THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY January 30, 2014

The Westfield Board of Public Works and Safety met on January 30, 2014 at the Westfield Public Works conference room. Present were, Mayor Cook, Kate Snedeker, Records Manager Kim Strang and City Attorney Brain Zaiger. Mayor Cook called the meeting to order at 3:02P.M.

Meeting Minutes Consideration for Approval:

Kate Snedeker made the motion to approve the December 18, 2013 meeting minutes as presented and this was seconded by Mayor Cook. Vote: Yes-2; No-0. Motion carried.

Presentations:

None

Ordinances and /or Resolutions:

None

Quote Approval:

None

Bid Approval

None

Performance and/or Maintenance Bond Release:

Action Item #2: Maintenance Bond Release-Villages of Oak Manor Section 2 (Surface)

Ken Alexander presented asking for the formal release of the Performance Bond stating all work has been completed and done to standards.

Kate Snedeker made the motion for the release of the Performance Bond. Mayor Cook seconded. Vote: Yes-2; No-0. Motion carried.

Action Item #3: Performance Bond/Letter of Credit Releases

-Setters Road (complete) Adam Essex presented stating this section has been completed and inspected. He asked for release of the Performance Bond and a transition to a 3 year Maintenance Bond.

Kate Snedeker made the motion the motion for the release of the Performance Bond moving into a Maintenance Bond. Mayor seconded. Vote: Yes-2; No-0. Motion carried.

-Bridgewater Sections G6 & G7
-Bridgewater Sections D4 & K3
-Bridgewater Marketplace Sections 3 aka M-2

Ken Alexander presented the above sections of the bond asking for a reduction in these bonds, to the level of cost amount of the uncompleted work. Weather conditions have delayed the finals steps of completion.

Kate Snedeker made the motion to the lowering of the performance bonds. Mayor Cook seconded. Vote: Yes-2; No-0. Motion carried.

Change Orders:

None

Contract/Leases

None

Agreements and/or Memorandum of Understanding (MOU):

Action Item #4: Jackson Township Mutual Aid Agreement

Joe Lyons presented. He explained this is a revision of the current agreement. We would have a dual response to specific call types on the initial call. The simultaneous response allows for a faster response in the areas along the borders of the districts.

Mayor Cook made the motion to approve this agreement. Kate Snedeker seconded. Vote: Yes-2; No-0 Motion carried.

Action Item #5: IDHS & Westfield Sub-Grant Agreement

Joe Lyons presented. The grant was received from IDHS and will cover the cost of purchasing air monitoring equipment. Several bids were taken and the chosen company's cost is $6,326.49. Joe explained this is a reimbursable grant to be given approximately 90 days after purchase is made.

Mayor Cook made the motion to accept the grant agreement. Kate Snedeker seconded. Vote: Yes-2; No-0. Motion carried.

Action Item #6: Reimbursement to Duke Energy Agreement

Neil VanTrees presented stating that Duke Energy has projected an estimate of $775,000 for cost of relocating the electrical lines for the 161st and Carey Road roundabout. Duke is located within an easement and some of their facilities will be buried instead of aerial which adds extra cost. Questions were asked as to why the cost is so much higher than 151st and Carey roundabout and if our contract agreement with Duke does not include relocation as part of contract. Duke is looking into the cost details but needs a signed agreement before they will proceed with ordering materials and lining up the construction process.

The mayor made a motion to approve an agreement that does not exceed $200,000. Kate Snedeker seconded. Vote: Yes-2; NO-0. Motion carried.

Consent Agenda

None

Department Reports:

- **Fire Documents-** Joe Lyons
- **Parks and Recreation-** Melody Jones
- **Police-**
- **Public Works-**Ken Alexander

Mayor Cook and Kate both thanked the street department for their hard work and long hours being put into keeping the snow off the streets and diligence in filling the potholes when possible.

Mayor Cook made the motion to adjourn, seconded by Kate Snedeker
Vote: Yes-2; No-0. Motion carried.

With no further business the meeting was adjourned at 3:40 P.M.

Kim A. Strong
Deputy Clerk-Treasurer

Board of Public Works and Safety