

THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY February 27, 2014

The Westfield Board of Public Works and Safety met on February 27, 2014 at the Westfield Public Works Conference Room. Present were, Mayor Cook, Randy Graham, Kate Snedeker, Records Manager Kim Strang and City Attorney Brain Zaiger. Randy Graham called the meeting to order at 2:33 P.M.

Meeting Minutes Consideration for Approval:

Kate Snedeker made the motion to approve the January 30, 2014 meeting minutes as presented and this was seconded by Mayor Cook. Vote: Yes-3; No-0. Motion carried.

Presentations:

None

Ordinances and /or Resolutions:

None

Quote Approval:

None

Bid Approval:

None

Change Orders:

None

Contracts/Leases:

Action Item #2: Grand Park Contract Authorization

Ken Alexander presented, asking to authorize the Director of Public Works, to sign on behalf of the City, purchases of equipment and vendor contracts for Grand Parks. (Resolution 14-01)

Randy Graham made the motion to approve the Resolution. Kate Snedeker seconded. Vote: Yes-3 No-0. Motion carried.

Action Item #3: Police Department Law Enforcement Equipment & Vehicle Leases

Joel Rush presented stating this is the annual report on the vehicle and equipment purchases for the department. Joel explained the mustangs will be used by two officers that will be assigned only to traffic watch.

Mayor Cook made the motion to approve the lease. Randy Graham seconded. Vote: Yes-3; No-0. Motion carried.

Agreements and/or Memorandum of Understanding (MOU):

Action Item #4: Fire Department General Liability Release of Claims

Joe Lyons presented stating that our department has an inflatable boat and engine that the department would like to donate to Jackson Township Fire Department. Westfield purchased a new boat and engine last year and Jackson Township currently does not have one. Joe is asking to be allowed to donate these items and have a release of liability claim approved in order to do so.

Mayor Cook made the motion to approve the liability release. Kate Snedeker seconded. Vote: Yes-3; No-0. Motion carried.

Action Item #5: Duke Energy Agreement

Ken Alexander presented asking for the current approval amount of \$200,000 for the roundabout at 161st and Carey Road to be adjusted. Currently bids are due by March 7th. Bids will reflect current market rate. Ken is asking the Board to allow him to approve an agreement on the most responsive, best bid and to move forward with the project.

Kate Snedeker made the motion which would allow an agreement be made to those with the most responsive, best bid. Mayor Cook seconded. Vote: Yes 3; No-0. Motion carried.

Action Item #6: Vectren Energy Agreement

Ken Alexander presented stating this is an agreement to relocate the gas lines for the 161st Street and Carey Road roundabout project. The estimated price of relocation is \$39,701.

Kate Snedeker made a motion to approve the agreement. Randy Graham seconded. Vote: Yes-3; No-0. Motion carried.

Consent Agenda

Action Item #7: Performance Bond Release

Ken Alexander presented asking for a Performance Bond Release of the following:

- Primrose School of Westfield (Water, Sanitary, Storm, and Erosion Control)
- Cool Creek Commons (Trail)
- Midland Trace Trail (Phase 2)
- South Union Street Trail (Sections A & B Trail)

All of the above items moving from a Performance Bond into a Maintenance Bond as applicable.

Kate Snedeker made the motion to Release the Performance Bond moving into Maintenance Bond as applicable. Randy Graham seconded. Vote: Yes-3; No-0. Motion carried.

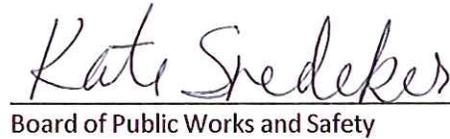
Department Reports:

- **Fire Documents-** Joe Lyons
- **Parks and Recreation-** Melody Jones
- **Police-** Joel Rush
- **Public Works-**Ken Alexander

Randy Graham made the motion to adjourn, seconded by Kate Snedeker
Vote: Yes-3; No-0. Motion carried.

With no further business the meeting was adjourned at 3:26 P.M.


Deputy Clerk-Treasurer


Board of Public Works and Safety