

THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY September 28, 2016

The Westfield Board of Public Works and Safety met on September 28, 2016 at the Westfield Public Works Conference Room. Present were, Mayor Cook, Randy Graham, Kate Snedeker, Deputy Clerk Treasurer, Bev Rawlings, and Brian Zaiger, legal counsel.

Randy Graham called the meeting to order at 1:02 P.M.

AGENDA ITEMS:

Action Item #1: Meeting Minutes Consideration for Approval:

Kate Snedeker made the motion to approve the August 24, 2016 meeting minutes as presented and this was seconded by Mayor Cook. Vote: Yes-3; No-0. Motion carried.

BID APPROVAL:

Action Item# 2: Ditch Road-Bid Opening

Jeremy Lollar presented stating out of the 6 bids received that E&B Paving, Inc. was the lowest bidder on phase 1 of the 2part project. Request was made to give Jeremy signing authoring for the Ditch Rd. project, not to exceed \$2,560,166.93

Kate Snedeker made the motion to approve the bid and give Jeremy signing authority. Mayor Cook seconded. Vote: Yes-3; No-0. Motion carried.

CONSTRUCTION STANDARDS & SPECIFICATIONS CHANGES:

None

CHANGE ORDERS

None

CONTRACTS/LEASES:

Action Item #3: INDOT-LPA Project Coordination Contract Renewal for Monon Trail Phase 7 Project

Phil Sundling presented stating the original contract was approved a year ago. This is the fiscal year renewal of original contract.

Randy Graham made the motion renew the contract. Kate Snedeker seconded. Vote: Yes-3; No-0. Motion carried.

Action Item #4: Citizens Energy Group-Water Relocation Contract-Ditch Rd. Extension

Jeremy Lollar presented stating this would allow Citizens to relocate existing water mains, and hydrants. The cost of the project is \$199,128.00. This is 100% reimbursable.

Kate Snedeker made the motion to approve the contract. Mayor Cook seconded. Vote: Yes-3; No-0. Motion carried.

Action Item #5: Citizens Energy Group-Sanitary Relocation Contract-Ditch Rd. Extension

Jeremy Lollar presented stating this would allow Citizens to adjust the existing sanitary sewer manhole. Project cost would be \$7,714.00. This is 100% reimbursable.

Randy Graham made the motion to approve the contract. Kate Snedeker seconded. Vote: Yes-3; No-0. Motion carried.

Action Item #6: Professional Services Contract-Road Impact Fee Study

Jeremy presented stating this is a contract with A&F Engineering, Co. to prepare an updated roadway impact fees. This is a state requirement (good for 5 years) in order for the City to receive road impact fees.

Mayor Cook made the motion to approve the contract. Kate Snedeker seconded. Vote: Yes-3; No-0. Motion carried.

MISCELLANEOUS:

Action Item #7: Approval to Trade Equipment (WPD)

Joel Rush presented stating the police department is requesting to trade in some equipment in order to offset the purchase of new equipment and holsters.

Kate Snedeker made the motion to approve the trade of equipment. Randy Graham seconded. Vote: Yes-3; No-0. Motion carried

AGREEMENTS AND/OR MEMORANDUM OF UNDERSTANDING (MOU):

Action Item #8: CCMG Agreement

Jeremy Lollar presented The Community Crossing Matching Grant Agreement, explaining that it is a 50/50 match. We were awarded one million dollars to be used towards road maintenance. Jeremy is requesting permission to spend our part of the match.

Randy Graham made the motion to approve the agreement and allow our portion of the money to be spent. Mayor Cook seconded. Vote: Yes-3; No-0. Motion carried.

CONSENT AGENDA:

Bond Information

Kate Snedeker made the motion to approve the Consent Agenda. Mayor Cook seconded.
Vote: Yes-3; No-0. Motion carried.

DEPARTMENT REPORTS:

- **Fire** – Marcus Reed
- **Police**- Joel Rush
- **Public Works**- Jeremy Lollar

With no further business Randy Graham made the motion to adjourn. Kate Snedeker seconded.
The meeting was adjourned at 1:32 P.M.



Deputy Clerk-Treasurer



Board of Public Works and Safety