



To: Westfield Board of Works

From: Melody Jones

CC: Todd Burtron

Date: June 26, 2014

RE: Parks Department Report for June 2014

Dear Board Members:

Events, development and maintenance are the names of the game. Whether it is Westfield Rocks the 4th or a roundabout, Westfield Parks and Recreation's crew is keeping the parks full, the people happy and growing our facilities.

Internships: Our Urban Forestry Intern Colin is working his way south on the Monon and has inventoried over 2,500 trees. We expect him to have inventoried approximately 10,000 trees on numerous properties by the end of the summer. Melody Tincknell has returned from her wedding and jumped into our events and programming full swing. She is assisting with volunteer coordination for events, Westfield In Bloom and several programming projects.

Maintenance Division: Maintenance has been working hard to ensure irrigation is working properly in all of our parks. Regular playground safety audits, tree trimming and waste removal are underway to ensure visitors are safe and enjoy a clean environment. Equipment has arrived and a new Tot Lot should be completely installed at Simon Moon Park on June 30th.

Programming: Month one of Programming's 2nd year is complete, with twice as many classes filling their minimum requirement as last year. Weather has raised challenges and we have received much rain throughout the past weeks on weekdays, but we have prevailed in rescheduling classes as necessary. Brittany Goger and Melody Tincknell are working diligently on finding classes new to the area for the fall season. The first fall Grand Guide deadline recently past and all is going smoothly.

Special Events: The Bicycle Rodeo on June 7 was a great success thanks to help from Carmel Cyclery, the Westfield Police Department and our sponsors. Westfield Rocks the 4th is fast-approaching. There are no major concerns at this time for the event, and much of the credit goes to our volunteer committee.