

THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY May 29, 2014

The Westfield Board of Public Works and Safety met on May 29, 2014 at the Westfield Public Works Conference Room. Present were, Mayor Cook, Randy Graham, Records Manager Kim Strang and Nikki Finelli representing legal counsel. Randy Graham called the meeting to order at 3:00 P.M.

Meeting Minutes Consideration for Approval:

Mayor Cook made the motion to approve the April 24, 2014 meeting minutes as presented and this was seconded by Randy Graham. Vote: Yes-2; No-0. Motion carried.

Presentations:

None

Ordinances and /or Resolutions:

None

Quote Approval:

None

Bid Approval:

None

Construction Standards & Specifications Changes:

None

Change Orders:

None

Contracts/Leases:

None

Agreements and/or Memorandum of Understanding (MOU):

Action Item #2: Conflict of Interest Disclosure

Joel Rush, explained that this is a disclosure pertaining to Assistant Police Chief, Scott Jordan and his wife, Mandy Jordan. The disclosure is required by the state to allow Mrs. Jordan's company to bid on projects been done by the City.

Mayor Cook made the motion to acknowledge the disclosure. Randy Graham seconded. Vote: Yes-2; No-0. Motion carried.

Consent Agenda

Action Item #3: Habitat for Humanity Reimbursement Request

Andrew Murray presented, stating this is a request from Habitat for Humanity for the impact fees pertaining to 641 Birch Street in the amount of \$2920.

Mayor Cook made the motion to approve the request. Randy Graham seconded. Vote: Yes-2; No-0. Motion carried.

Action Item #4: WPD Conditional Offer of Employment (1 applicant)

Joel Rush stated that since the department has received resignation from a current officer, the department is requesting to be allowed to make a conditional offer to a past applicant in the recent interviewing and testing procedure.

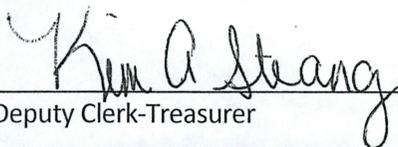
Mayor Cook made the motion to approve the request. Randy Graham seconded. Vote: 2; No-0. Motion carried.

Department Reports

- **Fire Documents**-Joe Lyons
- **Parks and Recreation**- Jordan McBride
- **Police**- Joel Rush
- **Public Works**-Ken Alexander

Mayor Cook made the motion to adjourn, seconded by Randy Graham
Vote: Yes-2; No-0. Motion carried.

With no further business the meeting was adjourned at 3:52 P.M.


Deputy Clerk-Treasurer


Board of Public Works and Safety