



## Oversight Committee Meeting

NOVEMBER 9, 2017

### Minutes

Committee Members Present: Joe Edwards, Cindy Spoljaric, Jim Ake, John Rogers

Others Present: Tammy Havard/Financial Strategist, Cindy Gossard/Clerk Treasurer

Meeting Open: 10:02am

Open Meeting to the Public. 1 present.

Update on the Oversight Committee Progress: The clerk has certified 208 employees and Council members on internal controls since September 2016. Several board members have also been trained.

Internally since November 2016, there have been over 40 meetings taking place over 36 hours with at least 38 people involved to discuss their particular areas.

Current state processes were documented first. Future state processes were documented next taking into account how risks for fraud and inefficiencies would be mitigated. The new processes were implemented immediately with follow-up to make sure the processes worked as intended.

Continued discussion on OpenGov: Make separate report for Westfield map visualization only. Look into compatibility of OpenGov on mobile devices. Look into the possibility of having some residents from the WeCAN group for beta testing.

Meeting Close: 10:55am