

## **THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY March 27, 2014**

The Westfield Board of Public Works and Safety met on March 27, 2014 at the Westfield Public Works Conference Room. Present were, Mayor Cook, Kate Snedeker, Records Manager Kim Strang and City Attorney Brain Zaiger. Kate Snedeker called the meeting to order at 3:00 P.M.

### **Meeting Minutes Consideration for Approval:**

Mayor Cook made the motion to approve the February 27, 2014 meeting minutes as presented and this was seconded by Kate Snedeker. Vote: Yes-2; No-0. Motion carried.

### **Presentations:**

None

### **Ordinances and /or Resolutions:**

None

### **Quote Approval:**

None

### **Bid Approval:**

#### **Action Item #2: 2014 Resurfacing Bid Results**

Ken Alexander and Rob Kmetz presented explaining the resurfacing will be done in 2 phases (Spring/Summer) for cash flow purposes. Areas were put into phases depending on location and areas with high usage being priority.

Mayor Cook made the motion to approve the resurfacing bids. Kate Snedeker seconded. Vote: Yes-2; No-0. Motion carried.

### **Change Orders:**

#### **Action Item #3: Ridgewood Change Order #1**

Ken Alexander introduced, Sam, with VS Engineering, to explain the changes that needed to be done to the current contract. Changes totaled \$10,030.22.

Mayor Cook made the motion to approve changes to the contract. Kate Snedeker seconded. Vote: Yes-2; No-0. Motion carried.

#### **Action Item #4: Farr Hills Change Order #2**

Sam with VS Engineering gave details of the changes that need to be made to current contract. Changes totaled \$41,077.38.

Mayor Cook made the motion to approve the changes. Kate Snedeker seconded. Vote: Yes-2; No-0. Motion carried.

#### **Contracts/Leases:**

None

#### **Agreements and/or Memorandum of Understanding (MOU):**

#### **Action Item #5: Water/Sewer Inspection Service Agreement**

Item to be presented to City Council

#### **Action Item #6: Public Works Vehicle Lease & Obsolescence Plan**

Ken Alexander presented requesting to obtain six 2014 F-350 XL trucks and a new street sweeper for the Public Works Department.

Mayor Cook made the motion to approve the 3yr. loan/lease to obtain the vehicles. Kate Snedeker seconded. Vote: Yes-2; No-0. Motion carried.

#### **Consent Agenda**

#### **INDOT Utility Easement Offer Acceptance**

Ken Alexander presented explaining this is a request from INDOT to purchase an easement from the City to allow for installation and maintenance of storm water utility infrastructures due to the reconstruction (US 31) project.

Kate Snedeker made the motion to accept INDOT'S request. Mayor Cook seconded. Vote: Yes-2; No-0. Motion carried.

#### **Performance and Maintenance Bond Release.**

Ken Alexander presented stating the Public Works Department is requesting the release of twelve Performance Bonds and one Maintenance Bond.

Kate Snedeker made the motion to accept the request to release the bonds. Mayor Cook seconded. Vote: Yes-2; No-0. Motion carried.

#### **Fire Department Patient Account Write-Offs.**

Item to be presented to City Council.

**Department Reports:**

- **Fire Documents-** Joe Lyons
- **Parks and Recreation-** Melody Jones
- **Police-** Joel Rush
- **Public Works-**Ken Alexander

Mayor Cook made the motion to adjourn, seconded by Kate Snedeker  
Vote: Yes-2; No-0. Motion carried.

With no further business the meeting was adjourned at 4:00 P.M.

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Deputy Clerk-Treasurer

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Board of Public Works and Safety