

**THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY June 28, 2017**

The Westfield Board of Public Works and Safety met on June 28, 2017 at the Westfield Public Works Conference Room. Present were, Randy Graham, Kate Snedeker, Deputy Clerk Treasurer Kim Strang, and Brian Zaiger, legal counsel.

Randy Graham called the meeting to order at 1:04 P.M.

**AGENDA ITEMS:**

**Action Item #1: Meeting Minutes Consideration for Approval:**

Kate Snedeker made the motion to approve the May 24, 2017 meeting minutes as presented. Randy Graham seconded. Vote: Yes-2; No-0. Motion carried.

**CONTRACTS/LEASES:**

**Action Item #2: Signing Authority-City of Westfield & the Etica Group re: 161<sup>st</sup> Street and Union Street Roundabout Contract Amendment to Add Environmental Services**

Jeremy Lollar presented requesting signing authority for this project, adding environmental services to the contract, not to exceed \$30,000. Environmental documentation is required on the federally funded project.

Kate Snedeker made the motion to approve Action Item #2 as presented. Randy Graham seconded. Vote: Yes-2; No-0. Motion carried.

**AGREEMENTS/MEMORANDUM OF UNDERSTANDING (MOU)**

**Action Item #3: Rainbow Childcare RIF Payment Installment Agreement**

Jeremy Lollar presented explaining this is an agreement by Rainbow Rascals to make installment payments to the City for the remaining Assessed Road Impact Fees.

Kate Snedeker made the motion to approve the agreement. Randy Graham seconded. Vote: Yes-2; No-0. Motion carried.

**Action Item #4: Conflict of Interest-Dennis Everitt**

Chief Reed presented detailing the work that Dennis would be doing for the fire department.

The motion to approve the Conflict of Interest was made by Kate Snedeker. Randy Graham seconded. Vote: Yes-2; No-0. Motion carried.

**CONSENT AGENDA:**

**Sheffield Park Impact Fee Assignment**

**ESU Expedition Disposal-WPD**

**June Bond Information**

Randy Graham made the motion to approve the Consent Agenda as presented. Kate Snedeker seconded. Vote: Yes-2; No-0. Motion carried.

**DEPARTMENT REPORTS:**

- **Fire** –Chief Reed
- **Police**- Chief Rush
- **Public Works**- Jeremy Lollar

With no further business, Randy Graham made the motion to adjourn. Mayor Cook seconded. The meeting was adjourned at 1:24 P.M.

  
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Deputy Clerk-Treasurer

  
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Board of Public Works and Safety