

## **THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY February 28, 2018**

The Westfield Board of Public Works and Safety met on February 28, 2018 at the Westfield Public Works Conference Room. Present were, Mayor Cook, Kate Snedeker, Randy Graham, Kim Strang, Records Manager and Brian Zaiger, legal counsel.

Randy Graham called the meeting to order at 1:02 P.M.

### **AGENDA ITEMS:**

#### **Action Item #1: Meeting Minutes Consideration for Approval:**

Mayor Cook made the motion to approve the January 24, 2018 meeting minutes as presented. Kate Snedeker seconded. Vote: Yes-3; No-0. Motion carried.

### **CONTRACTS AND LEASES:**

#### **Action Item #2: Westfield Park Culverts-Preliminary Engineering Contract**

Phil Sundling presented, detailing the services that would be provided by Williams Creek Consulting for the Westfield Park Road culver replacement project.

Kate Snedeker made the motion to approve the contract as presented. Mayor Cook seconded. Vote: Yes-3; No-0. Motion carried.

#### **Action Item #3: East Street-Preliminary Engineering Contract**

Phil Sundling presented, stating this is a federally assisted project that would extend East Street from its current terminus at 196<sup>th</sup> St. to SR38. (approx. 1.35miles) This contract would provide an evaluation of the subsurface conditions and assess the impacts of the conditions on the proposed design. Contract has a maximum payable amount of \$634,845.00

Randy Graham made the motion to approve the contract as presented. Mayor Cook seconded. Vote: Yes-3; No-0. Motion carried.

#### **Action Item #4: East Street-Survey Contract**

Phil Sundling presented, stating this contract pertains to the above location (East St.). The contract would cover the topographic survey and utility coordination of the project. Maximum payable amount of this contract is \$97,700.00.

Kate Snedeker made the motion to approve the contract as presented. Mayor Cook seconded. Vote: Yes-3; No-0. Motion carried

**Action Item #5: East Street-Environmental Contract**

Phil Sundling presented, stating this contract includes research/field inspection and completion of technical reports. Contract also includes coordination with various local, state, and federal agencies and preparation of documents that meets INDOT and FHWA requirements under NEPA. Contract not to exceed \$86,900.00.

Kate Snedeker made the motion to approve the contract as presented. Randy Graham seconded. Vote: Yes-3; No-0. Motion carried

**AGREEMENTS/MEMORANDUM OF UNDERSTANDING (MOU):**

**Action Item #6: Ditch Road South Extension-Frontier Utility Reimbursement Agreement**

Phil Sundling presented stating this is a reimbursable agreement with Frontier to allow them to make necessary adjustments, removals, and alterations and/or relocations of their existing facilities involving the improvement project at SR32 and Ditch Road.

Kate Snedeker made the motion to approve the agreement. Randy Graham seconded. Vote: Yes-3; No-0. Motion carried.

**Action Item #7: Ditch Road South Extension-Duke Utility Reimbursement Agreement**

Phil Sundling presented, giving the details of the reimbursement agreement in which Duke will relocate their utility facilities to said relocation area. The preliminary estimated cost is \$324,740.

Randy Graham made the motion to approve the agreement. Kate Snedeker seconded. Vote: Yes-3 No-0. Motion carried.

**Action Item #8: Monon Trail Phase 5-Signing Authority for Duke Utility Reimbursement Agreement**

Phil Sundling presented stating this allows Jeremy Lollar signing authority on the Duke Utility Reimbursement Agreement for the Monon Trail Phase 5 (bridge over 32) project, not to exceed \$140,000.00.

Kate Snedeker made the motion to approve giving the signing authority to Jeremy Lollar. Mayor Cook seconded. Vote: Yes-3; No-0. Motion carried.

**MISCELLANEOUS**

**Action Item #9: WPD –Approval to Hire Two Applicants with Conditional Offers of Employment**

Scott Jordan presented, giving background of the two applicants and the conditions of the offer.

Randy Graham made the motion to approve the hiring of the two applicants.  
Mayor Cook seconded. Vote Yes-3; No-0. Motion carried.

**CONSENT AGENDA:**

**February Bond Information**

Mayor Cook made the motion to approve the consent agenda.  
Kate Snedeker seconded. Vote: Yes-3; No-0. Motion carried.

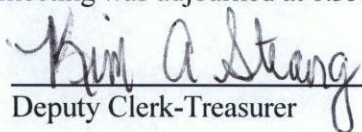
**DEPARTMENT REPORTS:**

**Fire- Scott Jordan**

**Police- Rob Gaylor**

**Public Works- Jeremy Lollar**

With no further business, Mayor Cook made the motion to adjourn. Kate Snedeker seconded. The meeting was adjourned at 1:35.

  
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Deputy Clerk-Treasurer

  
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Board of Public Works and Safety