

THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY December 1, 2014

The Westfield Board of Public Works and Safety met on December 1, 2014 at the Westfield Public Works Conference Room. Present were, Mayor Cook, Kate Snedeker, Records Manager, Kim Strang and Brian Zaiger legal counsel. Mayor Cook called the meeting to order at 1:00 P.M.

Meeting Minutes Consideration for Approval:

Kate Snedeker made the motion to approve the October 30, 2014 meeting minutes as presented and this was seconded by Mayor Cook. Vote: Yes-2; No-0. Motion carried.

Presentations:

State of the Public Works Department/Moved to the end of meeting.

Ordinances and /or Resolutions:

None

Quote Approval:

None

Bid Approval:

None

Construction Standards & Specifications Changes:

None

Change Orders:

None

Contracts/Leases:

None

Agreements and/or Memorandum of Understanding (MOU):

Action Item #2: Redwood at Andover Secondary Plat

Jesse Pohlman presented stating this is a new requirement under the UDO (zoning ordinance) that mandates secondary plats be presented to BPW for acceptance and signatures.

Mayor Cook made the motion to accept the secondary plat. Kate Snedeker seconded. Vote: Yes-2; No-0. Motion carried.

Action Item #3: Spring Mill Station Northeast Quadrant PUD Secondary Plat

Jesse Pohlman presented stating this is a new requirement under the UDO (zoning ordinance) that mandates secondary plats be presented to BPW for acceptance and signatures

Mayor Cook made the motion to accept the secondary plat. Kate Snedeker seconded. Vote: Yes-2; No-0. Motion carried.

Consent Agenda

Action Item #4: Performance Bond Release/Acceptance

- Northeast Corner of 146th Street & Carey Road/ **Acceptance**
- Southwest Corner of Grand Park Blvd. & 191st Street/**Acceptance**
- 2014 Resurfacing Program-6 different locations/**Release**

Ken Alexander presented the above asking for acceptance and release of the items on agenda.

Mayor Cook made the motion to approve the acceptances as presented. Kate Snedeker seconded. Vote: Yes-2; No-0. Motion carried.

Kate Snedeker made the motion to approve the release. Mayor Cook seconded. Vote: Yes-2; No-0. Motion carried.

Action Item #5: 2015 Schedule of Meeting

Kate Snedeker made the motion to approve the schedule with the option of changing meeting dates due to Holiday schedules. Mayor Cook seconded. Vote: Yes-2; No-0. Motion carried

Action Item #6: WPD Vehicle & Equipment Purchase, Trade & Disposal

Joel Rush presented stating this is the annual accounting of the Purchase/Trade/Disposal of the current police vehicles and equipment. Discussion was had on trading a vehicle to Westfield Washington Schools in lieu of a maintenance credit equal to vehicle's trade value. Brian Zaiger to consult on handling of the trade.

Kate Snedeker made the motion to approve purchases and trade. Mayor Cook seconded. Vote: Yes-2; No-0. Motion carried.

Department Reports

- **Fire** –Joe Lyons
- **Parks and Recreation**- not present
- **Police**- Joel Rush
- **Public Works**- Ken Alexander and Jeremy Lollar presented the State of the WPWD. Goals and the Organization Chart, and Project Lists of the department were discussed.

Mayor Cook made the motion to adjourn, seconded by Kate Snedeker
Vote: Yes-2; No-0. Motion carried.

With no further business the meeting was adjourned at 1:50 P.M.

Deputy Clerk-Treasurer

Board of Public Works and Safety