the same day you apply for your building permit at City Hall. All fees must be paid before the building permit will be released.