



SIGN PERMIT APPLICATION

OFFICE USE ONLY	PERMIT #: _____	RECEIVED DATE: _____
	FILING FEE: \$ _____	

APPLICANT INFORMATION

APPLICANT'S NAME: _____ TELEPHONE: _____

ADDRESS: _____ EMAIL: _____

PROPERTY OWNER'S NAME: _____ TELEPHONE: _____

ADDRESS: _____ EMAIL: _____

SIGN CONTRACTOR'S NAME: _____ TELEPHONE: _____

COMPANY: _____ EMAIL: _____

ADDRESS: _____

PRIMARY POINT OF CONTACT: APPLICANT PROPERTY OWNER SIGN CONTRACTOR

PROPERTY INFORMATION

DEVELOPMENT NAME (SUBDIVISION, COMMERCIAL CENTER, TENANT): _____

ADDRESS OR PROPERTY LOCATION: _____

COUNTY PARCEL ID #(S): _____

TENANT/BUILDING FRONTAGE ALONG PUBLIC RIGHT-OF-WAY: _____ LINEAR FEET ZONING DISTRICT: _____

IN-LINE TENANT OUTLOT OTHER: _____ NOT APPLICABLE

SIGN INFORMATION

TYPE OF SIGN:	ESTIMATED COST OF CONSTRUCTION: \$ _____
<input type="checkbox"/> MONUMENT SIGN (INDIVIDUAL BUSINESS)	SIGN HEIGHT: _____ FT. SIGN AREA: _____ SQ. FT.
<input type="checkbox"/> MONUMENT SIGN (NONRESIDENTIAL CENTER)	SIGN HEIGHT: _____ FT. SIGN AREA: _____ SQ. FT.
<input type="checkbox"/> WALL SIGN	SIGN PLANE: _____ SQ. FT. SIGN AREA: _____ SQ. FT.
<input type="checkbox"/> UNDER CANOPY / AWNING SIGN	SIGN AREA: _____ SQ. FT.
<input type="checkbox"/> CIRCULATION SIGN	SIGN HEIGHT: _____ FT. SIGN AREA: _____ SQ. FT.
<input type="checkbox"/> RESIDENTIAL SUBDIVISION ENTRANCE SIGN	SIGN HEIGHT: _____ FT. SIGN AREA: _____ SQ. FT.
LOCATED IN: <input type="checkbox"/> SIGN EASEMENT <input type="checkbox"/> COMMON AREA <input type="checkbox"/> OTHER: _____	
<input type="checkbox"/> HOME OCCUPATION SIGN	AFFIXED TO: <input type="checkbox"/> WALL <input type="checkbox"/> DOOR SIGN AREA: _____ SQ. FT.
<input type="checkbox"/> TEMPORARY SIGN	SCHEDULE OF DISPLAY DATES: _____
<input type="checkbox"/> COMMERCIAL <input type="checkbox"/> RESIDENTIAL	TYPE OF SIGN: _____
<input type="checkbox"/> PROJECTING SIGN (LB-H DISTRICT ONLY)	<input type="checkbox"/> OTHER: _____

ATTACHMENTS (REQUIRED)

ELEVATION OF SIGN (SIZE, MATERIALS, COLOR, DIMENSIONS) LIGHTING DETAILS (METHOD AND HOURS OF ILLUMINATION)

ANY OTHER SUPPORTING INFORMATION WILL SIGN BE ILLUMINATED: YES NO

SITE & ELEVATION PLAN (SCALED, SHOWING AND LABELING: LOCATION OF PROPOSED SIGN(S) AND EXISTING SIGNS, DIMENSIONS OF ALL SIGNS, DIMENSIONS OF EXISTING STRUCTURES, SETBACKS FROM PROPERTY LINES, LANDSCAPE PLAN FOR MONUMENT SIGNS, DIMENSIONS OF SIGN PLANE)



APPLICANT AFFIDAVIT

IN WITNESS WHEREOF, the undersigned, having duly sworn, upon oath certifies that they have the authority to make the forgoing application, that the application is correct, and that construction will comply with and conform to all applicable laws of the State of Indiana.

I (We) further certify that construction will conform to the regulations in the Building Code, the Zoning Ordinance, or private, of the governing jurisdiction, which may be imposed on the above property by deed.

Applicant/Representative (signature)

Applicant/Representative (printed)

Before me the undersigned, a Notary Public in and for said County and State, personally appeared the Applicant, who having been duly sworn acknowledged the execution of the foregoing Application.

Witness my hand and Notarial Seal this ____ day of _____, 20____.

State of _____, County of _____, SS:

Notary Public Signature

Notary Public (printed)

PROPERTY OWNER AFFIDAVIT

IN WITNESS WHEREOF, the undersigned, having duly sworn, upon oath says they are the owners of the property involved in this application and that they hereby acknowledge and consent to the foregoing Application.

Property Owner (signature)*

Property Owner (printed)

Before me the undersigned, a Notary Public in and for said County and State, personally appeared the Property Owner, who having been duly sworn acknowledged and consents to the execution of the foregoing Application.

Witness my hand and Notarial Seal this ____ day of _____, 20____.

State of _____, County of _____, SS:

Notary Public Signature

Notary Public (printed)

**A signature from each party having interest in the property involved in this application is required. If the Property Owner's signature cannot be obtained on the application, then a notarized statement by each Property Owner acknowledging and consenting to the filing of this application is required with the application.*

DEPARTMENT NOTES:

OFFICE
USE ONLY