

SIGN PERMIT APPLICATION

OFFICE USE ONLY

PERMIT #: _____

RECEIVED DATE: _____

FILING FEE: \$ _____

APPLICANT INFORMATION

APPLICANT'S NAME: _____
ADDRESS: _____

TELEPHONE: _____
EMAIL: _____

PROPERTY OWNER'S NAME: _____
ADDRESS: _____

TELEPHONE: _____
EMAIL: _____

SIGN CONTRACTOR'S NAME: _____
COMPANY: _____
ADDRESS: _____

TELEPHONE: _____
EMAIL: _____

PRIMARY POINT OF CONTACT: Applicant Property Owner Sign Contractor

PROPERTY INFORMATION

DEVELOPMENT NAME (SUBDIVISION, COMMERCIAL CENTER, TENANT): _____

ADDRESS OR PROPERTY LOCATION: _____

COUNTY PARCEL ID #(S): _____

TENANT/BUILDING FRONTAGE ALONG PUBLIC RIGHT-OF-WAY: _____ LINEAR FEET ZONING DISTRICT: _____

In-line Tenant Outlot Other: _____ Not Applicable

SIGN INFORMATION

TYPE OF SIGN:

- Monument Sign (Individual Business)
 Monument Sign (Nonresidential Center)
 Wall Sign
 Under Canopy/Awning Sign
 Circulation Sign
 Residential Subdivision Entrance Sign
 Located in: Sign Easement Common Area
 Home Occupation Sign
 Temporary Sign
 Commercial Residential
 Projecting Sign (LB-H District Only)

ESTIMATED COST OF CONSTRUCTION: \$ _____

Sign Height: _____ Ft. Sign Area: _____ Sq. Ft.

Sign Height: _____ Ft. Sign Area: _____ Sq. Ft.

Sign Plane: _____ Sq. Ft. Sign Area: _____ Sq. Ft.

Sign Area: _____ Sq. Ft.

Sign Height: _____ Ft. Sign Area: _____ Sq. Ft.

Sign Height: _____ Ft. Sign Area: _____ Sq. Ft.

Other: _____

Affixed to: Wall Door Sign Area: _____ Sq. Ft.

Schedule Of Display Dates: _____

Type Of Sign: _____

Other: _____

ATTACHMENTS (REQUIRED)

- Elevation Of Sign (Size, Materials, Color, Dimensions) Lighting Details (Method and Hours of Illumination)
 Any Other Supporting Information Will Sign be Illuminated: Yes No
 Site & Elevation Plan (Scaled, Showing and Labeling: Location of Proposed Sign(s) and Existing Signs, Dimensions of All Signs, Dimensions of Existing Structures, Setbacks from Property Lines, Landscape Plan for Monument Signs, Dimensions of Sign Plane)

CERTIFICATION & NOTICE OF INTENT TO COMPLY

IN WITNESS WHEREOF, the undersigned, having duly sworn, upon oath certifies that they have the authority to make the forgoing application, that the application is correct, and that construction will comply with and conform to all applicable laws of the State of Indiana.

I (We) further certify that construction will conform to the regulations in the Building Code, the Zoning Ordinance, or private, of the governing jurisdiction, which may be imposed on the above property by deed.

Applicant/Representative (signature)

Applicant/Representative (printed)

Before me the undersigned, a Notary Public in and for said County and State, personally appeared the Applicant, who having been duly sworn acknowledged the execution of the foregoing Application.

Witness my hand and Notarial Seal this ____ day of _____, 20__.

State of _____, County of _____, SS: _____

Notary Public (signature)

Notary Public (printed)

PROPERTY OWNER AFFIDAVIT

IN WITNESS WHEREOF, the undersigned, having duly sworn, upon oath says they are the owners of the property involved in this application and that they hereby acknowledge and consent to the foregoing Application.

Property Owner (signature)*

Property Owner (printed)

Before me the undersigned, a Notary Public in and for said County and State, personally appeared the Property Owner, who having been duly sworn acknowledged and consents to the execution of the foregoing Application.

Witness my hand and Notarial Seal this ____ day of _____, 20__.

State of _____, County of _____, SS: _____

Notary Public (signature)

Notary Public (printed)

**A signature from each party having interest in the property involved in this application is required. If the Property Owner's signature cannot be obtained on the application, then a notarized statement by each Property Owner acknowledging and consenting to the filing of this application is required with the application.*

DEPARTMENT NOTES: _____

